



# GLOUCESTER COUNTY BOARD OF SUPERVISORS AGENDA

Wednesday, November 6, 2024, 6:00 p.m.

Colonial Courthouse

6504 Main Street

Gloucester, VA 23061

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	Pages
1. Call to Order and Roll Call	
2. Invocation and Pledge of Allegiance - Reverend Dr. Katrina Brown – Bethel Baptist Church and Anthony Wilson, Jr. – Botetourt Elementary	
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a. Fixed Radar Program in School Zones – Darrell Warren – Sheriff, Gloucester County Sheriff’s Office and Martin Plank – Vice President of Sales, Altumint	64
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14.	Supervisors Discussion	
15.	Closed Meeting - no closed meeting scheduled	
16.	Adjournment	

**AT A REGULAR MEETING OF THE GLOUCESTER COUNTY BOARD OF SUPERVISORS HELD ON TUESDAY, JULY 16, 2024, AT 6:00 P.M. IN THE COLONIAL COURTHOUSE, 6504 MAIN STREET, GLOUCESTER, VIRGINIA:**

**1. Call to Order and Roll Call**

Mr. Hutson called the meeting to order, and Ms. Steele took roll call.

**THERE WERE PRESENT:** Christopher A. Hutson, Chair  
Kevin M. Smith, Vice Chair  
Phillip N. Bazzani  
Ashley C. Chriscoe  
Kenneth W. Gibson  
Michael A. Nicosia

**THERE WERE ABSENT:** Robert J. Orth [arrived at 6:03 p.m.]

**ALSO IN ATTENDANCE:** Edwin "Ted" Wilmot, County Attorney  
Carol Steele, County Administrator

**2. Invocation and Pledge of Allegiance - Pastor McKibbon - New Freedom Worship Center**

Pastor McKibbon of New Freedom Worship Center gave an invocation and then all in attendance recited the Pledge of Allegiance to the Flag of the United States of America.

**3. Approval of the Minutes - March 4, March 5, March 13, and March 19, 2024**

Mr. Chriscoe moved, seconded by Mr. Gibson, to approve the minutes of the March 4, March 5, March 13 and March 19, 2024, meetings as presented. The motion carried and was approved by a unanimous voice vote.

**4. Adoption of the Agenda**

Mr. Hutson stated that an item needed to be added to discuss the RFP (Request for Proposals) for fire and rescue needs.

Dr. Orth arrived at 6:03 p.m.

Mr. Gibson moved, seconded by Mr. Smith, to adopt the agenda as amended. The motion carried and was approved by a unanimous voice vote.

**5. Approval of the Consent Agenda**

Mr. Gibson moved, seconded by Mr. Chriscoe, to approve the consent agenda.

**a. Acknowledgement of Abstracts of Votes for the June 18, 2024, Primary Election - Carol Steele - County Administrator**

By approval of the consent agenda, the Board acknowledged the abstracts of votes for the June 18, 2024, primary election.

### ABSTRACT of VOTES

Cast in GLOUCESTER COUNTY, VIRGINIA  
at the 2024 June Republican Primary held on June 18, 2024 for,

### Member, United States Senate

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Hung Cao - Republican	752
Edward C. "Eddie" Garcia Jr. - Republican	149
Jonathan W. Emord - Republican	69
C. L. "Chuck" Smith, Jr. - Republican	112
Scott Thomas Parkinson - Republican	149
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on June 18, 2024, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the Member, United States Senate.

Given under our hands this 24th day of June, 2024



Eugene D. Frazier, Chairman  
Gene T. ..., Vice Chairman  
Margaret Walker, Secretary  
\_\_\_\_\_, Acting Secretary



### ABSTRACT of VOTES

Cast in GLOUCESTER COUNTY, VIRGINIA  
at the 2024 June Democratic Primary held on June 18, 2024 for,

#### Member, House of Representatives (1st District)

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Leslie C. Mehta - Democratic	302
Herbert C. Jones, Jr - Democratic	376
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on June 18, 2024, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the Member, House of Representatives (1st District).

Given under our hands this 24th day of June, 2024



[Signature], Chairman  
[Signature], Vice Chairman  
Margaret Walker, Secretary  
\_\_\_\_\_, Acting Secretary

**b. Resolution to Approve Memorandum of Agreement for Oyster Shell Recycling Bin - Carol Steele - County Administrator**

**RESOLUTION TO APPROVE AND AUTHORIZE EXECUTION OF THE MEMORANDUM OF AGREEMENT BETWEEN GLOUCESTER COUNTY AND THE CHESAPEAKE BAY FOUNDATION**

**WHEREAS**, The Chesapeake Bay Foundation (CBF) is dedicated to the restoration of the Chesapeake Bay and its tributaries and hopes to assist in restoring water quality in the rivers that flow into the Chesapeake Bay; and

**WHEREAS**, CBF has an oyster shell recycling program that encourages local restaurants and oyster growers to recycle their oyster shells to support oyster restoration efforts in Chesapeake Bay tributaries; and

**WHEREAS**, has requested that the County host an oyster shell recycling bin on a portion of the former Page site, RPC 29970; and

**WHEREAS**, a memorandum of agreement specific to the placement of the bin was developed in consultation with the County Attorney to indicate specific responsibilities for use of the property.

**NOW, THEREFORE, BE IT RESOLVED** by the Gloucester County Board of Supervisors that the attached Memorandum of Agreement between Gloucester County and The Chesapeake Bay Foundation is hereby accepted, and the County Administrator is authorized to act on behalf of the County to execute the agreement.

**MEMORANDUM OF AGREEMENT**

THIS AGREEMENT is made this \_\_\_\_\_ day of \_\_\_\_\_, 2024 (“Effective Date”) between The Chesapeake Bay Foundation, Inc., a nonprofit organization incorporated under the laws of the State of Maryland with offices at 6 Herndon Avenue, Annapolis, MD 21403 (“CBF”), and authorized to transact business in the Commonwealth of Virginia, and the County of Gloucester, 6489 Main Street, Gloucester, VA 23061 (“Owner”).

WHEREAS, CBF is dedicated to the restoration of the Chesapeake Bay and its tributaries;

WHEREAS, CBF hopes to assist in restoring water quality in the rivers that flow into the Chesapeake Bay;

WHEREAS, Owner owns or occupies a parcel of land located at 5630-5644 George Washington Memorial Hwy, RPC 29970, shown in Exhibit A hereof (“Property”), and it wishes to provide CBF egress to and use of a portion of the Property (“Site”) (Exhibit B) to conduct shell recycling efforts by placement of a shell recycling bin;

NOW THEREFORE, in consideration of the mutual promises and undertakings described herein, the parties agree as follows:

1. CBF Contributions. CBF shall:

- a) Install on the Site a shell recycling bin to hold recycled shells per the design included as Exhibit C including screening substantially the same as that shown.
- b) Install a sign at the bin, describing the shell recycling bin’s purpose and CBF contact information.
- c) Coordinate with Owner concerning siting of the bin and subsequent scheduling of volunteer events.
- d) Allow CBF volunteers and the public to drop off oyster shells periodically at the bin.
- e) Host periodic volunteer events on the Site, which will include recruiting, instructing, and supervising volunteers as needed.
- f) Provide for the collection of shells/emptying of bin by CBF volunteers on an as needed basis to prevent overflow of shells from the bin.

2. Owner Contributions. Owner shall:

- a) In consultation with CBF, designate a Site for the bin that clearly avoids any utility lines and meets both parties’ needs.
- b) Upon reasonable advance notice, grant CBF and its representatives, contractors, and volunteers access to the Site to plan and install the bin.
- c) Upon reasonable advance notice, grant CBF and its representatives, contractors, and volunteers access to the Site to add shells to the stockpile and participate in shell recycling efforts to include volunteer events.

3. Activity Schedule. CBF and Owner shall mutually agree on a schedule for planning, Site visits, bin installation, and such other activities as may be necessary. The schedule shall be structured to enable final installation of the bin no later than January 16, 2025.
4. Indemnification/Hold Harmless: CBF shall protect, defend, indemnify, and hold Gloucester County its elected officials, officers, employees, representatives, and agents harmless from and against any and all claims asserted or liability established for damages or injuries to any person or property, including injury to the indemnifying party’s officers, employees, invitees, guests, agents, or contractors, which arise out of or are in any manner directly or indirectly connected with the indemnifying party’s acts or omissions in the performance of its obligations under this agreement, and all expenses of investigating and defending against same, including without limitation attorney fees and costs; provided, however, that the indemnifying party’s duty to indemnify and hold harmless shall not include any claims or liability arising from the gross negligence, recklessness, or intentional misconduct of the other party and its elected officials, officers, employees, representatives, and agents.
5. Owner Representation. The Owner represents that it owns the Property in fee simple and is authorized to enter into this Agreement and carry out its terms. The Owner agrees that the terms and conditions of this Agreement shall be binding upon the Owner and upon any and all of Owner’s heirs, successors, and assigns.
6. Owner Retains Rights. Owner retains all incidents of ownership of the Property including, without limitation, the right to prevent trespass and control noxious weeds and the responsibility for taxes (if any) relating to the Property. In the event that the Owner sells or leases the property to another entity, CBF agrees to remove the shell recycling bin within thirty (30) days of notice.
7. Termination. This Agreement may be terminated by either party with thirty (30) days of written notice. Upon termination, CBF agrees to remove any shells and the shell recycling bin and will restore the portion of the Site used to its previous condition.
8. Written Agreement. This Agreement may be modified only by written agreement signed by all parties.
9. Notices. Communications regarding this Agreement shall be made as follows:

Communications to CBF shall be made to:

Ryan Westphahl  
 Chesapeake Bay Foundation  
 3663 Marlin Bay Drive  
 Virginia Beach, VA 23455  
 westpfahl@cbf.org

Written communications to CBF pursuant to Section 7 hereof shall be sent to:

Willy Agee  
 Chesapeake Bay Foundation  
 6 Herndon Avenue  
 Annapolis, Maryland 21403  
 wagee@cbf.org

Communications to Owner shall be sent to:

Gloucester County  
 County Administration  
 6489 Main Street

Gloucester, VA 23061  
county.administrator@gloucesterva.info

- 10. Effective Date. This Agreement shall be effective as of the date first above written (“Effective Date”).

Signature by the parties to this Agreement signifies understanding of each party’s rights and responsibilities.

Exhibit A: Property



Exhibit B: Site (Black Square)





Exhibit C:



**6. Matters Presented by the Board**

Mr. Chriscoe stated that the MPA (Middle Peninsula Alliance) had held one meeting. He asked Ms. Steele to verify that the dues have been paid.

Mr. Bazzani asked about monthly reports for the utilities department.

Ms. Steele stated that she would check on the reports. She noted that interim or special reports have been done instead, but she would check on going back to the monthly reports.

Dr. Orth reported that he had met with Mr. McKnight and Mr. Bazzani about some flooding issues in Guinea and on Allmondsville Road. They discussed some potential temporary fixes. He advised that he had followed up with an email to provide an update on what VDOT (Virginia Department of Transportation) could do before any events happen. He reviewed another issue in that area with a berm that needed to be removed or partially removed. He stated that we could not prevent the water from coming in, but it was necessary to try to provide ways for it to get out.

Mr. Gibson stated that one of the issues over the last few years was the Woods Cross Road intersection. He announced that there was a public hearing at the RCC (Rappahannock Community College) campus on Thursday beginning at 5 p.m., and he encouraged citizens to attend.

**7. County Administrator Items**

Ms. Steele stated in relation to Dr. Orth's comments that Mr. Bains would be working with VDOT to get a timeline and specific goals on the work to be done.

Dr. Orth stated that ditches needed to be cleaned out now before there were any issues with storms.

Ms. Steele then stated that she owed the Board an update on the situation with the County and a State violation. She had been waiting on some information that just came in at the end of the day and would get that information to the Board.

**8. Scheduled Presentations**

There were no presentations.

**9. Citizens' Comment Period**

**CATHERINE CARTER - ABINGDON DISTRICT**

Ms. Carter advised that the Board had a contract with the people. She reviewed provisions of the Constitution. She questioned a Board member serving as an administrator of a department. She then stated that the EPA (Environmental Protection Agency) did not exist as it was not created by Congress. She commented that the Board was going to pass an ordinance that would allow for the doubling of the population leading to congestion beyond imagination. She stated that this was part of the UN (United Nations) master plan.

**DIANE JONES - WARE DISTRICT**

Ms. Jones asked for clarification on the four SMART scale projects and for information on the program. She also asked for clarification on the opioid resolution. She stated that she recently had her smart meter removed as it killed her bush. She advised that after the opt out meter was installed, she had someone measure the radiation level and it was at a safe level. She stated that Ms. Carter needed to keep educating the Board on the Constitution.

**LISA GOODMAN - BUSINESS OWNER**

Ms. Goodman asked how decisions were made. She asked how a residential property got declared business property and what parameters were still in place on Route 17 regarding greenspace. She noted that there were many parcels for sale, and she asked whether they were originally commercial properties or whether they were changed as they were put on the market. She stated that she was trying to understand what the plans were for the Route 17 corridor for the aesthetic and what would be happening in the next five to seven years.

**SUSAN AUSTIN - YORK DISTRICT**

Ms. Austin stated that she had attended the Planning Commission meeting. She noted that it was hard to think of changing the community by increasing the density. She hoped that the Board would take the interests of all the citizens and their concerns into consideration. She questioned whether the County was receiving immigrant funds. She noted that an overwhelming attendance at meetings was needed.

## **10. Public Hearings**

There were no hearings scheduled.

## **11. Regular Agenda**

### **a. Resolution Supporting Four (4) Proposed SMART Scale Projects – Carol Rizzio – Assistant Director Planning, Zoning & Environmental Programs**

Ms. Rizzio stated that she had discussed the four proposed SMART Scale projects at the May Board meeting. She advised that the final applications were due August 1st, and a resolution was required from the Board. She stated that it was proposed to apply for two new projects and to reapply for two projects that were previously submitted but not awarded. She advised that the first new project was the Route 17 widening and the shared use path from Tidemill Road to Guinea Road. She stated the second project was improvements to the intersection of Belroi Road and Route 17. She reviewed the proposed improvements. She stated the third project was the shared use path in the Courthouse area. Finally, the last project was the addition of a dedicated right turn lane to southbound Route 17 from Providence.

Mr. Chriscoe asked how much money was available in the SMART Scale program.

Ms. Rizzio stated that it was in the millions, but she could find out the exact amount and provide that information.

Mr. Chriscoe expressed his concern with the shared use path in the Courthouse area due to the crossovers.

Dr. Orth asked whether Gloucester was competing with the entire state or with Saluda Residency projects.

Ms. Rizzio noted it was the localities in the Fredericksburg district.

Dr. Orth noted it would be tough if the New Kent intersection was approved.

Ms. Rizzio advised that there were different funding buckets and higher priority projects were separated from others.

There was a brief discussion on funding.

In response to questions, Ms. Rizzio reviewed the scoring process and advised that the CTB (Commonwealth Transportation Board) made the decisions on projects based on the scoring. She reviewed the shared use project again in more detail.

Ms. Steele stated that an adjustment would be made to the RCUTs (Restricted Crossing U-Turns) on Route 17 to make them safer. She noted that there was a high pedestrian fatality rate across the state and there had been fatalities in Gloucester as

well. She noted that she had concerns with the cross over on Main Street and asked about the flexibility on the project.

Ms. Rizzio advised that this project came from the VDOT pipeline study. She stated that this was the recommendation for the safest way to get pedestrians from the north side of Main Street to the south side of Main Street. She reviewed the details.

There was additional discussion on this project and Board members expressed their concerns.

After the discussion, Mr. Chriscoe moved, seconded by Dr. Orth, to move forward with projects one, two, and four.

There was a brief review of the project costs, and a discussion on the number of the project for the shared use path.

After clarification, Mr. Chriscoe amended his motion to approve the resolution with projects one, three and four. Mr. Gibson seconded the amended motion. The motion carried and was approved by the following roll call vote: Mr. Chriscoe, Mr. Gibson, Mr. Hutson, Mr. Nicosia, Dr. Orth, and Mr. Smith - yes. Mr. Bazzani - no.

#### **RESOLUTION SUPPORTING SMART SCALE PROJECT LIST FOR GLOUCESTER COUNTY**

**WHEREAS**, the Commonwealth of Virginia has developed SMART SCALE, a data driven prioritization process to fund transportation projects; and

**WHEREAS**, the SMART Scale prioritization process provides an opportunity for localities to submit candidate projects prior to August 1, 2024, for review and ranking by Virginia Department of Transportation (VDOT); and

**WHEREAS**, staff has worked with the county's Transportation Planning Advisory Committee (TPAC) and VDOT to evaluate needs and determine projects that best meet the criteria established in the SMART SCALE application process; and

**WHEREAS**, the projects are included and supported by the County's Comprehensive Plan, the Court House Village (UDA) Plan, VDOT's Route 17 Pipeline Study Project and/or the transportation study performed by the Hampton Roads Transportation Planning Organization (HRTPO); and

**WHEREAS**, the Board of Supervisors in its role of Gloucester County citizen representatives recognizes the critical importance of an effective and efficient transportation network and understands that its endorsement of the projects submitted for ranking is an important confirmation of community need, which endorsement will also improve prioritization ranking.

**NOW, THEREFORE, BE IT RESOLVED** by the Gloucester County Board of Supervisors that the following transportation improvement projects are fully supported and endorsed.

- Rte. 17 widening and shared use path from Tidemill Road to Guinea Road
- Rte. 17 and Belroi Road intersection improvements
- Providence Road and Route 17 intersection improvements

**b. Resolution Approving Participation in the Proposed Settlement of Opioid-Related Claims and Directing Execution of the Documents Necessary for Participation – Ted Wilmot – County Attorney**



Mr. Wilmot stated that the Attorney General's office had advised that a large multi-state settlement with the Kroger pharmacy chain had been reached. He advised that the State had elected to participate in the settlement and Gloucester had to "opt-in" to be able to participate. He stated there was a resolution for the Board's consideration. He noted that the County had previously chosen to participate in other settlements and the resolution authorized the County's participation in this settlement. He noted that it was incumbent on the County, if it chose to participate, to use the funds to address the opioid problem.

There was a brief discussion on where the lawsuit was litigated and how the County would receive the funds.

Mr. Chriscoe noted that the Board had opted into the other settlements because the County had been affected by the opioid crisis.

Dr. Orth asked about restrictions and if this settlement would follow a similar path.

Mr. Wright, Deputy County Administrator, advised that with the previous settlement there had been a multi-page document of instructions. He reviewed the general categories for use of the funds.

Mr. Gibson stated that with the addiction issues being faced in the community, he felt if the money was available to assist, he would agree to opt-in. He moved to approve the resolution.

Mr. Chriscoe seconded the motion.

The motion carried and was approved by the following roll call vote: Mr. Chriscoe, Mr. Gibson, Mr. Hutson, Mr. Nicosia, Dr. Orth, and Mr. Smith - yes. Mr. Bazzani - no.

**A RESOLUTION OF THE GLOUCESTER COUNTY BOARD OF SUPERVISORS APPROVING OF THE COUNTY’S PARTICIPATION IN THE PROPOSED SETTLEMENT OF OPIOID-RELATED CLAIMS AGAINST KROGER AND ITS RELATED CORPORATE ENTITIES, AND DIRECTING THE COUNTY ATTORNEY TO EXECUTE THE DOCUMENTS NECESSARY TO EFFECTUATE THE COUNTY’S PARTICIPATION IN THE SETTLEMENT**

**WHEREAS**, the opioid epidemic that has cost thousands of human lives across the country also impacts the Commonwealth of Virginia and its counties and cities, including the County of Gloucester, by adversely impacting the delivery of emergency medical, law enforcement, criminal justice, mental health and substance abuse services, and other services by Gloucester County’s various departments and agencies; and

**WHEREAS**, the Commonwealth of Virginia and its counties and cities, including Gloucester County, have been required and will continue to be required to allocate substantial taxpayer dollars, resources, staff energy and time to address the damage the opioid epidemic has caused and continues to cause the citizens of the Commonwealth and Gloucester County; and

**WHEREAS**, a settlement proposal has been negotiated that will cause Kroger to pay over a billion dollars nationwide to resolve opioid-related claims against it; and

**WHEREAS**, Gloucester County has approved and adopted the Virginia Opioid Abatement Fund and Settlement Allocation Memorandum of Understanding (the

“Virginia MOU”), and affirms that this pending settlement with Kroger shall be considered a “Settlement” that is subject to the Virginia MOU, and shall be administered and allocated in the same manner as the opioid settlements entered into previously with opioid distributors McKesson, Cardinal Health, and AmerisourceBergen, opioid manufacturers Janssen Pharmaceuticals, Teva Pharmaceuticals, and Allergan, and retail pharmacy chains CVS, Walgreens, and Walmart; and

**WHEREAS**, the County Attorney has reviewed the available information about the proposed settlement and has recommended that the County participate in the settlement in order to recover its share of the funds that the settlement would provide;

**NOW THEREFORE BE IT RESOLVED** that the Gloucester County Board of Supervisors, this 16th day of July, 2024, approves of the County’s participation in the proposed settlement of opioid-related claims against Kroger and its related corporate entities, and directs the County Attorney to execute the documents necessary to effectuate the County’s participation in the settlement, including the required release of claims against Kroger.

**c. Board Appointments**

**LOCAL EMERGENCY PLANNING COMMITTEE**

Mr. Chriscoe moved, seconded by Mr. Gibson, to reappoint Mr. West to the Local Emergency Planning Committee. The motion carried and was approved by a unanimous voice vote.

**LOCAL EMERGENCY PLANNING COMMITTEE/CITIZEN CORPS COUNCIL  
(LEPC/CCC)**

**WHEREAS**, the Virginia Emergency Response Council is responsible for maintaining an active and current Local Emergency Planning Committee membership list for state liability coverage; and

**WHEREAS**, the Gloucester County Local Emergency Planning Committee and the Gloucester Citizen Corps Council have been consolidated; and

**WHEREAS**, the Gloucester County Board of Supervisors is the nominating authority for membership on the Gloucester County Local Emergency Planning Committee and the Gloucester Citizen Corps Council.

**NOW, THEREFORE, BE IT RESOLVED** by the Gloucester County Board of Supervisors that the following individual be hereby recommended for reappointment on the Gloucester County Local Emergency Planning Committee/Gloucester Citizen Corps Council to represent Gloucester County in the capacity as indicated for a term that shall expire on August 31, 2026.

Roger West  
Broadcast Representative

**UTILITIES ADVISORY COMMITTEE**

Mr. Nicosia moved, seconded by Mr. Chriscoe, to reappoint Mr. West to the Local Emergency Planning Committee. The motion carried and was approved by a unanimous voice vote.

**UTILITIES ADVISORY COMMITTEE**

**WHEREAS**, in accordance with a recommendation from the Strategic Planning Committee, the Gloucester County Board of Supervisors established a Utilities

Advisory Committee to suggest policies and deal with concerns related to all aspects of public water and sewer in Gloucester County; and

**WHEREAS**, the Gloucester County Board of Supervisors is the appointing authority for said committee; and

**WHEREAS**, the Gloucester County Board of Supervisors has learned that appointments are needed to this Committee; and

**WHEREAS**, the Gloucester County Board of Supervisors is now ready to make these appointments.

**NOW, THEREFORE, BE IT RESOLVED** by the Gloucester County Board of Supervisors that the following individual is hereby reappointed to the Utilities Advisory Committee for a term which shall begin August 1, 2024, and shall expire July 31, 2027.

James Rilee  
Ware District

**d. Update to the Board of Supervisors 2024 Meeting Calendar - Carol Steele - County Administrator**

Mr. Hutson stated that this item was to change the location for the August 6th meeting to T. C. Walker because of the public hearing on the rezoning application.

There was a question about changes to the original application.

Mr. Wilmot advised that the Planning Commission had a public hearing on the original application and had voted to forward to the Board with a recommendation for disapproval. The Board will need to hold a public hearing on the original application but can make changes after the public hearing. He advised that he understood that the applicant was recommending changes based on the comments received during the Planning Commission public hearing. He advised that he and staff had crafted language for the public hearing notice to indicate that the Board would hold a public hearing on the original application but that the applicant had suggested a modified application.

Mr. Chriscoe moved, seconded by Dr. Orth, to modify the meeting calendar to move the location for the August 6 meeting from the Colonial Courthouse to the T. C. Walker Auditorium. The motion carried and was approved by a unanimous voice vote.

**2024  
BOARD MEETING SCHEDULE**

January 16, 2024

February 6, 2024

February 10, 2024 – Saturday – 8:30 a.m. Building One, Press Room – Board retreat

February 20, 2024

*March 4, 2024 – Monday - Budget Presentation*

March 5, 2024

*March 13, 2024 – Wednesday - Board Budget Work Session*

March 19, 2024 – 4:30 p.m. Gloucester High School renovation tour with School Board – GHS new entrance

*March 19, 2024 – Joint Work Session with School Board at Thomas Calhoun Walker Education Center*

*March 21, 2024 – Thursday - Board Budget Town Hall at Thomas Calhoun Walker Education Center*

*March 27, 2024 – Wednesday – Budget and Tax Rates Public Hearings at Thomas Calhoun Walker Education Center*

April 2, 2024

*April 8, 2024 – Monday - Board Budget Work Session*

~~*April 11, 2024 – Thursday – Possible Board Budget Work Session cancelled*~~

~~*April 15, 2024 – Monday – FY 2025 Budget Adoption cancelled*~~

April 16, 2024 – FY2025 Budget Adoption

May 7, 2024

May 21, 2024

May 29, 2024 – Wednesday – Joint Meeting with EDA - Main Library Community Room

June 4, 2024

June 6, 2024 – Thursday – 6:30 p.m. Joint Meeting with Planning Commission - Main Library Community Room

July 16, 2024

August 6, 2024 – **Thomas Calhoun Walker Education Center Auditorium**

September 3, 2024

September 17, 2024

October 1, 2024

October 15, 2024 – Joint Meeting with School Board at Thomas Calhoun Walker Education Center

November 6, 2024 – Wednesday due to Election Day

November 19, 2024

December 3, 2024

January 7, 2025 – Organizational Meeting

Items in red approved as part of the Board’s FY 2025 Budget Calendar at the October 17, 2023, meeting.

All meetings begin at 6:00 p. m. in the Colonial Courthouse unless otherwise noted. There will be no meeting on the third Tuesday in June, August, and December. There will be no meeting on the first Tuesday in July. A cancelled meeting shall be continued to the next workday. Questions concerning the Board’s meeting schedule can be made to the Gloucester County Administrator’s Office at 804-693-4042.

**e. RFP fire station**

Mr. Hutson stated this was the item added to the agenda regarding the RFP (Request for Proposals) on the future needs of the fire departments within the County. He noted that the RFP had been proofed and it was ready to go. He stated that there had been some discussion on removing the question of locating Station 1 on Main Street out of the RFP. He noted that he would like the Board's consensus on how to submit. He stated that he felt if the RFP was going to look at the future needs, it needed to consider the whole County.

Mr. Bazzani agreed and stated that it should take into consideration where the County would be growing.

Dr. Orth, Mr. Gibson, and Mr. Smith agreed with the comments made.

Mr. Chriscoe stated that he was going in the opposite direction. He noted that the Board's partners [fire and rescue] knew best what the future would hold for their location. He also stated that he was not sure that the RFP was needed at this time.

Mr. Nicosia stated that he spent a lot of time thinking on this issue. He noted that he could see both sides of the coin. He agreed with Mr. Chriscoe that the fire department felt that the Main Street location was the best site for their plans. He stated that if the fire department wanted Station 1 removed from the RFP, the Board should respect that.

There was some discussion on the need for the RFP.

Ms. Steele reviewed some statistics on the number and locations of calls. She noted that the Board would be facing more pressure on whether to allow additional homes in the County. She noted that just like with the utilities plan, the County needed to understand possible expenses for the next ten years. She stated in addition to the new fire station, it may be necessary to expand other stations. There would also be equipment needs. She advised that she wanted the Board to understand what may be coming in the future.

Mr. Chriscoe stated that there may be a need for the study; however, if the fire station asked for a change to the RFP, then the Board should accept their wishes.

Mr. Gibson acknowledged Mr. Chriscoe's point and shared his respect for the men and women of fire and rescue. He noted that they worked long hours in difficult conditions. He stated that he wanted to do what was best for them. He noted that the purpose of the RFP was to determine the best use of taxpayer dollars. He stated that he was in no way suggesting that by supporting the RFP that he opposed the station on Main Street. However, he needed more information for the use of residents' money.

There was a discussion on the failed bond referendum and the need for comprehensive analysis for planning purposes.

Mr. Nicosia stated that speaking for himself, he could state that the men and women of fire and rescue did their due diligence when considering the station location. He advised that they ran an analysis on the calls and made an informed

decision. He stated that no one at the fire station that he spoke to said not to do the study, but they want to build where they determined the station was needed.

Ms. Steele stated that this was not to be an us versus them scenario. She further stated that this was to support fire and rescue.

Dr. Orth stated that the Board had fully supported fire and rescue. He reviewed that there had never been a negative vote for support of fire and rescue. He noted that he felt the Board would support the position of fire and rescue to have their building on Main Street. He stated that they would learn a lot from the study. He further stated that the volunteers were important, and it had always been like that since volunteer fire and rescue squads were formed.

Mr. Chriscoe asked if the fire departments were made aware that this discussion would be on the agenda.

Mr. Hutson stated that he did not call them. He noted that he wanted the fire departments to be able to hear what the Board was discussing. He stated that this could be held off and discussed again on the 6th. He noted that he liked the fire station on Main Street, but if the Board was going to be looking at the future of the County and to spend the funds then it needed to be in the right spot.

After a brief discussion, Mr. Hutson stated that this item would be moved to August 6th and asked staff to notify the fire departments.

## **12. County Attorney Items**

Mr. Chriscoe stated that at the last two meetings, it had been said that the Planning Commission and now the Board, were not following the Constitution. He asked Mr. Wilmot if the Board had done anything unconstitutional.

Mr. Wilmot stated that the Board had most certainly not done anything unconstitutional. He noted that he could not overstate the importance of the Constitution as it was the guiding light and guiding document.

## **13. Boards and Commissions Reports**

There were no boards or commission reports.

## **14. Supervisors Discussion**

Mr. Hutson asked Mr. Wilmot to address stop light cameras.

Mr. Wilmot stated that the General Assembly had amended State Code to enable localities, including counties, to authorize cameras in areas other than in school zones. Historically, they have been limited to school zones. He noted this was not something the Board should act on now, but something to consider.

Mr. Hutson stated that if this was something the Board was interested in, he would recommend bringing the Sheriff in for a discussion.

Dr. Orth stated that he had spoken with Sheriff Warren about this issue in response to a citizen's question. Sheriff Warren had indicated that the locality would be limited to the number of cameras that could be installed based on population size.

Ms. Steele stated that she would be attending a meeting with Judge Revere in reference to the school bus stop arm cameras. She noted that localities had different experiences with collections and the opinions of the benefit varied.

After a brief discussion, Mr. Chriscoe asked for additional information to be provided and to include Sheriff Warren in the discussion.

### **15. Closed Meeting**

Dr. Orth moved, seconded by Mr. Chriscoe, to enter closed meeting. The motion carried and was approved by the following roll call vote: Mr. Bazzani, Mr. Chriscoe, Mr. Gibson, Mr. Hutson, Mr. Nicosia, Dr. Orth, and Mr. Smith - yes.

#### **CLOSED MEETING RESOLUTION**

**WHEREAS**, the Gloucester County Board of Supervisors desires to discuss a particular subject in Closed Meeting during the course of its meeting on July 16, 2024; and

**WHEREAS**, the nature of the subject is:

Personnel Matters - more specifically, the County Administrator's and County Attorney's evaluations and contracts. Such discussion in Closed Meeting is expressly permitted by Virginia Code Section 2.2-3711(A)(1).

**NOW, THEREFORE, BE IT RESOLVED** that the Gloucester County Board of Supervisors does hereby convene in Closed Meeting for the purposes herein expressed pursuant to the legal authority herein recited.

Dr. Orth moved, seconded by Mr. Gibson, to return to open meeting. The motion carried and was approved by the following roll call vote: Mr. Bazzani, Mr. Chriscoe, Mr. Gibson, Mr. Hutson, Mr. Nicosia, Dr. Orth, and Mr. Smith - yes.

#### **RESOLUTION TO RETURN TO OPEN MEETING**

**WHEREAS**, the Gloucester County Board of Supervisors has completed its discussion in Closed Meeting, and now desires to continue its open meeting; and

**WHEREAS**, only public business matters lawfully exempted from Open Meeting were heard, discussed, or considered during the Closed Meeting, and the only subjects heard, discussed, or considered in said Closed Meeting were the matters identified in the Resolution by which it was convened.

**NOW, THEREFORE, BE IT RESOLVED** that the Gloucester County Board of Supervisors does hereby reconvene in Open Meeting at its meeting of July 16, 2024, and certifies the matters set forth in Virginia Code Section 2.2-3712(D).

### **16. Adjournment**

Mr. Chriscoe moved, seconded by Mr. Gibson, to adjourn. The motion carried and the meeting was adjourned at 8:36 p.m. by a unanimous voice vote.

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Christopher A. Hutson, Chair

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Carol E. Steele, County Administrator



## BOARD AGENDA ITEM

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**TYPE OF AGENDA ITEM:**

- CONSENT
- PRESENTATION
- REGULAR
- PUBLIC HEARING
  - Duly Advertised

**PURPOSE OF ITEM:**

- INFORMATION / DISCUSSION
- DISCUSSION AND / OR DECISION
  - Resolution
  - Ordinance
  - Motion

**PRESENTER:** Carol Steele

**TITLE:** County Administrator

**AGENDA TITLE:** Update to the Board of Supervisors 2024 Meeting Calendar

**BACKGROUND / SUMMARY:** In recent meetings, the Board discussed the addition of a full day retreat before the end of the year. A survey was sent to the Board to determine the best date to accommodate all schedules and to collect input on topics for the retreat agenda. After the survey was completed, Saturday, December 7 was selected as the best day for the retreat. The retreat will be held in the Building One, Press Room conference room beginning at 8:30.

It is necessary for the Board to adopt an amendment to its meeting calendar to add the retreat.

An amended meeting calendar is attached for consideration.

**ATTACHMENTS:**

Revised 2024 Meeting Calendar

**REQUESTED ACTION:**

NO ACTION REQUESTED

Adopt modified meeting calendar

**FOR MORE INFORMATION:**

Name: Trish Cronin

Phone: 804-693-4042

Email: pcronin@gloucesterva.info



**2024**  
**BOARD MEETING SCHEDULE**

January 16, 2024

February 6, 2024

February 10, 2024 – Saturday – 8:30 a.m. Building One, Press Room – Board retreat

February 20, 2024

*March 4, 2024 – Monday - Budget Presentation*

March 5, 2024

*March 13, 2024 – Wednesday - Board Budget Work Session*

March 19, 2024 – 4:30 p.m. Gloucester High School renovation tour with School Board – GHS new entrance

*March 19, 2024 – Joint Work Session with School Board at Thomas Calhoun Walker Education Center*

*March 21, 2024 – Thursday - Board Budget Town Hall at Thomas Calhoun Walker Education Center*

*March 27, 2024 – Wednesday – Budget and Tax Rates Public Hearings at Thomas Calhoun Walker Education Center*

April 2, 2024

*April 8, 2024 – Monday - Board Budget Work Session*

~~*April 11, 2024 – Thursday – Possible Board Budget Work Session cancelled*~~

~~*April 15, 2024 – Monday – FY 2025 Budget Adoption cancelled*~~

April 16, 2024 – FY2025 Budget Adoption

May 7, 2024

May 21, 2024

May 29, 2024 – Wednesday – Joint Meeting with EDA - Main Library Community Room

June 4, 2024

June 6, 2024 – Thursday – 6:30 p.m. Joint Meeting with Planning Commission - Main Library Community Room

July 16, 2024

August 6, 2024 – Thomas Calhoun Walker Education Center Auditorium

September 3, 2024

September 17, 2024

October 1, 2024

October 15, 2024 – Joint Meeting with School Board at Thomas Calhoun Walker Education Center

November 6, 2024 – Wednesday due to Election Day

November 19, 2024

December 3, 2024

**December 7, 2024 – Saturday – 8:30 a.m. Building One, Press Room – Board Retreat**

January 7, 2025 – Organizational Meeting

Items in red approved as part of the Board's FY 2025 Budget Calendar at the October 17, 2023, meeting.

All meetings begin at 6:00 p. m. in the Colonial Courthouse unless otherwise noted. There will be no meeting on the third Tuesday in June, August, and December. There will be no meeting on the first Tuesday in July. A cancelled meeting shall be continued to the next workday. Questions concerning the Board's meeting schedule can be made to the Gloucester County Administrator's Office at 804-693-4042.



**BOARD AGENDA ITEM**

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**TYPE OF AGENDA ITEM:**

- CONSENT
- PRESENTATION
- REGULAR
- PUBLIC HEARING
- Duly Advertised

**PURPOSE OF ITEM:**

- INFORMATION / DISCUSSION
- DISCUSSION AND / OR DECISION
  - Resolution
  - Ordinance
  - Motion

**PRESENTER:** James Hutzler  
Quinton Sheppard

**TITLE:** VACo Government Relations Associate  
Community Engagement & Public Information Director

**AGENDA TITLE:** Presentation of Virginia Association of Counties (VACo) 2024 Achievement Award

**BACKGROUND / SUMMARY:** Gloucester County’s Community Engagement & Public Information Department recently received a Virginia Association of Counties (VACo) 2024 Achievement Award for its efforts to modernize The Beehive community magazine.

The Beehive was modernized from a newspaper-style publication to a higher quality magazine-style publication in 2023. To save on costs, the magazine is primarily a digital product, but a limited number of copies are printed and distributed to strategic locations with easy access for residents throughout the county.

The VACo Achievement Awards is a competitive program open to local government members of the association. Held annually, it recognizes local government programs in awards criteria that include innovation, cooperation and model practices.

**ATTACHMENTS:**

Gloucester VACo Award Submission

**REQUESTED ACTION:**  NO ACTION REQUESTED

**FOR MORE INFORMATION:** Name: Quinton Sheppard

Phone: 804-693-5730 Email: qsheppard@gloucesterva.info



## SUBMISSION FORM

All submission forms must include the following information. Separate submission forms must be turned in for each eligible program. **Deadline: July 1, 2024.** Please include this submission form with the electronic entry. If you do not receive an email confirming receipt of your entry within 3 days of submission, please contact [Gage Harter](#).

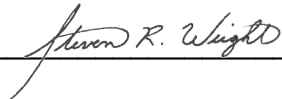
### PROGRAM INFORMATION

County: Gloucester County  
Program Title: Modernizing The Beehive  
Program Category: Communications

### CONTACT INFORMATION

Name: Quinton B. Sheppard  
Title: Manager  
Department: Community Engagement & Public Information  
Telephone: 804-693-5730 Website: www.gloucesterva.gov  
Email: qsheppard@gloucesterva.info

### SIGNATURE OF COUNTY ADMINISTRATOR OR DEPUTY/ASSISTANT COUNTY ADMINISTRATOR

Name: Steven R. Wright  
Title: Deputy County Administrator  
Signature: 



**GLOUCESTER COUNTY**  
**Community Engagement &**  
**Public Information**  
6382 Main Street  
Gloucester, VA 23061  
(804) 693-5730  
[www.gloucesterva.info](http://www.gloucesterva.info)

## **Executive Summary**

Gloucester County boasts 288 square miles of some of the most breathtaking natural landscape on the Chesapeake Bay. However, the spacious natural beauty of the County has also, historically, posed challenges in the realm of communicating with citizens who choose to live a more rural lifestyle. Even in 2024, some residents don't have access to reliable internet.

For decades, Gloucester County has mailed out a print publication called "The Beehive" to every household on a quarterly basis. The pamphlet – formatted on newsprint and distributed by the local newspaper – used to be a reliable way to get Parks and Recreation offerings, tax deadlines, election updates and mosquito control information to Gloucester's residents, along with other important news. As the digital era progressed, many people started throwing out The Beehive without ever opening it. The pamphlet looked and felt like junk mail, and that's how people treated it.

In 2023, the Community Engagement & Public Information Department decided to revamp the publication. Staff members crafted a glossy, full-colored magazine with the same information. The magazine is primarily a digital product, but we do print a limited number of copies for people who cannot access it online. By employing a strong digital marketing strategy, the County reinforced its new brand, increased Beehive readership, established quantifiable analytics and cut taxpayer costs associated with the publication by \$21,000 per year.

# Modernizing The Beehive

## The Problem: When “Status Quo” Becomes Stagnant

While Gloucester County is large in area (288 square miles) and rich in natural beauty, with options for people to live a more peaceful lifestyle while commuting to work in any number of nearby cities, there are challenges that come with maintaining a rural landscape. High-speed internet cables have still not reached the farthest edges of the County. People who live in the northernmost areas of Gloucester work, shop and convene at different places than people who live in our southernmost “Gloucester Point” neighborhoods. That leaves the Gloucester County Government with a challenging communications infrastructure: we have neither a central hub where people regularly mingle, nor any assurance that our residents can equally access our website and social media pages.

While online communication woes are relatively new, reaching a wide range of people who choose to live in Gloucester to achieve a more private lifestyle has long been a concern. Starting as early as 1980, Gloucester County attempted to bridge the communication gap by mailing out a paper pamphlet called The Beehive on a quarterly basis. This publication was formatted into 16 large pages, and the County outsourced its printing and distribution to our local newspaper, the Gloucester-Mathews Gazette Journal.

For a time, this worked wonderfully. Each household got a copy, and they could find out how to contact their Board of Supervisors representatives, sign up for classes with Parks and Recreation, register to vote, get details about paying taxes and find nonprofit information by reading the

pamphlet. It became a community staple. The County still has some residents who have lived here for decades, who anticipate each printing of The Beehive, and who always read every page.

However, the role of paper mail has shifted since the dawn of the computer. The Beehive used to achieve its goal because families would at least scan each piece of mail that appeared in their mailboxes; important notifications were expected to arrive on paper, at the end of your driveway. In the 2020s, with many people signed up to receive bill notifications via email, a higher percentage of the average mailbox is filled with unsolicited junk advertisements than they used to be. Many of those junk advertisements arrive on newsprint – they naturally have the same texture, smell, and text-box format that The Beehive did.



Gloucester has had many new residents move to the area in the past decade, and with these people not used to The Beehive and already mentally predisposed to weed out junk mail, an untold percentage of our publication was ending up in the garbage can before people even opened the first page. Many people admitted this to the Community Engagement & Public Information staff. Even

residents who had lived here for years, but whose children had aged out of Parks and Rec programs, would regularly choose to toss out the unsightly pamphlet without a second glance, because without that entertainment aspect, The Beehive “wasn’t useful” to them.

This means that by about 2020, without the Gloucester County Government making any conscious changes, one of our most tried and true ways of communicating news to the community had become ineffective.

## **The Project: Turning “The Beehive” into a Coffee Table Staple**

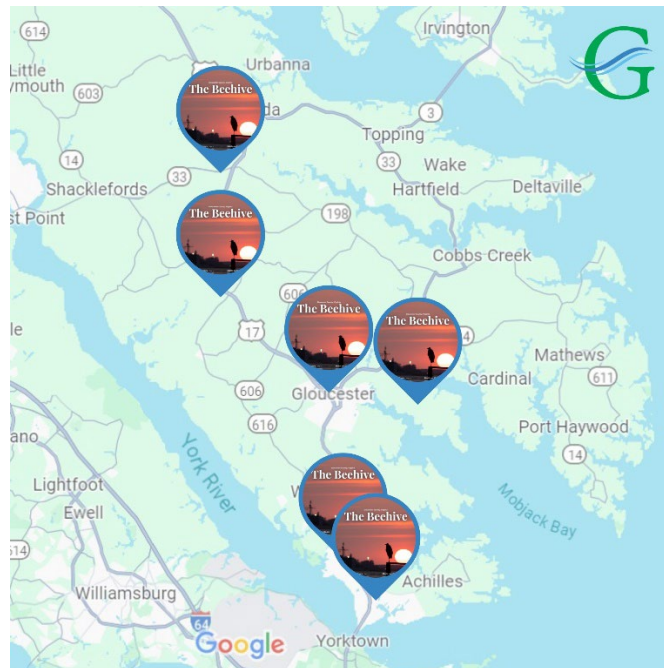
In April 2023, the Community Engagement & Public Information Department hired a new employee who had formerly worked as a journalist. There are only three people in this department who are dedicated to Public Information on a day-to-day basis: a manager, a media specialist and an administrative assistant. With the fully team assembled, Manager Quinton Sheppard introduced the idea of turning The Beehive into something more modern for the residents of Gloucester County.

After polling nearby localities (York County, James City County, Mathews County, Hampton, Isle of Wight, Norfolk, Chesapeake and Virginia Beach) to learn how they reached their communities with important news, the team decided to test The Beehive in a digital magazine format. However, since we knew some people wouldn’t be able to access it online, we decided to order a specific number of physical copies, and to make those available at strategic community hubs throughout Gloucester.

It was important to us that we innovate within the reasonable constraints of our small department. None of our employees had done magazine layout before. Our only real resources were staff hours,



an existing Canva pro account, and a new subscription to Issuu, a platform that hosts digital magazines. In terms of delivery, we couldn't easily maintain a list of the addresses of the people who wanted print copies. Even if that had been possible, the magazine is heavier than the newsprint pamphlet, and would have cost more money to ship. We needed the delivery to our strategic hubs to be achievable for one employee, borrowing a County vehicle for one day.



The work was assigned primarily to Media Specialist Savannah Haugdahl, so that the County could strive for the cohesion of a professional magazine. Although she accepted content submissions from other departments, the public school system, the library, the agricultural extension office, and local nonprofits, having one lead designer ensured that all fonts, margins, and color schemes would be uniform. Canva had customizable magazine templates already in the system, and in instances where those didn't meet our needs, the team could pull layout inspiration from professional magazines.

The clean, colorful design would match Gloucester’s rebranding initiative, and we expected it to be a longer-lasting product than delicate newsprint. We opened a photography contest to the community for the front and back covers of the magazine. The only criteria was that the contestants must have taken the photo themselves, and the image had to be of a location in Gloucester. By inviting the community to have a hand in the publication, and prominently highlighting images of our County that everyone so loves, we gave people a reason to share the link on their social media accounts (or keep the paper magazines on their coffee tables, even after reading them).

With a couple weeks of formatting and editing per quarter, Gloucester County Community Engagement & Public Information produced a glossy, 36-page magazine that looked as organized as any you could pick up in a grocery store. It had all the information we needed to communicate to our residents. The Beehive was reborn – and after a successful year, the department is about to produce its fifth edition of the newly modernized magazine. Each edition is a little easier for the team to produce, and incorporates new, creative page designs.



## **Cost breakdown: Trimming Waste and Supporting Local Partners**

Gloucester County prides itself on sourcing products and services from local businesses, and seeking out competitive bids, whenever possible. This led to the County's original partnership with the Gloucester-Mathews Gazette Journal, when they would print and disseminate The Beehive on newsprint. In 2020-2023, the County spent (on average) \$28,000 per year for those services.

When the department decided we would need some printed copies of The Beehive for people who did not have internet access, we checked with several printing companies to see what rates people could offer us. The Gazette-Journal was once again the most affordable. We could get 1,000 copies for \$1,600. We also now pay for Issuu, at \$132 per quarter. That means if we keep ordering the same number of prints, and deliver those magazines ourselves, that we'd spend less than \$7,000 per year on the newer, nicer design – a \$21,000 savings for our taxpayers.

Additionally, since we keep track of how many copies we print and where we drop them off, we can keep track of how many copies are needed and downsize printing operations as appropriate. For example, we drop off about 200 copies at three locations in Gloucester Point when we make deliveries. If we check back at our drop-off locations two months later, and there are 50 copies still sitting there, we know we can probably decrease our print order by 50 magazines next time.

With the Summer edition, we began printing flyers with QR codes that direct people to the digital magazine and displaying those flyers in all the same places that we have print copies available for pickup. People who had been getting the print copies because they found themselves coincidentally

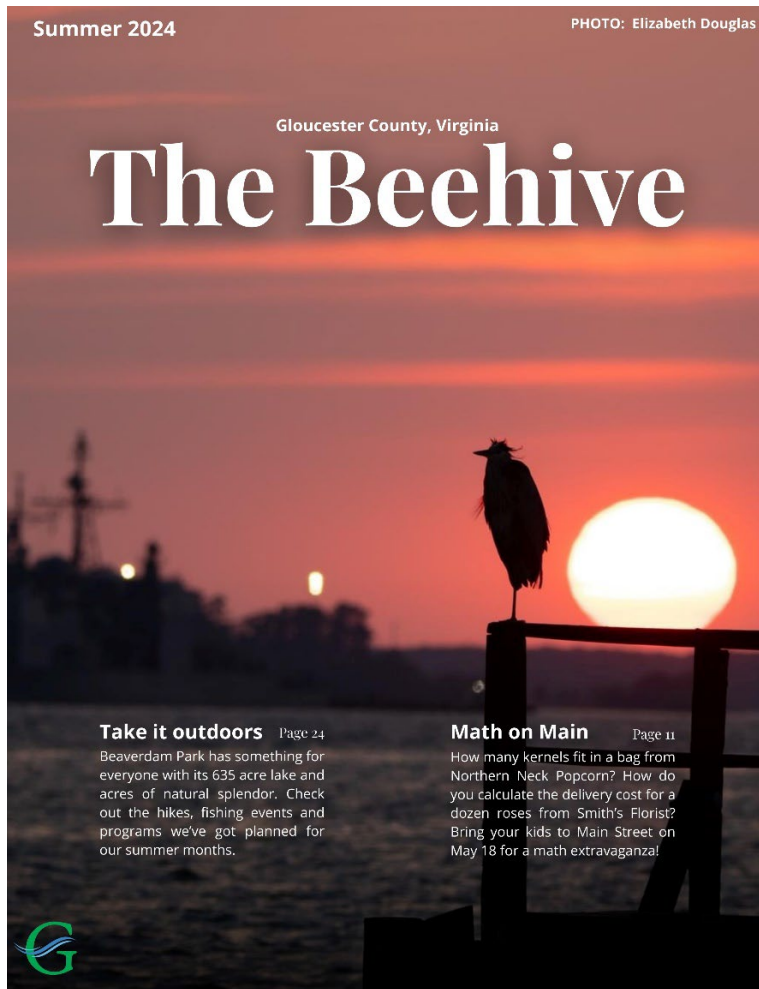
in front of those magazines can now consciously choose to get The Beehive on their phones, instead.

## **Community response: Becoming the Buzz Around Town**

Now that we have a set number of printed copies and a digital platform that allows us to review analytics, we can tell exactly how many people are absorbing information through The Beehive. On average, over the last year, The Beehive got about 3,200 impressions and 700 reads on its digital platform (per quarter). For three of the four quarters, all 750 print copies were claimed as well. Although those numbers are small for a county of 38,000 people, we had no way to track who was reading The Beehive before this transition, so data – any tangible data – is a step in the right direction, and it allows us to see how specific marketing choices in each quarter impact our reach in the community.

Anecdotally, we've received many compliments on the changes to The Beehive. We were anticipating some pushback from community members who were used to getting this information mailed to their homes, but that never materialized. Some of the people who called the Community Engagement & Public Information office to ask where they could pick up a print copy said they needed to find four or five magazines, because they wanted to share it with their friends. With each cover reveal, the community photographer (and their friends) get excited to come get copies of the magazine. Community Engagement & Public Information employees have been invited into homes where several copies of The Beehive, even past their relevant dates, were indeed displayed on coffee tables. Even our Board of Supervisors was shocked that the County could have this nicer publication alongside such a dramatic reduction in costs.

Although there is trial and error with every transition, the glowing support from community members has encouraged us that modernizing The Beehive was an important decision in our communications plan.



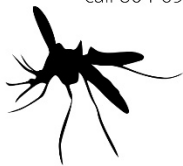
## Mosquito control

Spring is the perfect time for Gloucester County residents to prepare for mosquito season. By following these steps, you can help eliminate mosquito breeding grounds.

- **Containers:** Remove any type of container that will hold water, such as flowerpots, old tires, bird baths, etc. Such items could become a mosquito breeding site. It only takes a teaspoon of water to become a mosquito larvae hatchery.
- **Grass/shrubbery:** Mosquitoes love resting in overgrown shrubbery and in tall grasses. Trimming your shrubs and cutting your lawn encourages mosquitoes to rest elsewhere.

Gloucester County utilizes a limited Integrated Mosquito Control Program to provide surveillance and treatment for designated Gloucester County mosquito control districts. A special mosquito control tax is paid by the residents that reside within the designated districts to fund these services. The detailed program is on the County website: [gloucesterva.gov/mosquito-control](http://gloucesterva.gov/mosquito-control).

If you have any questions, or would like to report a mosquito problem in a mosquito control district, please call 804-693-6269 or email [mosquito@gloucesterva.info](mailto:mosquito@gloucesterva.info).



### During mosquito control season:

1

In spring, our staff distributes mosquito control release forms to residents whose homes are more than 150 feet from a public road within designated mosquito control districts. **The release forms must be completed and returned each year to allow the County to come onto private property and apply adulticide.**

2

Mosquito control staff initiates larval control by placing larvicide briquettes into roadside ditches. Larval control is considered the most effective way to manage the mosquito population by killing mosquitoes before they become flying adult mosquitoes.

3

Following larvicide distribution, surveillance determines the presence of larvae. Mosquito control drivers take water samples from roadside ditches to see if larvae are present, and conduct landing counts of adult mosquitoes.

4

If a landing counts warrant, mosquito control trucks will initiate adulticide fogging. This is considered the control method of last resort since it dissipates quickly and is only effective until the next day. Adulticide fogging cannot be applied when it's raining or the wind speed is over 10 mph.



3

# ***Flooding preparedness***

Floods are the most common natural disasters in the United States. The Department of Homeland Security says about 90 percent of disasters involve flooding.

Here in Gloucester, it's safe to say we love our rivers and creeks. However, we have to balance our appreciation for the water with respect for safety. Here are some precautions to learn, especially as we head into hurricane season:

- Determine your flood zone by going to [gloucesterva.gov/flood-management](http://gloucesterva.gov/flood-management) or calling 804-693-2744.
- Know your evacuation zone! Go to [vaemergency.gov](http://vaemergency.gov) to determine your evacuation zone.
- NEVER drive through flooded roads. You can't tell what's under that moving water, and it only takes a few inches to stall a passenger car. Remember: "Turn around, don't drown."
- Keep your insurance documents and other personal information in a watertight container.
- Obtain building permits before you build. Call 804-693-2744.
- Keep your ditches and storm water features clean for free-flowing rainwater and receding storm surges.
- Floodwaters don't care where FEMA draws a line. Low-cost flood protection policies are available for homes outside the 1% floodplain.
- Gloucester has many endangered plants and animals. Preserve the floodplain's natural features and keep our Bay clean to protect our remaining natural species.
- Spread the word. We should all protect this community from physical/financial devastation by insuring our risks.

## ***More:***



[gloucesterva.gov/flood-management](http://gloucesterva.gov/flood-management)



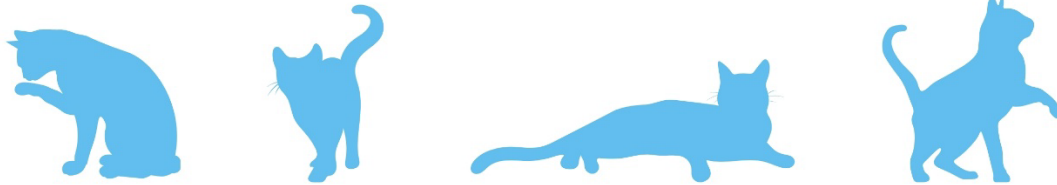
## ***Animal control: Prevent heartworms this season***

Heartworm Disease is serious and potentially fatal for pets in the United States, especially in our area. Heartworms are foot-long worms that live in the heart, lungs, and blood vessels of affected pets. These worms cause severe lung disease, heart failure, and damage to organs in the body. The effects of Heartworm Disease can cause lasting damage that can affect your pet's health and quality of life even after treatment. Heartworm Disease not only affect dogs and cats, but also wildlife.

The mosquito plays an essential role in the life cycle of heartworms. Mosquitos can transfer them from an infected animal to your pet when they bite.

Early symptoms can appear to be a mild persistent cough, reluctance to exercise, fatigue after moderate activity, decreased appetite and weight loss. If left untreated, the symptoms could develop into fluid in the abdomen, labored breathing, pale gums, bloody or coffee-colored urine, and potentially death.

It's important for your pets to be regularly tested. Most infected dogs and cats can be successfully treated, but it can be costly and hard on your pet. If your animal tests positive, your veterinarian will develop a treatment plan based on the stage of the disease and condition of your pet.



The best way to protect your animals is to make sure they get monthly heartworm, flea and tick preventatives. Annual testing ensures the preventives are working. Both steps are important, since heartworm medications are highly effective, but not perfect. These treatments help your pets live long, healthy and happy lives.

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## ***Filing income taxes***

The Gloucester County Commissioner of the Revenue's office would like to remind all county citizens that all income tax filing deadlines remain the same, including the May 1, 2024 individual income tax filing date.

Virginia already has an automatic six-month extension to file (seven months for certain corporations). Our office is also available to any citizen in Gloucester who needs assistance in preparing their Virginia State Tax Return during normal business hours, by phone, mail or by using the Treasurer's Office drop box.

Get more information or assistance by:

- Visiting our website, [gloucesterva.gov/cor](http://gloucesterva.gov/cor)
- Calling the COR's office at 804-693-3451 any Monday-Friday between 8 a.m. and 4:30 p.m.
- Calling the Virginia Department of Taxation at 804-367-8031

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## ***Personal property and real estate tax bills***

The Gloucester County Treasurer's Office would like to remind all county citizens that the first installment of personal property and real estate tax bills will be mailed in late May or early June, with a due date of June 30.

However, since June 30 falls on a weekend, payments made in office, postmarked or online will be accepted as on-time through July 1, 2024.

Get more information or assistance by:

- Visiting our website, [gloucesterva.gov/treasurer](http://gloucesterva.gov/treasurer)
- Calling our office at 804-693-2141 any Monday-Friday between 8 a.m. and 4:30 p.m.
- Emailing us at [treasurer@gloucesterva.info](mailto:treasurer@gloucesterva.info)





## BOARD AGENDA ITEM

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**TYPE OF AGENDA ITEM:**

- CONSENT
- PRESENTATION
- REGULAR
- PUBLIC HEARING
  - Duly Advertised

**PURPOSE OF ITEM:**

- INFORMATION / DISCUSSION
- DISCUSSION AND / OR DECISION
  - Resolution
  - Ordinance
  - Motion

**PRESENTER:** Alan Fitzpatrick

**TITLE:** Chief Executive Officer

**AGENDA TITLE:** Open Broadband Update

**BACKGROUND / SUMMARY:** Due to the effects of Hurricane Helene, representatives from Open Broadband were not able to attend the October 1 meeting as planned. The Board of Supervisors has asked for an update at the November meeting.

**ATTACHMENTS:**

Presentation

**REQUESTED ACTION:**  NO ACTION REQUESTED

**FOR MORE INFORMATION:**

Name: Eric Beach

Phone: 804-693-1108

Email: ebeach@gloucesterva.info

# Gloucester County Fixed-Wireless Broadband Expansion

06-NOV-2024



**open**broadband

# Fixed-Wireless Broadband Update

Project Results	Summary from last report
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Next	Success-based plans Going Forward
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# Summary of Project

- Fixed-wireless deployed on downtown Gloucester water tower, Landfill tower, James Store tower, Page water tower, and Gloucester Point water tower.
- Two fiber circuits currently with a third on order for Gloucester Point
- Replaced original Nokia LTE equipment with Tarana at Open Broadband's expense
- All customers getting 100x20 or better speeds (vs 25x3 plan)
- VATI completed (our role)

# Summary of Project

- Free public Wi-Fi downtown
- Marketing in areas of the active towers – social media, door hangers, postcard mailers, yard signs where allowed
- Storage unit in downtown Gloucester full of equipment
- Reach of the wireless technology, even with Tarana, is less than any of us would like.
- Open Broadband is subsidizing the operational cost
- For those we can serve, speed and customer satisfaction is high

# October Customer Survey

Name	Score	Comment
Rita A	10	Service is great. We have medium speed and no problems with streaming
Allison M	10	
William L	9	Sometimes it's a little slow in connecting.
Donna V	10	Both customer service and service quality have been outstanding.
Helen R	10	
Jackie I	10	I am very pleased with the service and follow-up.
Sandra H	10	Open Broadband has worked exceptionally well for me.. the speeds are fast in everything I do online. From uploading photos to streaming movies. Greg Reid did excellent work installing the cables and the other equipment.. he was able to answer all my questions and took time to explain details on my router and service.
Helen Y	9	Customer service is great until it goes down for no reason. Am notified if the Navy takes over the band. Not happy with that and hope that can be rectified soon.
Jim V	10	Great service support
James G	10	Customer service was great. Greg got ahead of the issue and contacted me.

# Moving Forward

<https://openbb.net>





# Success-based Approach

- Continue to market in the areas of service reach
- Satellite and cellular options where the fixed-wireless signal doesn't reach – getting residents connected is the goal
- Complete Gloucester Point and Landfill equipment adds
- Use customer demand to determine future equipment additions
- Continue review of potential new sites as demand dictates. 5 sites under evaluation

# Commitment with the County

- Open Broadband will continue to focus on high-speed and affordable broadband service to all serviceable residents.
- Open Broadband will continue to update the county on service connections, tower dates, and monthly calls.
- Smaller new towers originally forecast for the project remain on-hold until service demand and projected delivery justify the expense.
- Unused and in-service equipment has been inventoried and provided to the county

# Commitment with the County

- Open Broadband understands the county will not be providing the balance of funds initially indicated for service in Years 2 and 3.
- Open Broadband understands that the county has the ability to end the free tower leases on 10/31/25.
- The county understands that Open Broadband is losing money every month in Gloucester, is subsidizing operational expenses, and we need a turn-around in signups to make the project sustainable.
- Current customer revenue does cover the current fiber leases and tower lease at James Store. Open Broadband is committed to continuing service to these customers.

# Conclusion

- Open Broadband will serve as many people as possible that want service and have a qualifying wireless signal level.
- Success-based growth is standard business practice and growth of equipment and Open Broadband investment will grow accordingly.
- We appreciate the support of the county in making our internet option available to the community, and encouraging residents and businesses to consider using the service.

# Thank you! Questions?

<https://openbb.net>





**BOARD AGENDA ITEM**

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**TYPE OF AGENDA ITEM:**

- CONSENT
- PRESENTATION
- REGULAR
- PUBLIC HEARING
  - Duly Advertised

**PURPOSE OF ITEM:**

- INFORMATION / DISCUSSION
- DISCUSSION AND / OR DECISION
  - Resolution
  - Ordinance
  - Motion

**PRESENTER:** Kevin Landry

**TITLE:** Environmental Programs Manager

**AGENDA TITLE:** Public Hearing to Consider the Annual Update of Ch. 6 Stormwater “Watershed Map”

**BACKGROUND / SUMMARY:** The Board of Supervisors amended Gloucester County’s Stormwater Ordinance (Ch. 6) to adopt a tiered approach to Stormwater Management criteria pursuant to Va. Code Section 62.1-44.15:27.2. The code required the adoption of a watershed map which shows (1) the boundaries of the county; (2) the boundaries of each watershed located partially or wholly within the county; (3) the percentage of impervious cover within each watershed; and (4) the locations where development is expected to occur. The first “Watershed Map” was adopted on September 3, 2019. The code also required the map to be updated and adopted annually. The purpose of the “Watershed Map” update is to reflect changes to impervious area from August 1, 2023, to July 31, 2024, and for the updated map to be incorporated into Chapter 6 of the County Code and to be recorded in the Clerk’s office within 30 days. For the 2024 Watershed Map update for all HUC code areas there was a marginal increase in impervious area except for the Meggs Bay- Dragon Swamp and Poropotank River HUC, where there was a slight decrease. Overall, there was a 1.5% increase in impervious area county wide compared to 2023 due to construction and further data refinement.

**ATTACHMENTS:**

- Proposed Ordinance
- Updated 2024 Watershed Map
- Recorded 2023 Watershed Map (for comparison)
- Recorded 2019 Watershed Map (for comparison)
- Watershed Map Update Power Point
- Public Hearing Notice

**REQUESTED ACTION:**  NO ACTION REQUESTED

Adopt ordinance referencing the updated 2024 Watershed Map

**FOR MORE INFORMATION:**

Name: Kevin Landry

Phone: 804-832-7825

Email: [klandry@gloucesterva.info](mailto:klandry@gloucesterva.info)

**AT A REGULAR MEETING OF THE GLOUCESTER COUNTY BOARD OF SUPERVISORS, HELD AT THE COLONIAL COURTHOUSE, 6504 MAIN STREET, GLOUCESTER, VIRGINIA ON WEDNESDAY, NOVEMBER 6, 2024, AT 6:00 P.M., ON A MOTION MADE BY \_\_\_\_\_, AND SECONDED BY \_\_\_\_\_, THE FOLLOWING ORDINANCE WAS ADOPTED BY THE FOLLOWING VOTE:**

Phillip N. Bazzani, \_\_\_;  
Ashley C. Chriscoe, \_\_\_;  
Kenneth W. Gibson, \_\_\_;  
Christopher A. Hutson, \_\_\_;  
Michael A. Nicosia, \_\_\_;  
Robert J. Orth, \_\_\_;  
Kevin M. Smith, \_\_\_;

**AN ORDINANCE TO AMEND CHAPTER 6 OF THE GLOUCESTER COUNTY CODE ENTITLED “STORMWATER MANAGEMENT” BY AMENDING SECTION 6-2.1 ENTITLED “WATERSHED MAP; WATER QUANTITY TIERED APPROACH” TO ANNUALLY UPDATE THE WATERSHED MAP AS REQUIRED BY VIRGINIA CODE SECTION 62.1-44.15:27.2**

**WHEREAS**, Section 62.1-44.15:27.2 provides that any eligible locality which elects to use certain control standards shall adopt an official map that indicates the percentage of impervious cover in each watershed and update the map annually; and

**WHEREAS**, the County approved the initial watershed map based on the approved three-tiered methodology on September 3, 2019; and

**WHEREAS**, the County has updated the watershed map to reflect updated impervious conditions based on data from August 1, 2023, to July 31, 2024; and

**WHEREAS**, the Gloucester County Board of Supervisors has held a duly advertised public hearing on the updated watershed map on November 6, 2024; and

**NOW, THEREFORE BE IT ORDAINED**, that the Board of Supervisors hereby approves the updated map titled, “Gloucester County Watershed Map,” dated November 6, 2024, which will be recorded in the Clerk’s office within 30 days, which map is attached hereto and incorporated herein.

**NOW, THEREFORE BE IT FURTHER ORDAINED** that this updated watershed map be adopted and included in the code and that Section 6-2.1 of Chapter 6 of the Gloucester County Code Entitled “Watershed map; water quantity tiered approach” be amended as follows:



**Sec. 6-2.1. Watershed Map; water quantity tiered approach.**

The county hereby adopts the Watershed Map dated ~~October 3, 2023~~ **November 6, 2024**. The Watershed Map shows: (1) the boundaries of the county; (2) the boundaries of each watershed located partially or wholly within the county; (3) the percentage of impervious cover within each watershed; and (4) the locations where development is expected or proposed to occur. A copy of said map shall be filed in the office of the clerk of the circuit court.

For determining the water quantity technical criteria applicable to any land disturbance equal to or greater than 2,500 square feet but less than one acre, the county shall use tiered water control standards based on the percentage of impervious cover in the watershed. The tiered approach shall be consistent with the applicable regulations of the Virginia Department of Environmental Quality. The basis for this tiered approach shall be the Watershed Map of the county.

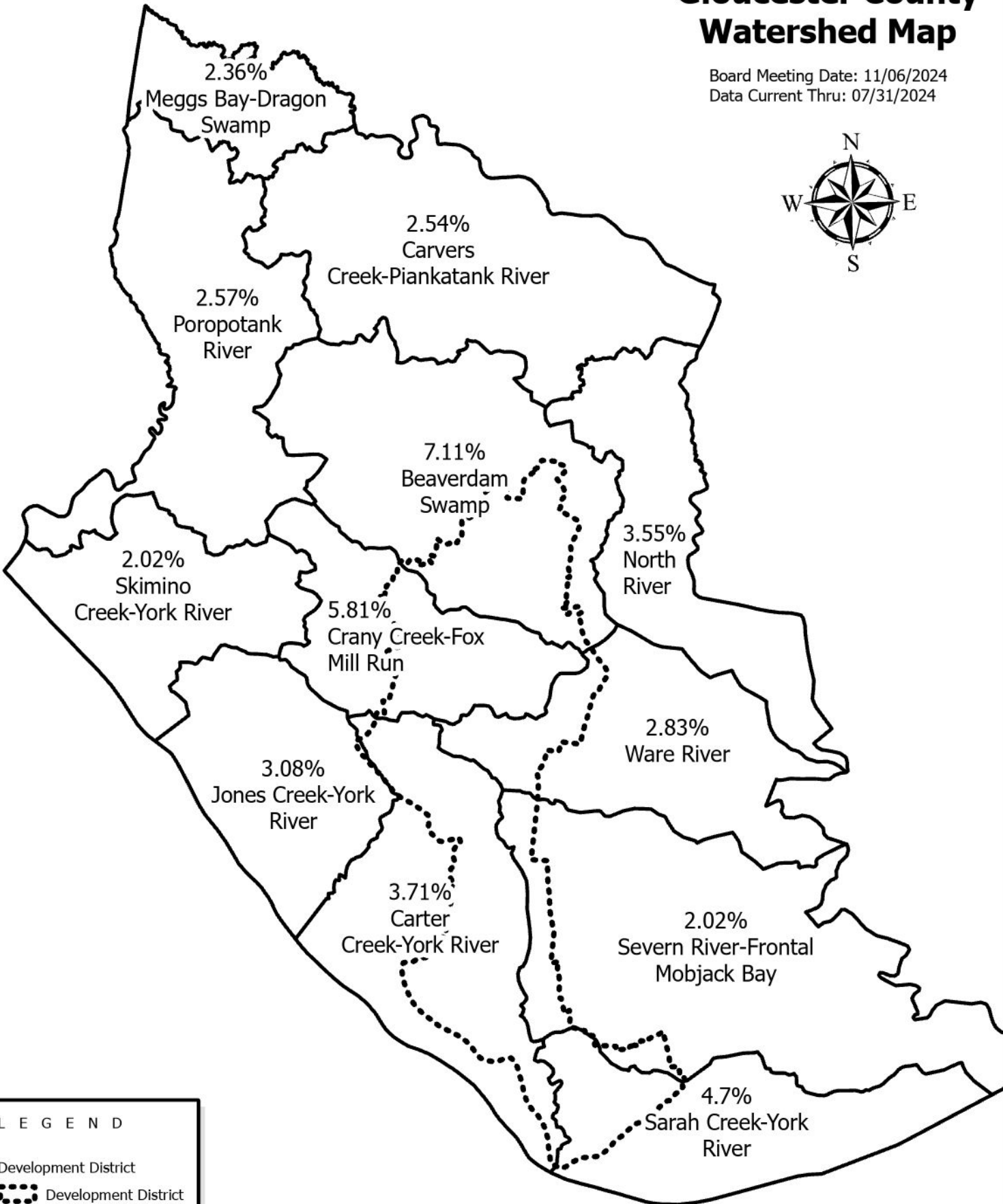
A Copy Teste:

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Carol Steele, County Administrator

# Gloucester County Watershed Map

Board Meeting Date: 11/06/2024  
 Data Current Thru: 07/31/2024



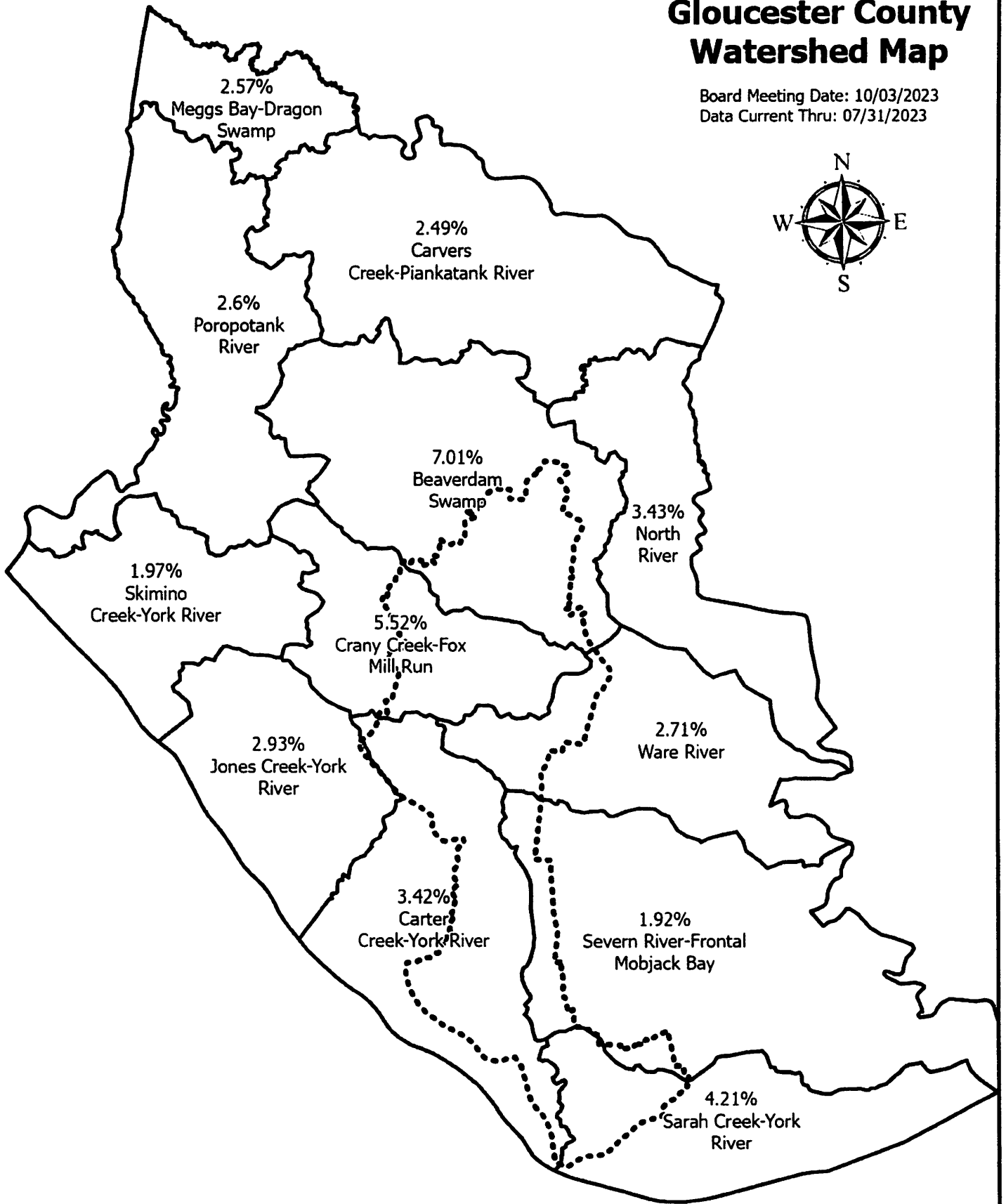
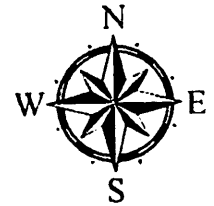
**L E G E N D**



- Development District
- Development District
- HUCPolygons
- HUCPolygons

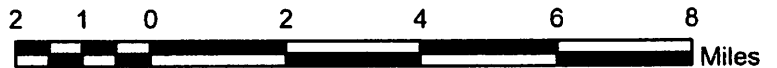


# Gloucester County Watershed Map

Board Meeting Date: 10/03/2023  
Data Current Thru: 07/31/2023

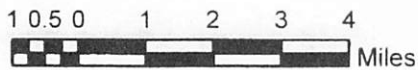
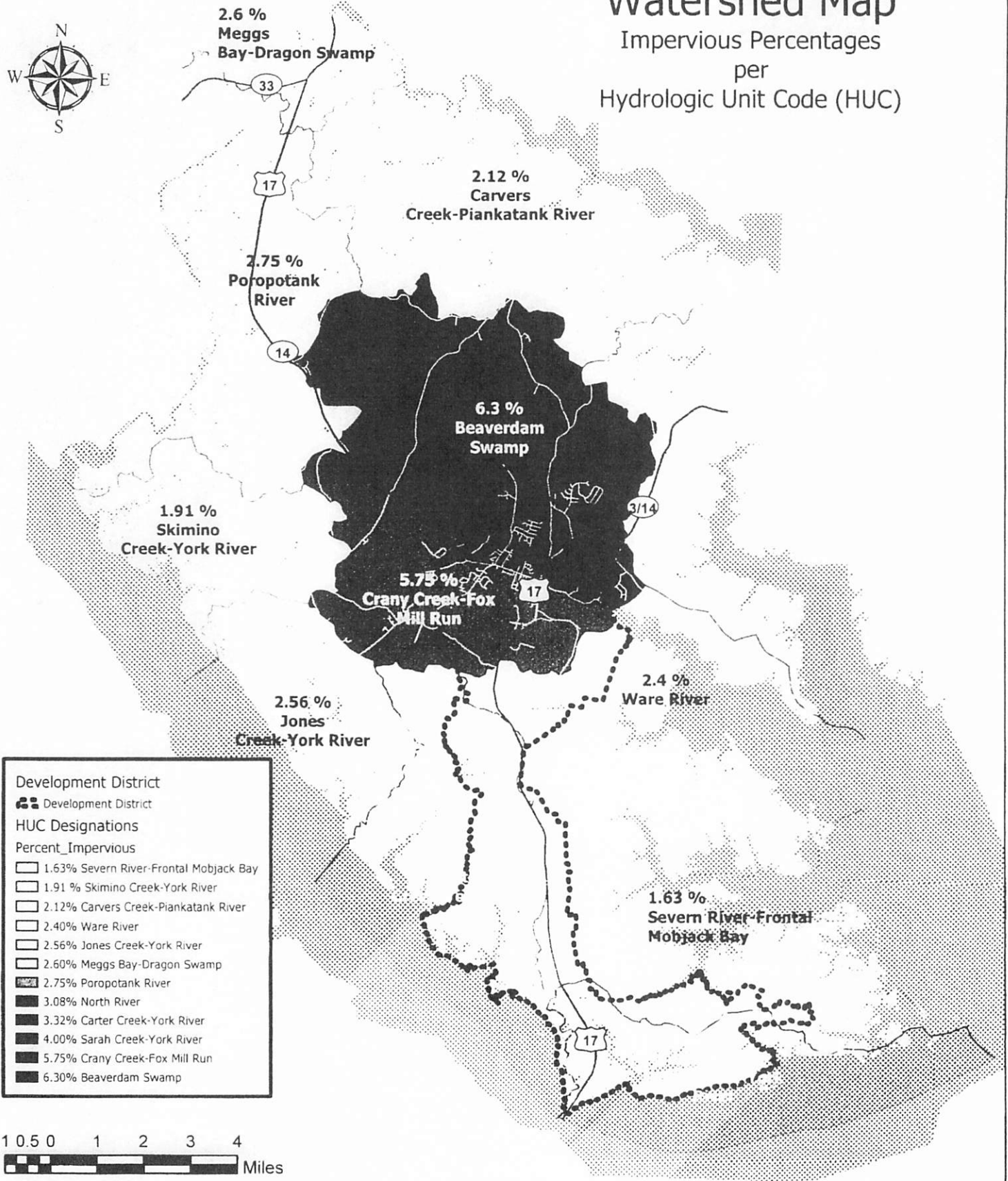


 Development District  
 HUC Polygons



# Watershed Map

Impervious Percentages  
per  
Hydrologic Unit Code (HUC)



Created:07/31/2019

Annual Review Date:

# Watershed Map Update 2024

November 6, 2024



# Brief History

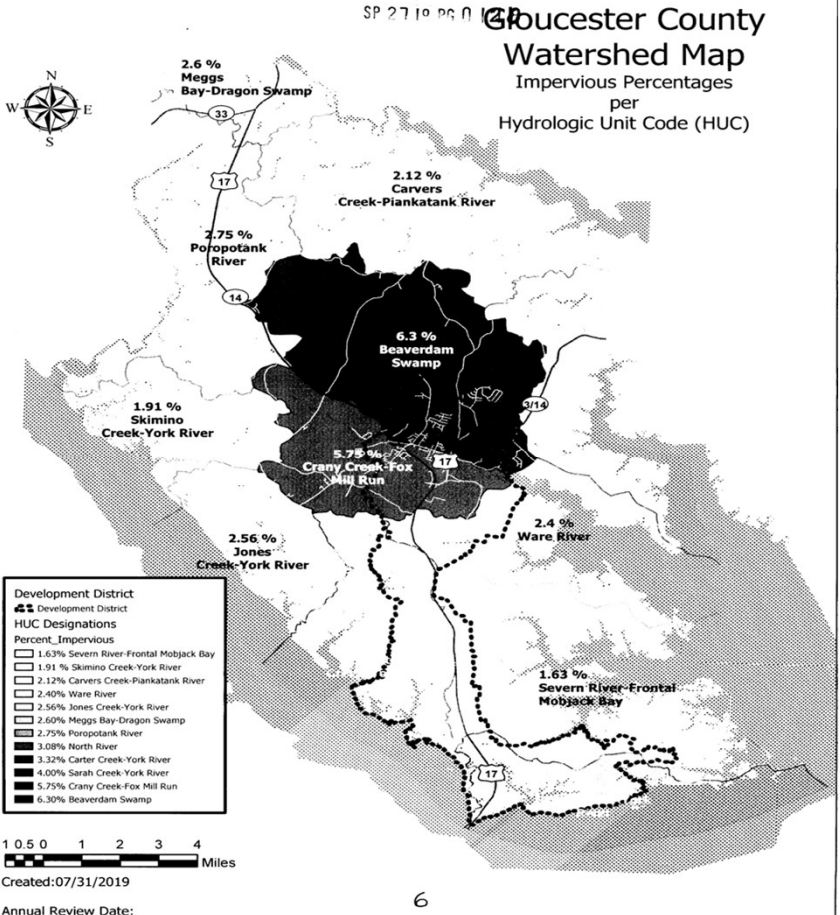
- Board adopted revisions to Ch. 6 (Stormwater) in September 2019
- Requires a **three-tiered approach** to water control standards
- Based on the **imperviousness** of a given Hydrologic Unit Code (HUC)
- 11 (HUC) code areas in Gloucester
  - The more imperviousness that exists in a HUC code, the more stringent the engineering that is required

# The Basics

- A **Watershed Map** is required as part of Ch. 6 revisions
- Regulations require the map to be updated annually
- Imperviousness listed by percentage in each HUC code
- First Watershed Map adopted in 2019 (Used Existing VGIN data)



# Original Watershed Map 2019

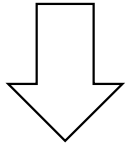




# Watershed Map 2024 Update

- GIS completes data refinements - leads to small Impervious increase across most HUC codes
- Updated Watershed Map for 2024 data provided by Assessment and compiled by GC GIS Dept. (Thank you Rita T. and Dan T.!)
  - 2023 – GIS further refined the Assessment data
    - Captured driveways regardless of length –
    - Previously, driveways less than 200' not captured
  - 2024 – GIS completes driveway data layer capture from aerial imagery

## Results of 2024 Updates

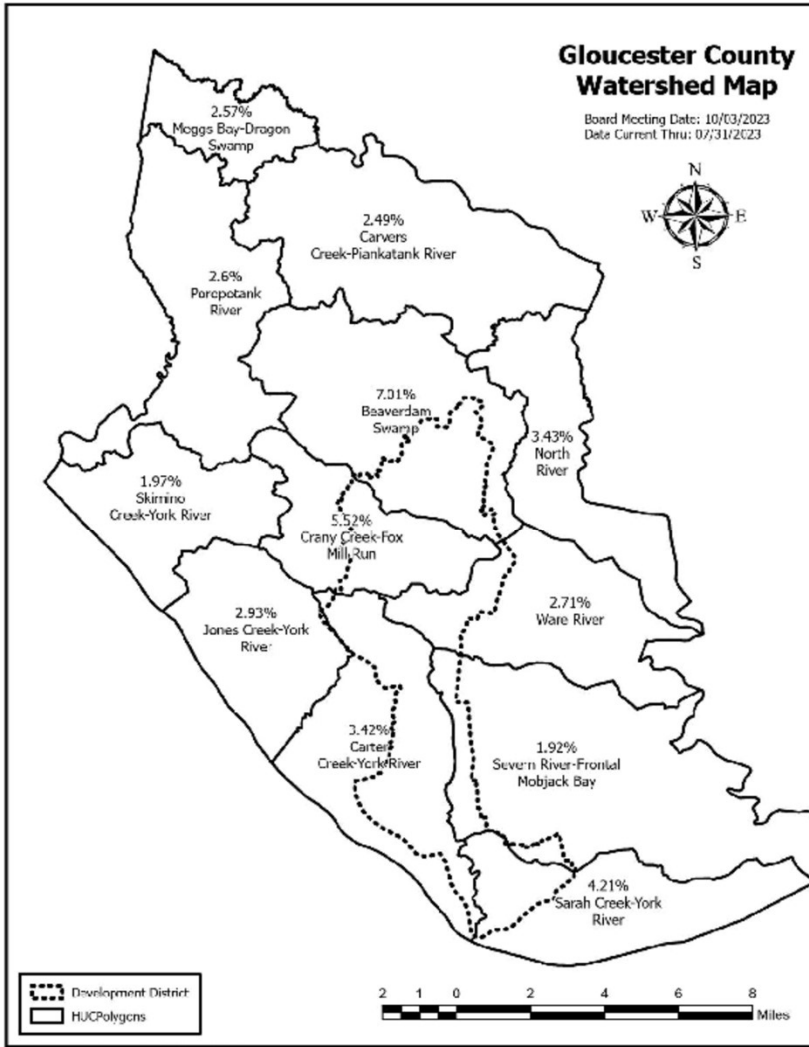


- Small increases in imperviousness in all HUC codes except Meggs Bay – Dragon Run Swamp and Poropotank River(went down).
- No tier changes and no areas in most stringent stormwater engineering criteria tier

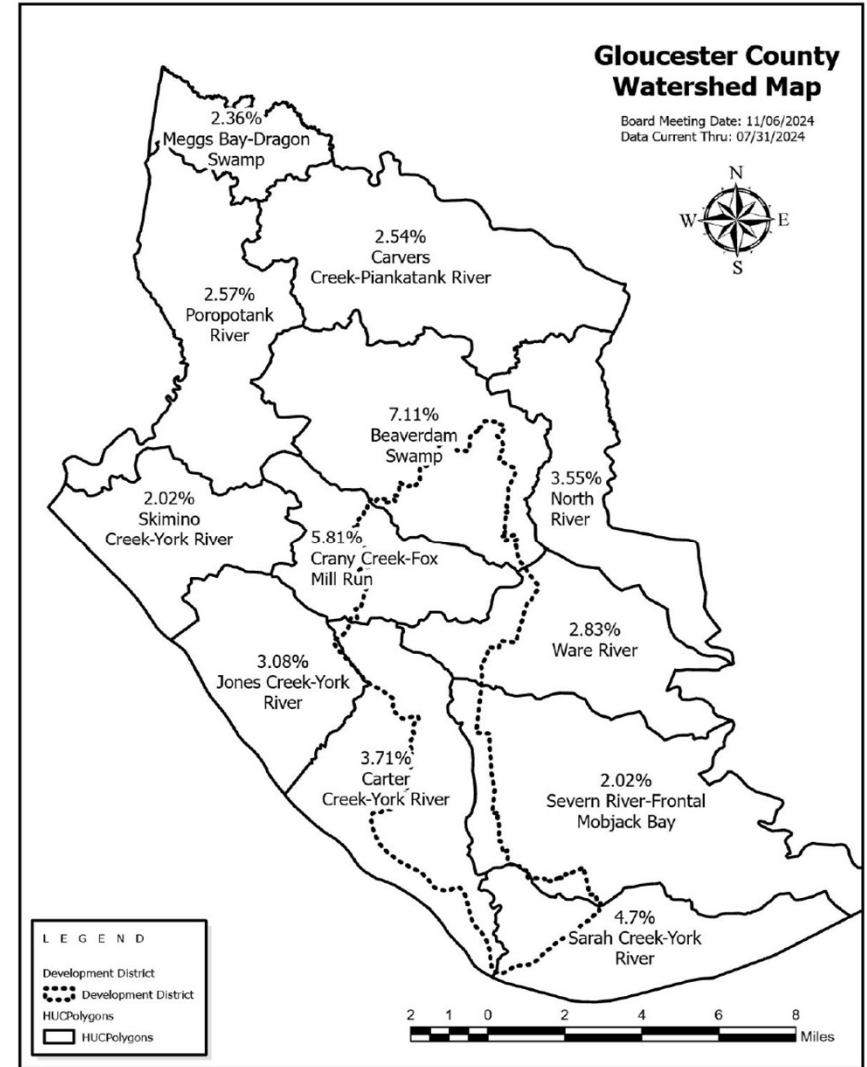
# Watershed Map 2023

vs

# 2024



\\...Projects\Environmental\HUC Unit Tracking



\\...Projects\Environmental\HUC Unit Tracking

**PUBLIC HEARING NOTICE**  
**GLOUCESTER COUNTY BOARD OF SUPERVISORS**

Pursuant to the Code of Virginia, the Gloucester County Board of Supervisors will conduct a Public Hearing on Wednesday, November 6, 2024, beginning at 6:00 p.m. in the Colonial Courthouse, 6504 Main Street, Gloucester, Virginia to consider the following:

**AN ORDINANCE TO AMEND CHAPTER 6 OF THE GLOUCESTER COUNTY CODE ENTITLED “STORMWATER MANAGEMENT” BY AMENDING SECTION 6-2.1- ENTITLED “WATERSHED MAP; WATER QUANTITY TIERED APPROACH” TO ANNUALLY UPDATE THE MAP AS REQUIRED BY VA. CODE SECTION 62.1-44.15:27.2**

The Board of Supervisors amended Gloucester County’s Stormwater Ordinance (Ch. 6) to adopt a tiered approach to Stormwater Management criteria for projects greater than 2,500 square feet but less than once acre pursuant to Va. Code Section 62.1-44.15:27.2. The code requires the adoption of a watershed map which shows (1) the boundaries of the county; (2) the boundaries of each watershed located partially or wholly within the county; (3) the percentage of impervious cover within each watershed; and (4) the locations where development is expected to occur. The code also requires the map to be updated and adopted annually. The purpose of the proposed ordinance is to update the “Watershed Map” to reflect changes to impervious area from August 1, 2023, to July 31, 2024, and for the updated map to be incorporated into Chapter 6 of the County Code and to be recorded in the Clerk’s office within 30 days. For the 2024 Watershed Map update and for all HUC code areas, there was a marginal increase in impervious area except for the Meggs Bay-Dragon Swamp and Poropotank River HUC code areas, where there were slight decreases. Overall, there was a 1.5% increase in impervious area county wide compared to 2023 due to construction and further data refinement.

The preceding is a summary, not the full text, of the Ordinance. It is not intended to be a comprehensive representation of all of the Ordinance provisions and does not substitute for the full text of the draft Ordinance, which is available for review on the web at [www.gloucesterva.gov](http://www.gloucesterva.gov), and in the County Administrator’s Office at 6489 Main Street, Gloucester, Virginia.

The meeting will be broadcast live through the County website meeting portal at: <https://www.gloucesterva.gov/640/Meeting-Portal> and on Cox channel 48.

All interested parties are invited to express their views on this matter. Citizen comments may be submitted prior to the public hearing by three different methods:

- To submit comments online, complete the [Citizen Comment Submission form](http://www.gloucesterva.gov/citizencomment) ([www.gloucesterva.gov/citizencomment](http://www.gloucesterva.gov/citizencomment)). Please follow the instructions on the form to indicate the public hearing on which you want to comment.
- Comments may also be submitted by calling and leaving a message at 804-824-2760. Follow the prompts to leave comments for this specific public hearing, and clearly indicate your name (including spelling if needed) and your magisterial district.
- Finally, comments may be submitted by US Mail to County Administration, ATTN: PUBLIC HEARING, 6489 Main Street, Gloucester, VA 23061. Any mailed comments must include your name, your magisterial district, and the title of this public hearing clearly printed at the top, and all such comments must be received by the scheduled date of this hearing. Please type or print all comments legibly.

Comments submitted through these methods must be received by 4:30 p.m. on Wednesday, November 6, 2024, and will be read or played aloud during the public hearing up to the set time limit of 3 minutes.

“Form letters,” consisting of communications which are verbatim duplicates (other than the identifying information of the author/submitter) of one or more other communications received by the County pertaining to the matter to be considered at the public hearing, shall be read only once per letter, along with the list of persons submitting the same comments pursuant to such “form letter.”

Persons requiring assistance to submit comments for the meeting should contact the Gloucester County Administrator’s office at (804) 693-4042.

Carol Steele, County Administrator



## BOARD AGENDA ITEM

**TYPE OF AGENDA ITEM:**

- CONSENT
- PRESENTATION
- REGULAR
- PUBLIC HEARING
  - Duly Advertised

**PURPOSE OF ITEM:**

- INFORMATION / DISCUSSION
- DISCUSSION AND / OR DECISION
  - Resolution
  - Ordinance
  - Motion

**PRESENTER:** Darrell W. Warren Jr.  
Martin Plank

**TITLE:** Sheriff  
Altumint VP of Sales

**AGENDA TITLE:** Fixed Radar Program in School Zones

**BACKGROUND / SUMMARY:** For many months, we have been exploring the options for adding fixed mounted radars in school zones. Altumint set up temporary systems at Petsworth Elementary and Achilles Elementary Schools at the request of the Sheriff’s Office and provided us with data that shows that we have many vehicles speeding through our school zones in the mornings and afternoons. State Code section 46.2-882.1 authorizes the use of photo speed monitoring devices in school crossing zones. A copy of a proposed contract with Altumint, Inc. is attached for consideration.

**ATTACHMENTS:**

- Resolution
- Draft contract
- State Code Section 46.2-882.1
- Altumint speed studies from Petsworth and Achilles Elementary Schools

**REQUESTED ACTION:**  NO ACTION REQUESTED

Consider adoption of resolution after presentation

**FOR MORE INFORMATION:**

Name: Sheriff Warren

Phone: 804-693-1372

Email: dwarren@gloucesterva.info



**AT A REGULAR MEETING OF THE GLOUCESTER COUNTY BOARD OF SUPERVISORS, HELD ON WEDNESDAY, NOVEMBER 6, 2024, AT 6:00 P.M., IN THE COLONIAL COURTHOUSE AT 6504 MAIN STREET, GLOUCESTER, VIRGINIA ON A MOTION MADE BY \_\_\_\_\_, AND SECONDED BY \_\_\_\_\_, THE FOLLOWING RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTE:**

Phillip N. Bazzani, \_\_\_;  
Ashley C. Chriscoe, \_\_\_;  
Kenneth W. Gibson, \_\_\_;  
Christopher A. Hutson, \_\_\_;  
Michael A. Nicosia, \_\_\_;  
Robert J. Orth, \_\_\_;  
Kevin M. Smith, \_\_\_;

**RESOLUTION TO SUPPORT THE IMPLEMENTATION OF SPEED MONITORING DEVICES IN SCHOOL CROSSING ZONES AND TO AUTHORIZE THE EXECUTION OF THE CONTRACT BY ALTUMINT, INC. AND GLOUCESTER COUNTY**

**WHEREAS**, Virginia State Code Section 46.2-882.1 authorizes photo speed monitoring devices in highway work zones, school crossing zones, and high-risk intersections segments; and

**WHEREAS**, the safety and security of the County's school children is of paramount importance; and

**WHEREAS**, the Gloucester County Sheriff's Office has been exploring options for adding fixed mounted radars in school zones for quite some time; and

**WHEREAS**, at the request of the Sheriff's Office, Altumint, Inc. set up temporary systems at Petsworth and Achilles Elementary Schools to determine the need for monitoring in the County, resulting in violation rates of 25% and more during morning and afternoon school hours; and

**WHEREAS**, a proposed contract with Altumint, Inc. has been drafted and reviewed by all parties that will provide for the installation of photo speed enforcement cameras at all nine school zones in the County.

**NOW, THEREFORE, BE IT RESOLVED** that the Gloucester County Board of Supervisors supports the installation of speed monitoring and enforcement devices in school crossing zones for the safety of school children.

**BE IT FURTHER RESOLVED** that the County Administrator is hereby authorized to act on behalf of the County to execute a contract for the

implementation of a comprehensive speed enforcement program in all nine school zones in the County, substantially the same as the contract attached hereto.

A Copy Teste:

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Carol E. Steele, County Administrator



GLOUCESTER COUNTY  
STANDARD CONTRACT  
Altumint, Inc.  
Speed Enforcement Program

Subject to Cooperative Contract No. ADMN2400470, issued by the City of Chesterfield, Virginia

This Contract entered into this \_\_\_\_ day of \_\_\_\_\_ 2024, by Altumint, Inc., with office located at 4600 Forbes Boulevard, Suite 203, Lanham, MD 20706, hereinafter called the "Contractor" and Gloucester County, hereinafter called the "County". The Gloucester County Sheriff and/or their designee are solely responsible for the administration of the contract.

**WITNESSETH** that the Contractor and the County, in consideration of the mutual covenants, promises and agreements herein contained, agree as follows:

**SCOPE OF SERVICES:** The Contractor shall provide all labor, materials, equipment, technical expertise and supervision to provide a comprehensive speed enforcement program on behalf of the County as outlined in Attachment A.

**COMPENSATION/INSURANCE:** Compensation will be made pursuant to Attachment B. Insurance shall be secured as outlined in Attachment C, before work is to begin.

**CONTRACT DOCUMENTS:** The Contract Documents shall consist of this signed Contract, the description or scope of work, any general conditions, special conditions, specifications, and other data contained that may be in the City of Suffolk's solicitation No. RFP ADMN24000142 dated November 29, 2023, together with all written modifications and the negotiated agreement dated May 3, 2024, all of which are incorporated herein by reference.

**EMPLOYMENT DISCRIMINATION BY CONTRACTOR PROHIBITED:** During the performance of this contract, the Contractor agrees as follows:

1. a. The Contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, disability, or other basis prohibited by state law relating to discrimination in employment, except where there is a bona fide occupational qualification reasonably necessary to the normal operation of the Contractor. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
  - b. The Contractor, in all solicitations or advertisements for employees placed by or on behalf of the contractor, will state that such contractor is an equal opportunity employer.
  - c. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting the requirements of this section.
2. The Contractor will include the provisions of the foregoing paragraphs a, b and c in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.

**DRUG-FREE WORKPLACE TO BE MAINTAINED BY CONTRACTOR:** During the performance of this contract, the Contractor agrees to (i) provide a drug-free workplace for the Contractor's employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the Contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition; (iii) state in all solicitations or advertisements for employees placed by or on behalf of the Contractor that the Contractor maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.

For the purposes of this section, "drug-free workplace" means a site for the performance of work done in connection with a specific contract awarded to a Contractor in accordance with this chapter, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract.

**COMPLIANCE WITH STATE LAW REGARDING EMPLOYMENT OF ALIENS:** The Contractor agrees that it does not and shall not during the performance of the contract for goods and services knowingly employ an unauthorized alien as defined in the federal Immigration Reform and Control Act of 1986.

**TERM OF THE CONTRACT:** The Contract shall be effective upon signing of this Contract and shall end three (3) years after County acceptance of installation of cameras. The County shall have the exclusive right to renew coverage for up to four (4) additional one-year terms at sole option of the County. Unless notified in writing up to thirty (30) days prior to the end of the current term, this contract shall automatically renew.

**TERMINATION WITHOUT CAUSE:** The County may at any time, and for any reason, terminate this Contract by written notice to Contractor specifying the termination date, which shall be not less than sixty (60) days from the date such notice is mailed. Notice shall be given to Contractor by a guaranteed overnight mail service provider, return receipt requested and email at the address set forth in Quotation or as provided in this Contract. In the event of such termination, Contractor shall be paid such amount as shall compensate Contractor for the work satisfactorily completed, and accepted by the City, at the time of termination. If the County terminates this Contract, Contractor shall withdraw its personnel and equipment, cease performance of any further work under this Contract, and turn over to the County any work completed or in process for which payment has been made.

**TERMINATION WITH CAUSE/DEFAULT/CANCELLATION:** In the event that Contractor shall for any reason or through any cause be in default of the terms of this Contract, the County may give Contractor written notice of such default by a guaranteed overnight mail service provider, return receipt requested and email at the address set forth in Contractor's Bid Proposal or as provided in this Contract. Unless otherwise provided, Contractor shall have twenty (20) days from the date such notice is mailed in which to cure the default. Upon failure of Contractor to cure the default, the County may immediately cancel and terminate this Contract as of the mailing date of the default notice.

Upon termination, Contractor shall withdraw its personnel and equipment, cease performance of any further work under the Contract, and turn over to the County any work in process for which payment has been made.

In the event of violations of law, safety or health standards and regulations, this Contract may be

immediately cancelled and terminated by the County and provisions herein with respect to opportunity to cure default shall not be applicable.

**INDEPENDENT CONTRACTOR:** The Contractor and any employees, agents, or other persons or entities acting on behalf of the Contractor shall act in an independent capacity and not as officers, employees, or agents of the County.

**NON-EXCLUSIVE CONTRACT:** Nothing herein is intended nor shall be construed as creating any exclusive arrangement with the Contractor. The contract shall not restrict the County from acquiring similar, equal or like goods and/or services from other sources.

**AVAILABILITY OF FUNDS:** It is understood and agreed between the parties herein that the County shall be bound hereunder only to the extent of the funds available, or which may hereafter become available "subject to appropriation" by the Board of Supervisors for the purpose of this agreement, ref § 15.2 Chapter 25 *Code of Virginia*. It is further understood and agreed between the parties to any agreement resulting from this Contract that the County shall not be obligated to purchase or pay for services covered by this agreement unless and until they are ordered, delivered, and performed for the County.

**AMENDMENTS/MODIFICATIONS:** The parties may amend this Contract at any time, in writing, by mutual agreement. The Purchasing Agent or his designee may execute such amendments on behalf of the County.

**GOVERNING LAWS AND COURTS:** This Contract is subject to the laws of the Commonwealth of Virginia and ordinances of the County of Gloucester, Virginia. Any litigation with respect thereto shall be brought in the courts of Gloucester County, Virginia. The Contractor shall comply with all applicable federal, state and local laws, rules and regulations (§ 15.2-1235, Code of Virginia).

**CONTRACTUAL DISPUTES:** In accordance with § 22-63, Code of the County of Gloucester, Virginia, claims arising out of this contract, whether for money or other relief, may be submitted to the County of Gloucester, by submitting the claim in writing, with all necessary data and information to substantiate the claim attached, to the Purchasing Agent. The Purchasing Agent shall render his/her decision within thirty (30) days. The Contractor may then appeal the Purchasing Agent's decision to the County Administrator, who shall render a final decision within forty-five (45) days.

**SEVERABILITY:** If any provision of the Contract resulting from this application thereof to any person or circumstance shall to any extent be invalid or unenforceable, the remainder of this Contract, or the application of such provision to persons or circumstances other than those which it is invalid or unenforceable, shall not be affected, and each provision of this Contract shall be valid and enforced to the full extent permitted by law.

IN WITNESS WHEREOF, the parties have caused this Contract to be duly executed intending to be bound thereby.

CONTRACTOR

COUNTY

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

SHERIFF

By: \_\_\_\_\_

Date: \_\_\_\_\_

Virginia State Corporation Commission I.D. No. 11258037

Approved as to form Edwin H. Hulme 9-25-2024  
County Attorney Date

GLOUCESTER COUNTY  
ATTACHMENT A  
SCOPE OF SERVICES

## SCOPE OF SERVICES

The Contractor shall, using its professional staff members, provide the equipment and services as stated in the Contract Documents, as necessarily and appropriately modified to apply to Gloucester County rather than the City of Chesterfield. It is understood and agreed that all work shall be accomplished in strict compliance within the provision of the Contract documents. Key personnel and approach shall be in accordance with the Contractor's proposal.

The Contractor shall maintain and repair all equipment and software required to operate the speed enforcement system. The Contractor will maintain accurate and complete financial records of the program in accordance with generally accepted accounting principles. The Contractor is responsible to furnish all necessary construction, permitting, power, and communications necessary to operation the automated traffic enforcement program.

The Contractor shall appoint a qualified implementation manager to assist the County during the implementation of the program. The implementation manager will deliver a detailed project plan that includes a go live date for 120 days post contract signing that includes a day for day slide for any delays outside the vendor's control. The Manager shall coordinate all construction activities, permit applications, template creation for notices of violation, definition of data retention policy, public information campaign planning, and business rule development.

The Contractor shall appoint a Program Manager to be the County's primary point of contact for all program needs. This includes operational data reports, system health and queue reporting, and preparing any information required for FOIA requests. The business rules document will be prepared and executed by both parties that will define the site locations and type of active enforcement, along with processing rules and primary points of contact.

The County reserves the right to obtain additional related services from Contractor during the term of this Contract.

### Maintenance and Support

Contractor will, in a timely and prompt manner, maintain and service the Monitoring System and assist County personnel who use the Monitoring System. Contractor will be on call to correct any malfunction that renders the Monitoring System inoperable during enforcement hours. Any and all maintenance records shall be considered Confidential Information (defined hereafter) and shall not be disclosed to County or anyone else, except as provided in this Contract.

### Training

Contractor at no additional charge to County, will be responsible to train County to use the Monitoring System. This includes training new users as staffing assignments may change at the sole discretion of the County.

### Service Locations.

Contractor shall provide to County, without charge, technical advice as to the feasibility of proposed Service Locations. The County reserves the right and authority to approve or disapprove any proposed Service Location(s).



### Citizen Inquiries

Contractor shall provide, and include on citations, a telephone number to which recipients of citations may call Monday-Friday, 8:00 a.m. to 5:00 p.m. (EST), excluding legal holidays, to speak with a knowledgeable attendant to make inquiries and receive prompt informed answers to questions regarding topics such as citations, billing and payment procedures and status of payments and hearing dates. Contractor may employ the services of a customer service call center; County specifically agrees that such call center's representatives may access and view any and all information relevant and/or necessary for the provision of the Services described hereunder.

### Hearing Dockets

Unless agreed otherwise by the parties, on not less than a monthly basis, Contractor, in consultation with County, shall prepare and submit to the applicable hearing officer or Court all paperwork and other documentation necessary for scheduling of hearings on all citations then ripe for review or adjudication. Contractor shall only send a notice to appear at a hearing for recipients of citations who have made a timely hearing request.

### Collections

Contractor acknowledges that County may contract with a third party for the collection of unpaid citations issued pursuant to the terms and conditions of this Contract and past due debt owed to County resulting from past due citations, for purposes of filing collection actions against any motorist and/or debtor who fails to pay amounts due and owing under any citations. Contractor shall not be responsible for any and all court costs, filing fees, collection fees, attorney fees and other expenses incurred relating to the County's debt collection activities. Contractor is hereby authorized to provide a third party with whom the County contracts to provide debt collections services, with any and all information relevant and/or necessary for the collection of unpaid citations, including personal information of the recipients of the citations, but County is not obligated to use the third party provided by Contractor. Contractor's obligations to cooperate and provide information to any third party with whom the County contracts to provide debt collections services shall continue throughout the term of the Contract and for a period of twenty-four months following the termination of this Contract. County agrees to pay Contractor an additional Processing and Administration Fee set forth in (Attachment B: Fees for Services) for providing information and administrative services for the collection effort performed by a third party.

The Contractor confirms implementation timeline to approximately 120 days.

The Contractor confirms the following training procedures:

Our classes include frequently asked questions, procedural walkthroughs, and hands-on learning. The Contractor will work with the County develop a customized training plan and schedule. Below is a summary of the types of training offered.

<b>Training</b>	<b>Initial Training</b>	<b>Class Size</b>	<b>Follow-up Frequency</b>
<b>Police Officer/Approver</b>	<b>Before Warning Period</b>	<b>Up to 20</b>	<b>As Needed</b>
<b>Financial</b>	<b>During Warning Period</b>	<b>Up to 5</b>	<b>Monthly</b>
<b>Court</b>	<b>During Warning Period</b>	<b>Up to 20</b>	<b>Monthly</b>
<b>IT</b>	<b>During Warning Period</b>	<b>Up to 5</b>	<b>As Needed</b>

The Contractor shall provide onsite training and training through Microsoft Teams 30 days before the warning period. In addition to the initial training required at program launch, The Contractor is also available to offer training throughout the program life cycle (for example, for officers assigned to temporary desk duty). The Contractor encourages annual refresher training for all officers

approving citations.

No IT system support should be required since this is a web-based solution. County employees will only need to use a web browser to access the system. The program manager will provide Vioview system support, serving as the escalation point for end user questions, system issues, or requested enhancements.

The Contractor confirms to work with the County to design and provide data and materials in conjunction with the Community Enhancement Strategy through their Public Information Office which educates the public about their automated traffic enforcement programs to foster understanding, build trust & promote safer and more informed environment on the roads, Items to be included are as follows:

- Press release templates and quotes from the CEO
- Media communication support as needed
- Custom communication plans based upon the specific needs of the community (can include warning period launch support, and additional campaigning needs to ensure effective public awareness)
- Templated assets for digital campaigning (social media graphics, etc.)
- Templated assets for print media (flyers, postcards, large format prints, etc.)

The Contractor confirms to work with the County to incorporate the County's messaging into its public portal where payments can be made and violations can be viewed.

GLOUCESTER COUNTY  
ATTACHMENT B  
FEES FOR SERVICES

**Service Locations:** The County desires to install photo speed enforcement at all schools. The Contractor shall enforce at all nine (9) school zones, which will require eighteen (18) total cameras. The County will have a total of eighteen (18) systems across nine (9) school zones.

**Pricing: Turn-Key Revenue Sharing Program:**

\$14.00 of each citation issued for which the civil penalty is actually paid by or on behalf of the person to whom the summons was issued shall be paid to the Contractor, for providing the services as contained in this agreement.

This amount (\$14.00 per summons actually collected) shall be in full satisfaction of all the County's financial obligations to the Contractor under this Agreement.

**Pricing shall remain firm in effect for the initial term and all renewal periods.**

GLOUCESTER COUNTY  
ATTACHMENT C  
INSURANCE

**INSURANCE**

The Contractor certifies it will have the following insurance coverage by insurance companies authorized to sell insurance in Virginia by the Virginia State Corporation Commission.

Minimum Insurance Coverages and Limits required, unless otherwise noted:

- a. Workers' Compensation - Statutory requirements and benefits. Coverage is compulsory for employers of three or more employees, to include employer. Contractors who fail to notify the County of increases in the number of employees that change their workers' compensation requirements under the Code of Virginia during the course of the contract shall be in noncompliance with the contract.
- b. Employer's Liability - \$100,000.
- c. Commercial General Liability - \$500,000 per occurrence. Commercial General Liability is to include bodily injury and property damage, personal injury and advertising injury, products and completed operations coverage. The County of Gloucester must be named as an additional insured and so endorsed on the policy.
- d. Professional Liability/Errors and Omissions - \$500,000 – per occurrence.

Code of Virginia  
Title 46.2. Motor Vehicles  
Chapter 8. Regulation of Traffic

**§ 46.2-882.1. Use of photo speed monitoring devices in highway work zones, school crossing zones, and high-risk intersection segments; civil penalty.**

A. For the purposes of this section:

"High-risk intersection segment" means any highway or portion thereof located not more than 1,000 feet from the limits of the property of a school that is part of or adjacent to an intersection containing a marked crosswalk that is identified in the manner provided in this section as one in which a traffic fatality has occurred since January 1, 2014.

"Highway work zone" has the same meaning ascribed to it in § [46.2-878.1](#).

"Photo speed monitoring device" means equipment that uses radar or LIDAR-based speed detection and produces one or more photographs, microphotographs, videotapes, or other recorded images of vehicles.

"School crossing zone" has the same meaning ascribed to it in § [46.2-873](#).

"Vehicle speed violation" means a violation of this title resulting from the operation of a vehicle in excess of the speed limit, including a violation of § [46.2-873](#) or [46.2-878.1](#).

B. A state or local law-enforcement agency may place and operate a photo speed monitoring device in school crossing zones for the purposes of recording violations of § [46.2-873](#) and in highway work zones for the purposes of recording violations of § [46.2-878.1](#).

A state or local law-enforcement agency may place and operate a photo speed monitoring device at a high-risk intersection segment located within the locality for the purpose of recording vehicle speed violations, provided that such law-enforcement agency certifies that a traffic fatality has occurred since January 1, 2014, in such segment.

C. The operator of a vehicle shall be liable for a monetary civil penalty imposed pursuant to this section if such vehicle is found, as evidenced by information obtained from a photo speed monitoring device, to be traveling at speeds of at least 10 miles per hour above the posted speed limit in the zone monitored by the photo speed monitoring device. Such civil penalty shall not exceed \$100, and any prosecution shall be instituted and conducted in the same manner as prosecution for traffic infractions. Civil penalties collected under this section resulting from a summons issued by a local law-enforcement officer shall be paid to the locality in which such violation occurred. Civil penalties collected under this section resulting from a summons issued by a law-enforcement officer employed by the Department of State Police shall be paid into the Literary Fund. However, all civil penalties collected under this section resulting from a summons issued based on evidence obtained from a photo speed monitoring device placed and operated at a high-risk intersection segment shall be paid to the Commonwealth Transportation Board to be used for the Virginia Highway Safety Improvement Program established pursuant to § [33.2-373](#).

D. If a photo speed monitoring device is used, proof of a vehicle speed violation shall be evidenced by information obtained from such device. A certificate, or a facsimile thereof, sworn to or affirmed by a law-enforcement officer, based upon inspection of photographs, microphotographs, videotapes, or other recorded images produced by a photo speed monitoring device, shall be prima facie evidence of the facts contained therein. Any photographs, microphotographs, videotapes, or other recorded images evidencing

such a violation shall be available for inspection in any proceeding to adjudicate the liability for such vehicle speed violation.

E. In the prosecution for a vehicle speed violation in which a summons was issued by mail, prima facie evidence that the vehicle described in the summons issued pursuant to this section was operated in a manner constituting a vehicle speed violation, together with proof that the defendant was at the time of such violation the owner, lessee, or renter of the vehicle, shall constitute in evidence a rebuttable presumption that such owner, lessee, or renter of the vehicle was the person who committed the violation. Such presumption shall be rebutted if the owner, lessee, or renter of the vehicle (i) files an affidavit by regular mail with the clerk of the general district court that he was not the operator of the vehicle at the time of the alleged violation and provides the name and address of the person who was operating the vehicle at the time of the alleged violation or (ii) testifies in open court under oath that he was not the operator of the vehicle at the time of the alleged violation and provides the name and address of the person who was operating the vehicle at the time of the alleged violation. Such presumption shall also be rebutted if a certified copy of a police report, showing that the vehicle had been reported to the police as stolen prior to the time of the alleged vehicle speed violation, is presented, prior to the return date established on the summons issued pursuant to this section, to the court adjudicating the alleged violation.

F. Imposition of a penalty pursuant to this section by mailing a summons shall not be deemed a conviction as an operator and shall not be made part of the operating record of the person upon whom such liability is imposed, nor shall it be used for insurance purposes in the provision of motor vehicle insurance coverage. However, if a law-enforcement officer uses a photo speed monitoring device to record a vehicle speed violation and personally issues a summons at the time of the violation, the conviction that results shall be made a part of such driver's driving record and used for insurance purposes in the provision of motor vehicle insurance coverage.

G. A summons for a vehicle speed violation issued by mail pursuant to this section may be executed pursuant to § [19.2-76.2](#). Notwithstanding the provisions of § [19.2-76](#), a summons issued by mail pursuant to this section may be executed by mailing by first-class mail a copy thereof to the owner, lessee, or renter of the vehicle. In the case of a vehicle owner, the copy shall be mailed to the address contained in the records of or accessible to the Department. In the case of a vehicle lessee or renter, the copy shall be mailed to the address contained in the records of the lessor or renter. Every such mailing shall include, in addition to the summons, a notice of (i) the summoned person's ability to rebut the presumption that he was the operator of the vehicle at the time of the alleged violation through the filing of an affidavit as provided in subsection E and (ii) instructions for filing such affidavit, including the address to which the affidavit is to be sent. If the summoned person fails to appear on the date of return set out in the summons mailed pursuant to this section, the summons shall be executed in the manner set out in § [19.2-76.3](#). No proceedings for contempt or arrest of a person summoned by mailing shall be instituted for failure to appear on the return date of the summons. If the summons is issued to an owner, lessee, or renter of a vehicle with a registration outside the Commonwealth and such person fails to appear on the date of return set out in the summons mailed pursuant to this section, the summons will be eligible for all legal collections activities. Any summons executed for a vehicle speed violation issued pursuant to this section shall provide to the person summoned at least 30 days from the mailing of the summons to inspect information collected by a photo speed monitoring device in connection with the violation. If the law-enforcement agency that was operating the photo speed monitoring device does not execute a summons for a vehicle speed violation issued pursuant to this section within 30 days from the date of the violation, all information collected pertaining to that suspected violation shall be purged within 60 days from the date of the violation.

H. A private vendor may enter into an agreement with a law-enforcement agency to be compensated for providing a photo speed monitoring device and all related support services, including consulting, operations, and administration. However, only a law-enforcement officer may swear to or affirm the

certificate required by this section. Any such agreement for compensation shall be based on the value of the goods and services provided, not on the number of violations paid or monetary penalties imposed. Any private vendor contracting with a law-enforcement agency pursuant to this section may enter into an agreement with the Department, in accordance with the provisions of subdivision B 31 of § [46.2-208](#), to obtain vehicle owner information regarding the registered owners of vehicles that committed a vehicle speed violation. Any such information provided to such private vendor shall be protected in a database.

I. Information collected by a photo speed monitoring device operated pursuant to this section shall be limited exclusively to that information that is necessary for the enforcement of vehicle speed violations. Information provided to the operator of a photo speed monitoring device shall be protected in a database and used only for enforcement of vehicle speed violations and enforcement against individuals who violate the provisions of this section. Notwithstanding any other provision of law, all photographs, microphotographs, videotapes, or other recorded images collected by a photo speed monitoring device shall be used exclusively for enforcing vehicle speed violations and shall not be (i) open to the public; (ii) sold or used for sales, solicitation, or marketing purposes; (iii) disclosed to any other entity except as may be necessary for the enforcement of a vehicle speed violation or to a vehicle owner or operator as part of a challenge to the violation; or (iv) used in a court in a pending action or proceeding unless the action or proceeding relates to a vehicle speed violation or a violation of this section, or such information is requested upon order from a court of competent jurisdiction. Information collected under this section pertaining to a specific violation shall be purged and not retained later than 60 days after the collection of any civil penalties. Any law-enforcement agency using photo speed monitoring devices shall annually certify compliance with this section and make all records pertaining to such system available for inspection and audit by the Commissioner of Highways or the Commissioner of the Department of Motor Vehicles or his designee. Any person who discloses personal information in violation of the provisions of this subsection shall be subject to a civil penalty of \$1,000 per disclosure.

J. A conspicuous sign shall be placed within 1,000 feet of any school crossing zone, highway work zone, or high-risk intersection segment at which a photo speed monitoring device is used, indicating the use of the device. There shall be a rebuttable presumption that such sign was in place at the time of the commission of the speed limit violation.

K. Any state or local law-enforcement agency that places and operates a photo speed monitoring device pursuant to the provisions of this section shall report to the Department of State Police, in a format to be determined by the Department of State Police, by January 15 of each year on the number of traffic violations prosecuted, the number of successful prosecutions, and the total amount of monetary civil penalties collected. The Department of State Police shall aggregate such information and report it to the General Assembly by February 15 of each year.

2020, c. [1232](#); 2024, c. [670](#).





## Violation Averages from 2-day study (10+)

### Petsworth Elementary

Daily = 252

Weekly = 1,260

Monthly = 5,040

### Achilles Elementary

Daily = 158

Weekly = 790

Monthly = 3,160

### Combined total for Petsworth & Achilles

Daily = 410

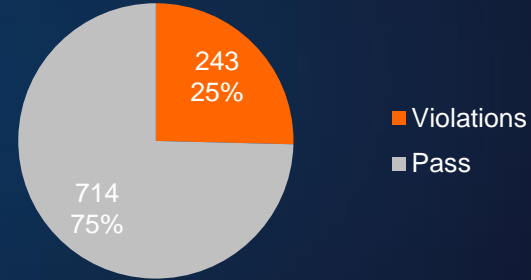
Weekly = 2,050

Monthly = 8,200

- 100% violator funded
- Cost Neutrality Clause

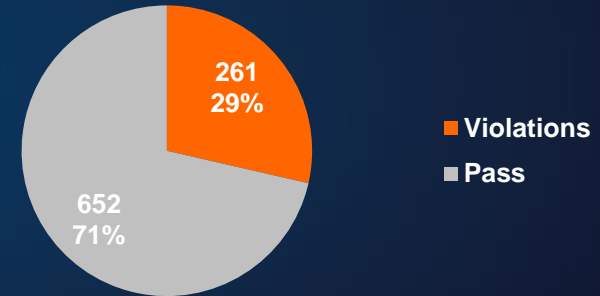
<b>PETSWORTH ES</b>			
	<b>Speed (mph)</b>		
<b>Speed Limit</b>	<b>60</b>		
<b>School Speed Limit</b>	<b>35</b>		
<b>Violation Limit</b>	<b>9</b>		
	<b>Start</b>	<b>End</b>	
<b>School Zone Time 1</b>	<b>8:50 AM</b>	<b>9:20 AM</b>	
<b>School Zone Time 2</b>	<b>3:40 PM</b>	<b>4:10 PM</b>	
	<b>All Hours</b>	<b>School Hours</b>	<b>Non-School Hours</b>
<b>Vehicle Count</b>	<b>12,683</b>	<b>957</b>	<b>11,726</b>
<b>Violations</b>	<b>312</b>	<b>243</b>	<b>69</b>
<b>Pass</b>	<b>12,371</b>	<b>714</b>	<b>11,657</b>
<b>Average Speed</b>	<b>55.8</b>	<b>40.5</b>	<b>57.0</b>
<b>Median Speed</b>	<b>58.0</b>	<b>39.0</b>	<b>58.0</b>
<b>85th Percentile Speed</b>	<b>62.0</b>	<b>48.0</b>	<b>62.0</b>

## School Hours



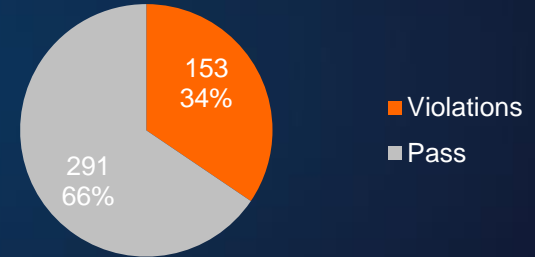
<b>PETSWORTH ES</b>			
<b>Speed (mph)</b>			
Speed Limit	60		
School Speed Limit	35		
Violation Limit	9		
	<b>Start</b>	<b>End</b>	
School Zone Time 1	8:50 AM	9:20 AM	
School Zone Time 2	3:40 PM	4:10 PM	
	<b>All Hours</b>	<b>School Hours</b>	<b>Non-School Hours</b>
Vehicle Count	12,297	913	11,384
Violations	332	261	71
Pass	11,965	652	11,313
Average Speed	55.8	40.8	57.0
Median Speed	58.0	40.0	58.0
85th Percentile Speed	62.0	50.2	62.0

## School Hours



<b>ACHILLES ES</b>			
	<b>Speed (mph)</b>		
<b>Speed Limit</b>	<b>45</b>		
<b>School Speed Limit</b>	<b>25</b>		
<b>Violation Limit</b>	<b>9</b>		
	<b>Start</b>	<b>End</b>	
<b>School Zone Time 1</b>	<b>8:50 AM</b>	<b>9:20 AM</b>	
<b>School Zone Time 2</b>	<b>3:40 PM</b>	<b>4:10 PM</b>	
	<b>All Hours</b>	<b>School Hours</b>	<b>Non-School Hours</b>
<b>Vehicle Count</b>	<b>4,200</b>	<b>444</b>	<b>3,756</b>
<b>Violations</b>	<b>282</b>	<b>153</b>	<b>129</b>
<b>Pass</b>	<b>3,918</b>	<b>291</b>	<b>3,627</b>
<b>Average Speed</b>	<b>39.6</b>	<b>30.7</b>	<b>40.7</b>
<b>Median Speed</b>	<b>44.0</b>	<b>32.0</b>	<b>45.0</b>
<b>85th Percentile Speed</b>	<b>50.0</b>	<b>39.0</b>	<b>50.0</b>

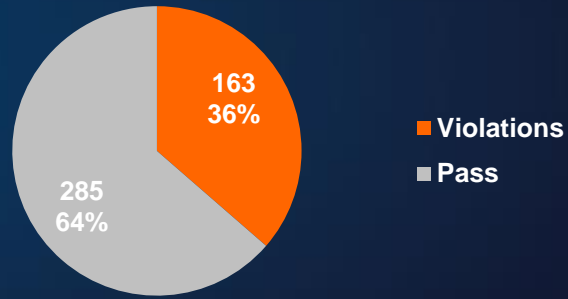
## School Hours



# Achilles ES Speed Study – 9/15

<b>ACHILLES ES</b>			
<b>Speed (mph)</b>			
<b>Speed Limit</b>	45		
<b>School Speed Limit</b>	25		
<b>Violation Limit</b>	9		
	<b>Start</b>	<b>End</b>	
<b>School Zone Time 1</b>	8:50 AM	9:20 AM	
<b>School Zone Time 2</b>	3:40 PM	4:10 PM	
	<b>All Hours</b>	<b>School Hours</b>	<b>Non-School Hours</b>
<b>Vehicle Count</b>	3,960	448	3,512
<b>Violations</b>	297	163	134
<b>Pass</b>	3,663	285	3,378
<b>Average Speed</b>	41.2	30.3	42.6
<b>Median Speed</b>	44.0	31.0	45.0
<b>85th Percentile Speed</b>	50.0	39.0	50.0

## School Hours





**BOARD AGENDA ITEM**

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**TYPE OF AGENDA ITEM:**

- CONSENT
- PRESENTATION
- REGULAR
- PUBLIC HEARING
- Duly Advertised

**PURPOSE OF ITEM:**

- INFORMATION / DISCUSSION
- DISCUSSION AND / OR DECISION
  - Resolution
  - Ordinance
  - Motion

**PRESENTER:** Carol Steele

**TITLE:** County Administrator

**AGENDA TITLE:** Request to Modify the American Rescue Plan Act (ARPA) Spending Plan

**BACKGROUND / SUMMARY:**

Gloucester County received \$7,254,411 in Coronavirus State and Local Fiscal Recovery Funds under the American Rescue Plan Act (ARPA), allocated in two installments of \$3,627,205.50 each for FY2022 and FY2023. As of October 18, 2024, \$6,050,232.89 of ARPA funds have been spent, leaving a remaining \$1,204,178.11. Of this unspent portion, \$61,935.37 is allocated for the Utilities Membranes RO Skid #1 project, leaving a balance of \$1,142,242.74 to be reallocated.

We are approaching the deadline to have ARPA funds obligated by December 31, 2024. The Broadband project and Pump Station #11 project are not expected to meet this deadline. The attached resolution requests that remaining amounts from these projects and other completed projects be allocated to urgent Utilities projects that can be executed within the required ARPA timeframes.

The Utilities equipment and infrastructure project requests have been reviewed and deemed eligible for ARPA funds by the County Attorney. A summary of the status of the ARPA funds is attached.

**ATTACHMENTS:**

Resolution  
ARPA Status Summary

**REQUESTED ACTION:**

NO ACTION REQUESTED

Adopt Resolution

**FOR MORE INFORMATION:**

Name: Maria Calloway

Phone: 804.693.4042/804.693.1385

Email: [mcalloway@gloucesterva.info](mailto:mcalloway@gloucesterva.info)

**AT A REGULAR MEETING OF THE GLOUCESTER COUNTY BOARD OF SUPERVISORS, HELD ON WEDNESDAY, NOVEMBER 6, 2024, AT 6:00 P.M., IN THE COLONIAL COURTHOUSE AT 6504 MAIN STREET, GLOUCESTER, VIRGINIA ON A MOTION MADE BY \_\_\_\_\_, AND SECONDED BY \_\_\_\_\_, THE FOLLOWING RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTE:**

Phillip N. Bazzani, \_\_\_;  
Ashley C. Chriscoe, \_\_\_;  
Kenneth W. Gibson, \_\_\_;  
Christopher A. Hutson, \_\_\_;  
Michael A. Nicosia, \_\_\_;  
Robert J. Orth, \_\_\_;  
Kevin M. Smith, \_\_\_;

**A RESOLUTION APPROVING MODIFICATION OF THE AMERICAN RESCUE PLAN ACT SPENDING PLAN FOR UTILITIES PROJECTS**

**WHEREAS**, Gloucester County has received \$7,254,411 of Coronavirus State and Local Fiscal Recovery Funds program, a part of the American Rescue Plan (ARPA), comprised of \$3,627,205.50 in FY2022 and \$3,627,205.50 in FY2023; and

**WHEREAS**, of the total \$7,254,411 in ARPA funds allocated to Gloucester, \$6,050,232.89 has been spent on various initiatives approved by the Board, leaving \$1,204,178.11 unspent; and

**WHEREAS**, \$61,935.37 of the \$1,204,178.11 remaining is allocated for the Membranes RO Skid #1 project, which is ongoing and expected to be completed before the required deadline; and

**WHEREAS**, ARPA funding is required to be obligated by December 31, 2024, and spent by December 31, 2026; and

**WHEREAS**, Gloucester County Public Utilities has urgent projects that have been deemed eligible for ARPA and are able to be procured and completed within the legally required timeframes.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors hereby authorizes the County Administrator to reallocate remaining ARPA funding of \$1,142,242.74 to Utilities equipment and infrastructure projects that have been deemed eligible for ARPA funding by the County Attorney.

A Copy Teste:

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Carol E. Steele, County Administrator

ARPA Status Summary	As of 10/18/24							
Description	FY2022	FY2023	FY2024	FY2025	Cumulative	Project Budget	Remaining	
<b>ARPA Funds Received</b>	<b>3,627,205.50</b>	<b>3,627,205.50</b>	-	-	<b>7,254,411.00</b>	-		
<b>Spending:</b>								
PREMIUM PAY-SHERIFF	(122,721.00)	-	-	-	(122,721.00)	122,721.00	-	
PREMIUM PAY-JAIL	(19,377.00)	-	-	-	(19,377.00)	19,377.00	-	
PREMIUM PAY-SOC SERVICES	(54,827.25)	(93,535.02)	-	-	(148,362.27)	148,558.00	195.73	
FREE CLINIC CONTRIBUTION	(3,842.37)	-	-	-	(3,842.37)	3,842.00	(0.37)	
FMRR-Sheriff AEDs	(63,972.00)	-	-	-	(63,972.00)	64,000.00	28.00	
BROADBAND B	(2,000,000.00)	(229,000.00)	-	-	(2,229,000.00)	2,593,842.00	364,842.00	
GVFR-SUPPORT	(9,016.30)	(1,379,332.00)	-	-	(1,388,348.30)	1,388,348.00	(0.30)	
AVFR-Support	-	(930,000.00)	-	-	(930,000.00)	930,000.00		
UTILITIES INFRASTRUCTURE	(142,650.73)	-	-	-	(142,650.73)	145,000.00	2,349.27	
BOYS & GIRLS CLUB	-	(243,114.00)	-	-	(243,114.00)	243,114.00	-	
PS #11 COLLECTION SYSTEM	-	(24,844.50)	(19,510.50)	(20,100.00)	(64,455.00)	762,774.00	698,319.00	
MEMBRANES RO SKID #1	-	-	-	(244,874.63)	(244,874.63)	306,810.00	61,935.37	
PT TOWER WATER AGE MANAGEMENT	-	-	-	-	-	75,000.00	75,000.00	
LIBRARY	-	-	(449,515.59)	-	(449,515.59)	451,025.00	1,509.41	
<b>Total Spent</b>	<b>(2,416,406.65)</b>	<b>(2,899,825.52)</b>	<b>(469,026.09)</b>	<b>(264,974.63)</b>	<b>(6,050,232.89)</b>	7,254,411.00	1,204,178.11	
<b>Total Remaining</b>	<b>1,210,798.85</b>	<b>1,938,178.83</b>	<b>1,469,152.74</b>	<b>1,204,178.11</b>	<b>1,204,178.11</b>		-	





## BOARD AGENDA ITEM

**TYPE OF AGENDA ITEM:**

- CONSENT
- PRESENTATION
- REGULAR
- PUBLIC HEARING
  - Duly Advertised

**PURPOSE OF ITEM:**

- INFORMATION / DISCUSSION
- DISCUSSION AND / OR DECISION
  - Resolution
  - Ordinance
  - Motion

**PRESENTER:** George Bains

**TITLE:** Deputy County Administrator

**AGENDA TITLE:** Aberdeen Creek Dredging Update

**BACKGROUND / SUMMARY:** As the Board is aware, the County has been involved with a Virginia Port Authority (VPA) dredging grant managed by the Middle Peninsula Planning District Commission (PDC) since 2022. The original plan to utilize a portion of the Middle Peninsula State Park property for storing the dredge spoils until they could be repurposed, will not work because of the restrictions put on the amount of acreage and time that the land could be utilized. Over the last year, the PDC has been exploring different options for moving the dredging project forward. To start, twenty-two options were reviewed and ten were vetted with pricing and additional exploration. The PDC developed and submitted a grant proposal to the Department of Conservation and Recreation (DCR) for a \$1.7 million grant for design and construction of a dredged material land reclamation and flood protection project that would use the dredged material to restore an upland spit and tidal marsh. The grant application was successful and will allow the project to move forward.

The PDC will continue to manage both the VPA and DCR grants and the County will need to update the MOU with the PDC for the work on the DCR grant. The best-case scenario is that the bids for the use of the dredged material for the design and construction of the upland spit and tidal marsh will show that the work can be done under the cost of the grant funds and that no additional funds will be needed. It's possible however that the final plan will require County funds to complete. No funds are being asked for at this time. The Board will be kept informed about the work and the potential cost to consider for future budgeting. The worst-case scenario if additional County funds are required that the Board of Supervisors is not able to commit, the grant funds will be forfeited.

**ATTACHMENTS:**

None

**REQUESTED ACTION:**

- NO ACTION REQUESTED

**FOR MORE INFORMATION:**

Name: George Bains

Phone: 804-693-4042

Email: gbains@gloucesterva.info



## BOARD AGENDA ITEM

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**TYPE OF AGENDA ITEM:**

- CONSENT
- PRESENTATION
- REGULAR
- PUBLIC HEARING
- Duly Advertised

**PURPOSE OF ITEM:**

- INFORMATION / DISCUSSION
- DISCUSSION AND / OR DECISION
  - Resolution
  - Ordinance
  - Motion

**PRESENTER:** Ted Wilmot

**TITLE:** County Attorney

**AGENDA TITLE:** Consideration of Ordinance amending several sections of Chapter 9 of the County Code – Garbage and Refuse

**BACKGROUND / SUMMARY:**

The Gloucester County Clean Community Coordinator, the Commissioner of the Revenue, and County Administration have recommended several changes to Chapter 9 of the County Code, and there are a few other modifications to Chapter 9 of the current County Code which appear to be warranted. As I indicated at the Board meeting of October 1, tonight I am presenting a draft ordinance incorporating these amendments for your consideration. If you determine the ordinance is appropriate for formal consideration, it may be placed on an upcoming agenda. Of course, changes to the draft ordinance may be made tonight. No public hearing is required in order to approve the ordinance.

**ATTACHMENTS:**

- Proposed Ordinance
- Current Chapter 9 of the Gloucester Code

**REQUESTED ACTION:**  NO ACTION REQUESTED

**FOR MORE INFORMATION:** Ted Wilmot Phone: 693-5575

**AT A REGULAR MEETING OF THE GLOUCESTER COUNTY BOARD OF SUPERVISORS, HELD ON \_\_\_\_\_, \_\_\_\_\_, 2024, AT 6:00 P.M., IN THE COLONIAL COURTHOUSE AT 6504 MAIN STREET, GLOUCESTER, VIRGINIA ON A MOTION MADE BY \_\_\_\_\_, AND SECONDED BY \_\_\_\_\_, THE FOLLOWING RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTE:**

Phillip N. Bazzani, \_\_\_;  
Ashley C. Chriscoe, \_\_\_;  
Kenneth W. Gibson, \_\_\_;  
Christopher A. Hutson, \_\_\_;  
Michael A. Nicosia, \_\_\_;  
Robert J. Orth, \_\_\_;  
Kevin M. Smith, \_\_\_;

**AN ORDINANCE AMENDING GLOUCESTER COUNTY CODE CHAPTER 9, ARTICLE IV, SECTION 9-49, TO CHANGE THE REPORTING REQUIREMENTS FOR THE RECYCLING SURVEY REPORT FROM ANNUALLY TO EVERY FOUR YEARS, WITH THE NEXT REPORT TO BE SUBMITTED ON OR BEFORE MARCH 1, 2025 AND TO CORRECT AND CLARIFY CHAPTER 9, ARTICLE I, SECTIONS 9-5, 9-7, 9-12, ARTICLE II, SECTIONS 9-15 AND 9-16, ARTICLE III, SECTIONS 9-37, 9-39 AND 9-42, AND ARTICLE IV, SECTIONS 9-47, 9-50 AND 9-51**

**WHEREAS**, the Virginia General Assembly amended the state reporting requirements for reporting recycling activities from annually to once every four (4) years, and the correction of minor errors make necessary and appropriate amendments to Chapter 9; and

**WHEREAS**, the Gloucester County Clean Community Coordinator has recommended that the County reporting for the recycling survey report be conducted every four (4) years; and

**WHEREAS**, the Gloucester County Commissioner of the Revenue has recommended several changes to make it clear that a business only needs one business license to cover all vehicles used by that business; and

**WHEREAS**, the Board is desirous of amending Chapter 9, Section 9-49 of the Gloucester County Code to change the annual reporting for the recycling survey report to every four years, with the first such report due for the year ending December 31, 2024, which report shall be submitted on or before March 1, 2025 and every four years thereafter. The Board is also desirous of amending Chapter 9, Sections 9-5, 9-7, 9-12, 9-15, 9-16, 9-37, 9-39, 9-42, 9-47, 9-50, and

9-51 to correct errors therein, to update the sections with current information, and to omit therefrom inaccurate and unnecessary verbiage.

**NOW THEREFORE BE IT ORDAINED AND ENACTED** that the following section of Gloucester County Code Chapter 9 – ARTICLE IV, is hereby amended as follows:

Chapter 9 GARBAGE AND REFUSE

ARTICLE I. IN GENERAL

Sec. 9-5. Notice of violation; method of issuance.

- (a) The sheriff, the codes compliance officer, or the health director or their designee may, and upon complaint by any responsible person that conditions exist on any real property in violation of ~~section 9-13~~ **this chapter** shall, investigate conditions existing on real property in the county at any time; and upon determination by either such officer, following investigation, that the owner, occupant or person in charge of any real property in the county stands in violation of his duty as provided in ~~section 9-13~~ **this chapter**, such officer shall give written notice to the owner of record of such property and to the person primarily responsible, if different from the owner, stating the facts which constitute violation of ~~section 9-13~~ **this chapter** and directing him to take such action as may be necessary to rectify such conditions within such time, not more than ten (10) days, as shall be stated in the notice.
  
- (b) If, ten (10) days after the service of any such notice, the directive thereof has not been complied with, the officer giving such notice ~~shall~~ **may** proceed to have such work done as may be necessary to abate any condition which might endanger the health or safety of residents of the county or otherwise constitute a nuisance, and all expenses resulting therefrom shall be chargeable to and paid by the owner of such property and may be collected by the county as taxes and levies are collected; and all charges not so collected shall constitute a lien against such property.

Sec. 9-7. Prohibited disposal of refuse generally.

~~Except as provided in section 9-8, it~~ **It** shall be unlawful for any person, firm or corporation, in person or by his agent, employee or servant, to dump, or bury, cast, throw, or deposit refuse within the county at other than the county-owned landfill or within the receptacles located at county-operated refuse

disposal sites or at privately owned refuse disposal sites expressly licensed under this chapter.

Sec. 9-12. Refuse disposal operations restricted to sites operated or licensed by county.

Refused disposal operations shall be conducted on sites selected and acquired by the board of supervisors and on such private sites as are licensed under the provisions of this chapter.

## ARTICLE II. REFUSE DISPOSAL SITES AND OPERATIONS

Sec. 9-15. Supervisory authority of county administrator.

The construction and installation of facilities at refuse disposal sites operated or maintained by the county and the maintenance, operation, and administration of such sites and facilities shall be under the supervision and control of the county administrator **or designee**, acting under the direction of the board of supervisors.

Sec. 9-16. Structures at county-operated sites.

No structure shall be erected at a county-operated refuse disposal site except as approved by the county administrator **or designee**.

## ARTICLE III. COLLECTIONS FOR HIRE

Sec. 9-37. License required.

No person, for hire, shall collect or convey any refuse generated within the county in any vehicle through or on any street or highway of the county without first obtaining from the commissioner of the revenue a refuse hauling license ~~for each vehicle so used~~.

Sec. 9-39. Conditions precedent to issuance of license.

~~(a) No license shall be granted under this article to any applicant if the proposed place and method of disposal of refuse to be collected does not conform to the requirements of this chapter.~~

~~(b) No license shall be issued under this article to an applicant until he presents a statement from the county public works department showing proof of inspection of the applicant's collection equipment within the preceding thirty (30) days.~~

Sec. 9-42. License year; annual renewal of licenses.

All refuse-hauling licenses issued under this article shall expire on ~~January~~ **December** 31 of the ~~next succeeding~~ year. Refuse-hauling licenses are to be renewed **for the calendar year on or before March 1** ~~during the month of January~~ of each year. A license may be renewed by presenting the commissioner of the revenue ~~a statement from the public works director showing proof of inspection of the applicant's collection equipment within the preceding thirty (30) days, and~~ a restatement by the applicant of information previously required under section 9-38.

#### ARTICLE IV. MANDATORY RECYCLING REPORTING

##### Sec. 9-47. Purpose.

The purpose of this article is the furtherance of solid waste management and the recycling of solid waste as provided for in Section 10.1-1411, Code of Virginia, 1950, as amended, as authorized by ~~Section 15.1-11.5:2, Code of Virginia~~ **Va. Code Section 15.2-927 et seq.**

##### Sec. 9-49. Reporting requirements for generators.

- (a) Nonresidential solid waste generators and businesses or commercial establishments that manage solid waste or recycle materials within the County of Gloucester, shall submit ~~an annual report for each calendar year ending on December 31 to the director of public works on or before March 1 of the following year~~ **a report to the clean community coordinator or other designated county official every four years. The report shall only be required to include information for the most recent single calendar year ending on December 31. The first such report shall be for the year ending December 31, 2024 and shall be submitted on or before March 1, 2025 and every four years thereafter.**
- (b) Such ~~annual~~ report shall be submitted on a form prescribed by the county administrator and shall include as a minimum the following information:
  - (1) The name and address of the reporting party.
  - (2) The total quantity of solid waste recycled by the reporting party, by commodity, during the reporting period.
  - (3) The name and address of the person to which the recyclables were delivered for recycling.

- (4) The total quantity by weight of solid waste, by commodity, that has been the subject of source reduction or reuse.

Sec. 9-50. Reporting requirements for haulers or recyclers.

- (a) Businesses licensed for waste hauling, recycling, or scrap metal recovery shall submit an annual report for each calendar ~~year~~ **year** ending on December 31 to the director of ~~public works~~ **engineering** by March 1 of the following year.
- (b) Such annual report shall be submitted on a form prescribed by the county administrator and shall include as a minimum of the following information:
  - (1) The name and address of the reporting party.
  - (2) The total quantity of solid waste generated in Gloucester, by commodity, that was recycled by that business during the reporting period.

Sec. 9-51. Contents of reports.

- (a) The reports required under the preceding two (2) sections shall be based on actual weight. Where actual weight cannot be accurately determined, the weight may be reported using carefully estimated data. Any such report shall include a description of the basis for the reported data.
- (b) Recycled solid waste identified in the report shall include only those solid wastes delivered to market from within the County of Gloucester.
- ~~(c) For the year 1991 only, such reports shall provide an estimate of materials recycled from January 1, 1991 through the effective date of this article and actual data from the effective date of this article through December 31, 1991.~~

A Copy Teste:

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Carol E. Steele, County Administrator

**ARTICLE I. IN GENERAL****Sec. 9-1. Short title.**

This chapter shall be known and may be cited as the Refuse Disposal Ordinance of Gloucester County, Virginia, or simply as the Refuse Disposal Ordinance.  
(Ord. of 9-19-89)

**Sec. 9-2. Definitions.**

For the purposes of this chapter, the following words and phrases shall have the meanings respectively ascribed to them by this section:

*Bulky Waste:* Items such as appliances, sofas, mattresses, tree limbs, shrubbery, and the like.

*Collector:* Any person engaged in the business of the collection and transportation of solid waste.

*Commercial waste:* All solid waste emanating from establishments engaged in business. This category includes, but is not limited to, solid waste resulting from the operation of stores, markets, office buildings, restaurants, shopping centers, and theatres.

*County:* The term "county" shall be deemed to include the county's contractual operator of the county landfill and convenience centers.

*Demolition wastes:* Lumber, roofing, and sheathing scraps, rubble, broken concrete, plaster, etc., conduit pipe, wire insulation, etc.

*Disposal:* "Disposal" includes the storage, collection, disposal and handling of refuse, or any one or more thereof.

*Fire control plan:* A document addressing the requirements established in section 9-33 of this chapter. It may include appropriate maps as well as any other management information the submitting party deems relevant.

*Garbage:* Animal and vegetable matter resulting from the handling, preparation, cooking or consumption of foods, and processing or packing of sea or agricultural products.

*Hazardous waste:* Those wastes in such quantities requiring special containment and disposal as required by federal and/or state law.

*Industrial waste:* All solid waste resulting from manufacturing and industrial processes such as, but not limited to, those carried on in factories, processing plants, refineries, slaughterhouses, and steel mills.

*Institutional waste:* All solid waste emanating from institutions such as, but not limited to, hospitals, nursing homes, orphanages, schools, and universities, public or private.



*Litter:* "Garbage," "refuse" and "rubbish," as defined in this section, and all other waste material which, if thrown or deposited as prohibited by this article, tends to create a danger to public health, safety and welfare.

*Person:* An individual, trust, firm, joint stock company, corporation (including a government corporation), partnership, association, state, municipality, commission, political subdivision of a state, any interstate body, or the federal government.

*Residential waste:* Solid wastes resulting from household operations.

*Refuse:* All solid wastes, except body wastes, including garbage and rubbish.

*Refuse disposal site:* Refuse disposal site shall mean any convenience center, dumpster site, refuse transfer station, landfill, or similar facility located within the county.

*Rubbish:* Waste material and trash, not to include garbage.

*Solid waste:* Garbage, refuse and other discarded solid materials, including solid-waste materials resulting from industrial, commercial, and agricultural operations, and from community activities, but does not include solid or dissolved material in domestic sewage or other significant pollutants in water resources, such as silt, dissolved or suspended solids in industrial waste water effluents, dissolved materials in irrigation return flows, or other common water pollutants.

*Tire:* Means a solid or air filled covering for a wheel, typically of rubber or a similarly elastic synthetic material, fitted around the wheel's rim to absorb shock and provide traction.

*Unacceptable wastes:* Any material, specified in section 9-19 of this Code, and any material the disposal of which would violate applicable federal or state laws, rules, regulations, permits or requirements in effect at the time of disposal.

*Used tire storage:* An accumulation of one thousand (1,000) or more used tires or any number of used tires covering more than ten thousand (10,000) square feet at a location, not under a roof or other similar structure.  
(Ord. of 9-19-89; Ord. of 7-2-96)

### **Sec. 9-3. Rules and regulations.**

The county or its contractor shall be authorized to establish reasonable operating rules and regulations for its refuse disposal sites which are in conformance with federal, state, and local regulations, and to establish reasonable rules and regulations to determine the origin and type of refuse presented at the landfill for disposal.  
(Ord. of 9-19-89; Ord. of 7-2-96)

**Sec. 9-4. Wastes not to be brought within county for deposit except by permit.**

No waste, refuse, rubbish or by-product derived from any source shall be brought into the county from any location outside of the county and deposited at any refuse disposal site within the county without the express written authority of the board of supervisors who may require certain restrictions and limitations, and impose fees.

(Ord. of 9-19-89)

**Sec. 9-5. Notice of violation; method of issuance.**

(a) The sheriff, the codes compliance officer, or the health director or their designee may, and upon complaint by any responsible person that conditions exist on any real property in violation of section 9-13 shall, investigate conditions existing on real property in the county at any time; and upon determination by either such officer, following investigation, that the owner, occupant or person in charge of any real property in the county stands in violation of his duty as provided in section 9-13, such officer shall give written notice to the owner of record of such property and to the person primarily responsible, if different from the owner, stating the facts which constitute violation of section 9-13 and directing him to take such action as may be necessary to rectify such conditions within such time, not more than ten (10) days, as shall be stated in the notice.

(b) If, ten (10) days after the service of any such notice, the directive thereof has not been complied with, the officer giving such notice shall proceed to have such work done as may be necessary to abate any condition which might endanger the health or safety of residents of the county or otherwise constitute a nuisance, and all expenses resulting therefrom shall be chargeable to and paid by the owner of such property and may be collected by the county as taxes and levies are collected; and all charges not so collected shall constitute a lien against such property.

(Ord. of 9-19-89)

**Sec. 9-6. Violations of chapter.**

In addition to any other provisions of this chapter, any person who fails to comply with any provision of this chapter after the date of adoption shall be deemed to be in violation of this chapter. Each day that a violation exists shall constitute a separate violation. The penalty for conviction of a violation of any provision of this chapter shall be the imposition of a fine not exceeding one thousand dollars (\$1,000.00) or thirty (30) days imprisonment for each violation or both.

The county may apply to the circuit court for the County of Gloucester for injunctive relief to enjoin a violation or a threatened violation of the terms of this chapter without the necessity of showing that there does not exist an adequate remedy at law.

(Ord. of 9-19-89)

**Sec. 9-7. Prohibited disposal of refuse generally.**

Except as provided in section 9-8, it shall be unlawful for any person, firm or corporation, in person or by his agent, employee or servant, to dump, or bury, cast, throw, or deposit refuse within the county at other than the county-owned landfill or within the receptacles located at county-operated refuse disposal sites or at privately owned refuse disposal sites expressly licensed under this chapter.

(Ord. of 9-19-89)

**Sec. 9-8. Burning of refuse.**

It shall be unlawful for any person to attempt to burn any noncombustible refuse. The disposal of combustible refuse by burning shall be done only pursuant to a permit issued by the health director and in accordance with all local, state and federal laws, if any, regulating such burning.

(Ord. of 9-19-89)

**Sec. 9-9. Storage of garbage—At dwellings of two-family units or less.**

Garbage at dwellings of two-family units or less, pending final disposal, shall be stored in containers made of durable material and completely covered at all times with close-fitting lids to discourage flies, rats and other disease carriers.

(Ord. of 9-19-89; Ord. of 7-2-96)

**Sec. 9-10. Same—At other places.**

Garbage and animal remains (consisting of carcasses, organs and solid organic wastes) located at all places other than dwellings of two-family units or less, pending final disposal, shall be stored in watertight, rust-resistant containers and completely covered at all times with close-fitting lids to discourage flies, rats and other disease carriers. The use of commercial containers is recommended.

(Ord. of 9-19-89)

**Sec. 9-11. Hauling of refuse to disposal site.**

Persons electing to haul their own refuse to a county refuse disposal site or to a private site licensed under this chapter shall take the necessary precautions to prevent littering of roadways in violation of the laws of the state.

(Ord. of 9-19-89)

**Sec. 9-12. Refuse disposal operations restricted to sites operated or licensed by county.**

Refused disposal operations shall be conducted on sites selected and acquired by the board of supervisors and on such private sites as are licensed under the provisions of this chapter.

(Ord. of 9-19-89)

**Sec. 9-13. Reserved.****Sec. 9-14. Title to and salvaging of refuse deposited at county refuse disposal sites.**

(a) All refuse delivered to a refuse disposal site shall, upon delivery, become the property of the county's authorized contractor, except for refuse defined as "unacceptable" elsewhere in this chapter.

(b) "Unacceptable waste," as elsewhere defined in this chapter, shall remain the property of the person, firm, or corporation transporting same to any refuse disposal site in the county, whether delivery occurs or not, and shall be removed and otherwise lawfully disposed of upon demand of the county or its authorized contractor.

(c) Salvaging within the area of any refuse disposal site maintained or operated by the county or its authorized contractor shall be prohibited entirely, with the exception of any and all activity carried on by the contractor.

(Ord. of 9-19-89; Ord. of 7-2-96)

**ARTICLE II. REFUSE DISPOSAL SITES AND OPERATIONS****Sec. 9-15. Supervisory authority of county administrator.**

The construction and installation of facilities at refuse disposal sites operated or maintained by the county and the maintenance, operation, and administration of such sites and facilities shall be under the supervision and control of the county administrator, acting under the direction of the board of supervisors.

(Ord. of 9-19-89; Ord. of 7-2-96)

**Sec. 9-16. Structures at county-operated sites.**

No structure shall be erected at a county-operated refuse disposal site except as approved by the county administrator.

(Ord. of 9-19-89; Ord. of 7-2-96)

**Sec. 9-17. Reserved.**

**Editor's note**—Formerly, § 9-17 contained provisions requiring a permit for deposit of certain wastes at county-maintained sites. Such section was derived from an ordinance adopted Sept. 19, 1989.

**Sec. 9-18. Persons admitted to county-operated or maintained sites.**

At county refuse disposal sites, only those persons concerned with the operation or maintenance thereof, persons authorized to dispose of refuse thereat, and law enforcement officers shall be admitted to the premises, except by written authority of the county.

All persons using a county disposal facility shall obey the orders and directives of the county employee or contractor in charge thereof.  
(Ord. of 9-19-89; Ord. of 7-2-96)

**Sec. 9-19. Unacceptable waste.**

The following wastes are unacceptable and shall not be deposited at any county refuse disposal site:

Explosive waste;

Hazardous waste;

Infectious waste;

Bulk or noncontained liquid wastes (one (1) gallon size or larger);

Solid wastes, residuals, or soils containing more than 1.0 ppb (parts per billion) of dioxins;

Solid wastes, residues, or soil containing more than 50.0 ppm (parts per million) of polychlorinated biphenyls (PCBs).

Pesticide containers that have not been triple rinsed;

Metal or plastic drums that are not empty, properly cleaned and opened;

Waste oil (except when placed in special waste oil collection tanks for recycling);

Unstabilized sewage sludge or sludges that have not been dewatered; and

Unacceptable waste, as hereinabove defined.

(Ord. No. 9-19-89; Ord. of 7-2-96)

**Sec. 9-20. Refuse containers.**

Refuse containers shall be provided by the county at various locations. The usage of said containers shall be governed by the following provisions, and any other regulations established in accordance with section 9-3.

- (1) *Special refuse items.* The following are several types of special refuse items which shall be given special care and preparation before disposing of the same in any refuse container:
  - (a) Hypodermic instruments and other sharp articles. No person shall dispose of or discard any hypodermic syringe, hypodermic needle or any instrument or device for making hypodermic injections before first safeguarding by wrapping or securing the same in a suitable manner so as to avoid the possibility of causing injury to the collection personnel.
  - (b) Ashes. Ashes that are to be collected by the county must have been wetted and cooled to the touch prior to collection. Ashes shall be placed in suitable containers and shall not be placed with the normal refuse unless separately wrapped, so that they will not cause injury to the collection personnel.

- (c) Pressurized cans. All pressurized cans containing pesticides or any other dangerous materials shall be released of all pressure before being deposited in a refuse container for collection by the county or any private collection agency.
  - (d) Glass. All broken glass or any type of glass that may cause injury to refuse collection personnel shall be separately wrapped to prevent injury and placed with the normal refuse.
  - (e) Pesticides. All pesticide containers and other poisonous containers shall be empty before being placed for collection.
- (2) *Refuse collectors.* No person engaged in the business of collecting, transporting, or disposing of garbage or trash shall dispose of such refuse in any county containers. Private refuse collectors shall transport, collected refuse to the county landfill site or to another approved location outside the county.
- (Ord. of 9-19-89; Ord. of 7-2-96)

**Sec. 9-21. Reserved.**

**Editor's note**—An ordinance adopted July 2, 1996, repealed § 9-21, which pertained to soil and gravel, and derived from an ordinance adopted Sept. 19, 1989.

**Sec. 9-22. Deposit of industrial wastes at any site requires permit.**

No waste, refuse, rubbish or by-product resulting from any manufacturing or industrial process or processing shall be deposited at any refuse disposal site located within the county without the written license of the board of supervisors.

(Ord. of 9-19-89; Ord. of 7-2-96)

**Sec. 9-23. Reserved.**

**Sec. 9-24. Bulk containers utilized by commercial establishments.**

Any commercial establishment which desires to utilize a bulk container for its refuse shall employ the services of a private contractor to service that container. Such container shall at all times be clean, neat and in a good state of repair. Cleaning up materials spilled from the container when emptying shall be the responsibility of the private contractor or the property owner or occupant. No refuse shall be placed adjacent to any bulk container. The property owner of any establishment for which a bulk container screening requirement applies must maintain such screening in a clean and neat condition and in good state of repair. (Ord. of 9-19-89)

**Sec. 9-25. Abuse of containers and container sites.**

It shall be unlawful to tamper with, overturn or otherwise damage refuse containers. Additionally, it shall be unlawful to litter container sites, create any health problems thereon

or to place any refuse outside of, on top of or adjacent to any refuse container. If a container is filled, the trash must be placed in another refuse container which is not filled or taken to the county landfill site.

(Ord. of 9-19-89)

**Sec. 9-26. Health and sanitary inspection of disposal sites.**

A duly authorized representative of the county health department shall inspect the operation, maintenance and sanitary condition of each refuse disposal operation conducted within the county, not less often than once per month, and report his findings through the health director to the board of supervisors.

(Ord. of 9-19-89)

**Secs. 9-27—9-31. Reserved.**

**Editor's note**—An ordinance adopted July 2, 1996, repealed §§ 9-27—9-31. Prior to repeal such sections derived from an ordinance adopted Sept. 19, 1989, and pertained to fire precautions at disposal sites; licensing of private refuse disposal sites, license tax, renewal of licenses, and variation from approved plans.

**Sec. 9-32. Tire storage and disposal—Generally.**

All persons operating a used tire storage facility on the effective date of this ordinance shall submit to the board of supervisors a fire control plan. Such plan must be submitted within six (6) months of the effective date of this ordinance.

All persons operating a used tire storage facility that comes into existence after the effective date of this regulation shall submit to the board of supervisors a fire control plan. Such plan must be submitted prior to the date the facility comes into existence.

(Ord. of 9-19-89)

**Sec. 9-33. Same—Fire control.**

A fire control plan must adequately address compliance with the following requirements for used tire storage:

- (1) All tires must be stockpiled neatly in cells of one thousand (1,000).
- (2) A berm of soil must be provided between all cells of tires in the storage area. The berm shall extend as high as the height of the tires in the cells;
- (3) A passageway of twenty (20) feet in width must be maintained between the berms of all cells of tires except where cells consist of only one (1) or two (2) lanes and the cells can be approached directly;
- (4) For each cell of tires, a stockpile of twenty (20) cubic yards of soil must be maintained within two hundred (200) feet of the cell. This material shall be in addition to any berm material;

- (5) In lieu of stockpiled soil for fire suppression as described in (4) above, foam with all the necessary equipment for its effective use may be available on the site;
- (6) A fence a heavy gauge wire eight (8) feet in height with two (2) strands of barbed wire extending along the top must enclose the entire storage site;
- (7) The access to the site must be controlled with a gate equipped with a lock or some other suitable method of preventing access to the site.
- (8) The plan must specify how long the tires will be stored and the ultimate purpose for which they will be used;
- (9) Appropriate and adequate equipment to place soil over the tires in case of fire must either be on the site at all times or be readily available.

The board of supervisors shall review all fire control plans within a reasonable time. Approved plans must be fully implemented within sixty (60) days after the date of notification of approval. Rejected plans may be submitted within a reasonable time for further consideration.

No used tire storage facility shall be allowed to operate unless it has an approved fire control plan which it is implementing, or is making progress towards developing an adequate fire control plan. (Ord. of 9-19-89)

**Sec. 9-34. Same—Permits required.**

Used tire storage shall not occur without a permit from the Department of Environmental Quality. Nothing in this chapter shall be construed to affect, modify or change any requirement imposed by the State Department of Health or the Department of Environmental Quality. (Ord. of 9-19-89; Ord. of 7-2-96)

**Sec. 9-35. Reserved.**

**Editor's note**—An ordinance adopted July 2, 1996, repealed § 9-35, which pertained to hours of operation, and derived from an ordinance adopted Sept. 19, 1989.

**Sec. 9-36. Placing refuse or refuse receptacles on, in or over storm drains.**

No person shall place any refuse or refuse receptacle or container on, in or over any storm drain. (Ord. of 9-19-89)

### ARTICLE III. COLLECTORS FOR HIRE

**Sec. 9-37. License required.**

No person, for hire, shall collect or convey any refuse generated within the county in any vehicle through or on any street or highway of the county without first obtaining from the commissioner of the revenue a refuse hauling license for each vehicle so used. (Ord. of 9-19-89; Ord. of 7-2-96)



**Sec. 9-38. Application for license.**

Every person who shall apply for a license under this article shall state the type or types of refuse to be collected, the manner of collection, the place and method of disposal, and provide any additional information considered pertinent by the commissioner of the revenue.

(Ord. of 9-19-89)

**Sec. 9-39. Conditions precedent to issuance of license.**

(a) No license shall be granted under this article to any applicant if the proposed place and method of disposal of refuse to be collected does not conform to the requirements of this chapter.

(b) No license shall be issued under this article to an applicant until he presents a statement from the county public works department showing proof of inspection of the applicant's collection equipment within the preceding thirty (30) days.

(Ord. of 9-19-89; Ord. of 7-2-96)

**Sec. 9-40. Issuance or denial of license.**

Within fifteen (15) days after application is made for a license under this article a license will be issued, or a full explanation given for refusal to issue such license. (Ord. of 9-19-89)

**Sec. 9-41. Operating without a license.**

In addition to any other penalty, any collector discovered illegally collecting refuse without a license or violating the terms of an issued license may be denied a refuse collection permit for a period of one year from the time of the offense. (Ord. of 9-19-89)

**Sec. 9-42. License year; annual renewal of licenses.**

All refuse-hauling licenses issued under this article shall expire on January 31 of the next succeeding year. Refuse-hauling licenses are to be renewed during the month of January of each year. A license may be renewed by presenting to the commissioner of the revenue a statement from the public works director showing proof of inspection of the applicant's collection equipment within the preceding thirty (30) days, and a restatement by the applicant of information previously required under section 9-38.

(Ord. of 9-19-89)

**Sec. 9-43. Annual license tax.**

The board of supervisors may require payment of a license tax, as set forth in the license tax ordinance, for the issuance or renewal of a refuse-hauling license.

(Ord. of 9-19-89)

**Sec. 9-44. Variations from approved sites, methods, etc.**

No licensed collector under this article shall make a variation from any of the specific conditions for the collection and disposal of refuse under which his individual license was granted without first receiving approval from the commissioner of the revenue.

(Ord. of 9-19-89; Ord. of 7-2-96)

**Sec. 9-45. Collection vehicles.**

(a) Vehicles used for the collection or transport of refuse shall not necessarily be equipped with compacting devices, but shall be required to have completely enclosed and drip-proof cargo space.

(b) All vehicles licensed under this article must be kept in a safe and clean condition, and in addition, the cargo space must be maintained in a completely enclosed and drip-proof condition.

(c) The licensee's name and the term "Lic. No. \_\_\_\_\_" must be on one door on each side of each vehicle licensed under this article.

(Ord. of 9-19-89)

**Sec. 9-46. Liability of officers.**

Any officer or agent of a corporation or member of a partnership or association, who shall personally participate in or be an accessory to any violation of this article by such corporation, partnership or association, shall be subject to the penalties provided for such violation.

(Ord. of 9-19-89)

**ARTICLE IV. MANDATORY RECYCLING REPORTING****Sec. 9-47. Purpose.**

The purpose of this article is the furtherance of solid waste management and the recycling of solid waste as provided for in Section 10.1-1411, Code of Virginia, 1950, as amended, as authorized by Section 15.1-11.5:2, Code of Virginia.

(Ord. of 11-19-91)

**Sec. 9-48. Definitions.**

For the purposes of this article, the following words and phrases shall have the meanings respectively ascribed to them by this section:

*Generator:* Any business or commercial establishment whose act or process produces solid waste as defined herein, including the landlord or tenant association for any such establishment if the landlord or tenant association manages solid waste for its tenants or members, respectively, which produce solid waste.

*Business or commercial establishment:* Any person, association, partnership, or corporation engaged in manufacturing or in any business, profession, or occupation.

*Manage:* To collect, store, treat, transport, and dispose of solid waste as defined herein.

*Reused:* Once having been a waste and being:

- (1) Employed as an ingredient (including use as an intermediate) in a process to make a product, excepting those materials possessing distinct components that are recoverable as separate end products; or
- (2) Employed in a particular function or application as an effective substitute for a commercial product or natural resource.

*Recycling:* The process of separating a given waste material from the waste stream and processing it so that it is used again as a raw material for a product, which may or may not be similar to the original product.

*Solid waste:* Any garbage, refuse, sludge, and other discarded material, resulting from industrial, commercial, residential, mining, or agricultural operations, or community activities but does not include:

- (1) Solid or dissolved material in domestic sewage;
- (2) Solid or dissolved material in irrigation return flows or in industrial discharges which are sources subject to a permit from the state water control board; or
- (3) Source, special nuclear, or byproduct material as defined by the Federal Atomic Energy Act of 1954, as amended.

*Source reduction:* Any action that reduces or eliminates the generation of waste at the source, usually within a process. Source reduction measures include among others, process modifications, feedstock substitutions, improvements in feedstock purity, improvements in housekeeping and management practices, increases in the efficiency of machinery, and recycling within a process.

(Ord. of 11-19-91)

**Sec. 9-49. Reporting requirements for generators.**

(a) Nonresidential solid waste generators and businesses or commercial establishments that manage solid waste or recycle materials within the County of Gloucester, shall submit an annual report for each calendar year ending on December 31 to the director of public works on or before March 1 of the following year.

(b) Such annual report shall be submitted on a form prescribed by the county administrator and shall include as a minimum the following information:

- (1) The name and address of the reporting party.
- (2) The total quantity of solid waste recycled by the reporting party, by commodity, during the reporting period.

- (3) The name and address of the person to which the recyclables were delivered for recycling.
- (4) The total quantity by weight of solid waste, by commodity, that has been the subject of source reduction or reuse.

(Ord. of 11-19-91)

**Sec. 9-50. Reporting requirements for haulers or recyclers.**

(a) Businesses licensed for waste hauling, recycling, or scrap metal recovery shall submit an annual report for each calendar year ending on December 31 to the director of public works by March 1 of the following year.

(b) Such annual report shall be submitted on a form prescribed by the county administrator and shall include as a minimum the following information:

- (1) The name and address of the reporting party.
- (2) The total quantity of solid waste generated in Gloucester, by commodity, that was recycled by that business during the reporting period.

(Ord. of 11-19-91)

**Sec. 9-51. Contents of reports.**

(a) The reports required under the preceding two (2) sections shall be based on actual weight. Where actual weight cannot be accurately determined, the weight may be reported using carefully estimated data. Any such report shall include a description of the basis for the reported data.

(b) Recycled solid waste identified in the report shall include only those solid wastes delivered to market from within the County of Gloucester.

(c) For the year 1991 only, such reports shall provide an estimate of materials recycled from January 1, 1991 through the effective date of this article and actual data from the effective date of this article through December 31, 1991.

(Ord. of 11-19-91)

**Sec. 9-52. Proprietary information.**

Nothing in this article shall be construed to require any party to report information of a proprietary nature. Where any party fails to report any information otherwise required herein based upon determination that such information is of a proprietary nature, the party shall specify in its report the nature of the information withheld and the basis for its determination that such information is of a proprietary nature.

(Ord. of 11-19-91)



## BOARD AGENDA ITEM

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**TYPE OF AGENDA ITEM:**

- CONSENT
- PRESENTATION
- REGULAR
- PUBLIC HEARING
  - Duly Advertised

**PURPOSE OF ITEM:**

- INFORMATION / DISCUSSION
- DISCUSSION AND / OR DECISION
  - Resolution
  - Ordinance
  - Motion

**PRESENTER:** Carol Steele

**TITLE:** County Administrator

**AGENDA TITLE:** Discussion and Adoption of the County’s 2025 Legislative Agenda

**BACKGROUND / SUMMARY:** Board members received a draft legislative agenda for the County and reviewed the Gloucester County Public Schools’ priorities at the October 15 joint meeting.

The Board can consider any additions/deletions to the draft agenda and if final, consider adoption of the legislative agenda.

**ATTACHMENTS:**

Resolution  
Draft 2025 Legislative Agenda for Gloucester County

**REQUESTED ACTION:**  NO ACTION REQUESTED

Discuss priorities and positions for Gloucester’s 2025 legislative agenda and consider adoption if

**FOR MORE INFORMATION:**

Name: Carol Steele

Phone: 804-693-4042

Email: county.administrator @gloucesterva.info

**AT A REGULAR MEETING OF THE GLOUCESTER COUNTY BOARD OF SUPERVISORS, HELD ON WEDNESDAY, NOVEMBER 6, 2024, AT 6:00 P.M., IN THE COLONIAL COURTHOUSE AT 6504 MAIN STREET, GLOUCESTER, VIRGINIA ON A MOTION MADE BY \_\_\_\_\_, AND SECONDED BY \_\_\_\_\_, THE FOLLOWING RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTE:**

Phillip N. Bazzani, \_\_\_;  
Ashley C. Chriscoe, \_\_\_;  
Kenneth W. Gibson, \_\_\_;  
Christopher A. Hutson, \_\_\_;  
Michael A. Nicosia, \_\_\_;  
Robert J. Orth, \_\_\_;  
Kevin M. Smith, \_\_\_;

**A RESOLUTION APPROVING THE COUNTY'S 2025 LEGISLATIVE AGENDA**

**WHEREAS**, because of the applicability of Dillon's Rule in Virginia, Gloucester County is dependent upon the General Assembly to adopt specific enabling legislation in many instances in order to enable the County to provide efficient and effective services and government to its citizens; and

**WHEREAS**, the County has developed a Legislative Agenda for the consideration of the 2025 session of the General Assembly which outlines certain legislative policies which the Board believes ought to guide the General Assembly; and

**WHEREAS**, the Board has obtained input from several sources and after careful consideration, believes its legislative agenda is in the best interests of the citizens of Gloucester County.

**NOW, THEREFORE, BE IT RESOLVED** by the Gloucester County Board of Supervisors that this Board hereby approves the County's 2025 Legislative Agenda incorporated herein and attached hereto and commends it to the County's representatives in the General Assembly for action.

A Copy Teste:

\_\_\_\_\_  
Carol E. Steele, County Administrator



**County of Gloucester**  
**Board of Supervisors**  
6489 Main Street  
Gloucester, Virginia 23061  
(804) 693-4042

**Gloucester County Legislative Agenda – 2025 General Assembly**

**Legislative Requests for Action**

- 1. Fund build-out of Machicomoco & Middle Peninsula State Park**
- 2. Implement Transient Occupancy Tax Collection in State Parks**
- 3. Exclude drinking water impoundments from definition of impervious land area**
- 4. Increase funding of Planning District Commissions**
- 5. Fund capital improvements at the Virginia Institute of Marine Science**

**Legislative Priority Positions**

- 1. State Funding for Public Education**
- 2. Local Authority Granted to Counties**
- 3. Funding for Broadband**
- 4. Actions to Optimize Paying off the Debt on the Coleman Bridge**
- 5. Transportation Funding**
- 6. Use of Automated License Plate Reading Cameras within the VDOT right of way**
- 7. Flood Preparedness**
- 8. Funding for the Removal of Abandoned Derelict and Sunken Boats**
- 9. Funding for the Victims Services Grant**
- 10. Funding for Electric Vehicle Charging Stations**
- 11. Funding for Dredging**
- 12. First Responder Recruitment, Retention, Training, and Support**

**Legislative Requests**

**1. Fund build-out of Machicomoco & Middle Peninsula State Park**

Gloucester supports full funding for the development of Machicomoco State Park, including the Main and West Units, to provide active and passive recreation opportunities, river access for park visitors, additional lodging opportunities and facilities to accommodate hosting a variety of programs and events for park visitors.

## **2. Implement Transient Occupancy Tax Collection in State Parks**

Gloucester County supports legislation that would extend the application of local lodging taxes to state parks where camping/lodging activities occur. The tax is charged at private facilities and the minimal increase will not impact the use of state parks. A portion of the tax must be spent solely for tourism and travel, marketing of tourism initiatives or related activities. These funds will help localities, especially those with limited tourism budgets, to market tourist attractions including the State parks.

## **3. Exclude drinking water impoundments from definition of impervious land areas**

Gloucester County asks that the General Assembly review the DEQ - VRRM spreadsheet methodology to exclude monitored drinking water impoundments from the "wet pond" impervious land cover type. With the approval of COV Section 62.1-44.15:27.2 for water quantity tiered approach, rural coastal localities are unable to fully benefit from its implementation, as engineering design/construction costs for projects in many HUCs remain high due to the inclusion of such drinking water impoundments being classified as impervious.

## **4. Increase funding of Planning District Commissions**

Gloucester County appreciates the additional funding the General Assembly provided to Planning District Commissions in FY25 and asks that the balance of the request be provided in FY26 (\$125,000 per PDC).

## **5. Fund capital improvements at the Virginia Institute of Marine Science**

Gloucester County supports continued funding of improvements at the Virginia Institute of Marine Science including completion of the Marine Operations Administration Complex that was partially funded in FY25.

### **Legislative Priority Positions**

#### **1. State Funding for Public Education**

Gloucester County supports full state funding for public education, including the Standards of Quality (SOQ) as recommended by the Board of Education and the Joint Legislative Audit & Review Commission (JLARC). As long as these recommendations coincide with prevailing local practice, targeted incentive programs, capital, and maintenance support, and teacher salaries. Full state funding should be achieved without reduction to other parts of state public education budgets or to other core services.

Gloucester supports full restoration of budget cuts, including the elimination of the funding cap on support positions, and full reinstatement of the Cost of Competing Adjustment "COCA" for support staff.

Gloucester urges the General Assembly to approve and fund strategies addressing the teacher shortage in the Commonwealth and funding for school construction costs.



## **2. Local Authority Granted to Counties**

Gloucester County supports relaxation of the Dillon Rule by enhancing local authority and autonomy in matters including land use, revenue measures, procurement, and other issues of local concern. Gloucester County supports extending powers currently granted to some local governments to all local governments. Gloucester County opposes legislation that erodes local authority.

Specific concerns:

- Gloucester County opposes any legislation that limits or restricts local authority to regulate home-based businesses, including short-term rentals regardless of whether services or goods are purchased through an online hosting platform
- Gloucester County supports responsiveness by the Virginia Department of Transportation (VDOT) to localities' individual needs rather than determination of needs by the Commonwealth Transportation Board (CTB). Gloucester County supports the expansion of authority and discretion of Resident Administrators of VDOT to approve modifications to design standards where appropriate with local needs, including reduction of speed limits.

## **3. Funding for Broadband**

Gloucester County supports the Commonwealth providing financial supplements to broadband providers to ensure universal affordable internet access in Virginia. The County also supports projects being expedited through efficient grant programs and financial incentives to providers so that broadband access can be achieved as quickly as possible.

## **4. Actions to Optimize Paying off the Debt on the Coleman Bridge**

Gloucester County recognizes the final payment on the original bond for widening the Coleman Bridge was made in June 2021 leaving only the toll operations and repayment of Toll Facility Revolving Fund (TFRF) to be paid for with toll proceeds. The County further acknowledges that with a balance of approximately \$33M owed, the latest estimate for paying off the TFRF is 2033.

As the Virginia Department of Transportation reviews the need to replace toll collection equipment, Gloucester County requests that a financial analysis be conducted to determine efficiencies and savings of operational costs with the new equipment. Further, Gloucester County maintains its standing request for a seat at the table when matters concerning the Coleman Bridge are contemplated, as Gloucester County residents pay the highest percentage of all toll revenues.

## **5. Transportation Funding**

Gloucester County supports additional state funding to address the secondary road needs of counties throughout the Commonwealth, including additional funding for the paving of unpaved roads. Gloucester County supports changes to simplify the Smart Scale process for allocating transportation funds to reduce time and costs to prepare and review applications.

Gloucester County also supports legislation and policy initiatives that would require VDOT to both address ditches, outfalls, and flooding of roads, and plan ahead for sea level rise/land subsidence.

**6. Use of Automated License Plate Reading Cameras within VDOT right of way**

Gloucester County supports the use of VDOT right of way for placement of license plate reading cameras to help with crime investigation and crime reduction. Use of public right of way will allow for additional and strategic camera placement.

**7. Flood Preparedness**

Gloucester County supports continued funding and resources that assist localities in preventing and reducing the impacts of flooding. Gloucester County supports greater flexibility in these programs and funding sources that will maximize their benefits and best suit local and regional needs.

**8. Continue Funding for the Removal of Abandoned Derelict and Sunken Boats**

Gloucester County supports the continued state funding for the removal of derelict and sunken boats. Working with the Virginia Marine Resources Commission (VMRC) grant program is the most viable way the County has to respond to the problem.

**9. Funding for the Victims Services Grant**

Gloucester County supports full funding of the Victim Services Grant and that the General Assembly supplement federal funds to keep the program whole and able to meet needed services of victims of crime.

**10. Electric Vehicle Charging Stations**

Gloucester supports expansion of state and federal funding to provide for the availability and installation of interoperable, electric vehicle charging stations in collaboration with localities to US Highways.

**11. Funding for Dredging**

The County opposes the US Coast Guard's abandonment of channels and removal of Aids to Navigation and supports continued funding of dredging projects that maintain the economic viability of our coastal waterways.

**12. First Responder Recruitment, Retention, Training, and Support**

Gloucester County urges the General Assembly to provide additional resources that would assist local governments with the recruitment, retention, training, and support of first responders such as law enforcement, fire and EMS personnel, and 9-1-1 dispatchers.



County Administration  
 6489 Main Street  
 Gloucester, Virginia 23061  
 Phone: 804-693-4042 Fax: 804-693-6004

**MEETING DATE: November 6, 2024**  
**AGENDA ITEM#: XI – F**

**DATE:** October 25, 2024  
**TO:** Carol E. Steele, County Administrator  
**FROM:** Trish Cronin, Deputy Clerk  
**SUBJECT:** Board Appointment Considerations

Board, Commission, Council or Committee	Type of Appointment	Current Term Expires	New Term Expires	Reappointment Desired	Board Member to Make Nomination
<b>Clean &amp; Green Advisory Committee</b> Vacant	County-Wide	10/31/25	10/31/25	--	Any
<b>Economic Development Authority</b> Christian “Buddy” Rilee	County-Wide	12/31/24	12/31/28	Yes	Any
<b>Historical Committee</b> Brent Heath Chad Scott Daniel Fary Dr. Wesley Wilson L. Preston Higgins Thane Harpole William “Bill” Lawrence William “Bill” Weaver	Ware County-Wide County-Wide Abingdon Petsworth York At-Large At-Large	12/31/24 12/31/24 12/31/24 12/31/24 12/31/24 12/31/24 12/31/24 12/31/24	12/31/27 12/31/27 12/31/27 12/31/27 12/31/27 12/31/27 12/31/27 12/31/27	Yes Yes Yes Yes Yes Yes Yes Yes	Nicosia Any Any Orth Gibson Bazzani Chriscoe/Smith Chriscoe/Smith
<b>Library Board of Trustees</b> Vacant	Ware	6/30/26	6/30/26	--	Nicosia

**\*Note:** Magisterial districts are listed next to the names of appointees for those groups attempting to maintain equal geographical representation.

**AT A REGULAR MEETING OF THE GLOUCESTER COUNTY BOARD OF SUPERVISORS, HELD ON WEDNESDAY, NOVEMBER 6, 2024, AT 6:00 P.M., IN THE COLONIAL COURTHOUSE AT 6504 MAIN STREET, GLOUCESTER, VIRGINIA ON A MOTION MADE BY \_\_\_\_\_, AND SECONDED BY \_\_\_\_\_, THE FOLLOWING RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTE:**

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Ashley C. Chriscoe, \_\_\_;  
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Christopher A. Hutson, \_\_\_;  
Michael A. Nicosia, \_\_\_;  
Robert J. Orth, \_\_\_;  
Kevin M. Smith, \_\_\_;

**CLEAN & GREEN ADVISORY COMMITTEE**

**WHEREAS**, the Gloucester County Board of Supervisors has created the Clean & Green Advisory Committee to serve as the advisory body for the Gloucester County Board of Supervisors on matters affecting the quality of the local environment; and

**WHEREAS**, the Gloucester County Board of Supervisors is the appointing authority for said committee; and

**WHEREAS**, the Board has learned that an appointment is needed to this Committee and is now ready to make these appointments; and

**NOW, THEREFORE, BE IT RESOLVED** by the Gloucester County Board of Supervisors that the following individuals be hereby appointed to the Clean & Green Advisory Committee for a term which shall begin immediately and shall expire on October 31, 2025.

A Copy Teste:

---

Carol E. Steele, County Administrator

**AT A REGULAR MEETING OF THE GLOUCESTER COUNTY BOARD OF SUPERVISORS, HELD ON WEDNESDAY, NOVEMBER 6, 2024, AT 6:00 P.M., IN THE COLONIAL COURTHOUSE AT 6504 MAIN STREET, GLOUCESTER, VIRGINIA ON A MOTION MADE BY \_\_\_\_\_, AND SECONDED BY \_\_\_\_\_, THE FOLLOWING RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTE:**

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Christopher A. Hutson, \_\_\_;  
Michael A. Nicosia, \_\_\_;  
Robert J. Orth, \_\_\_;  
Kevin M. Smith, \_\_\_;

**ECONOMIC DEVELOPMENT AUTHORITY**

**WHEREAS**, the Gloucester County Board of Supervisors has created an Economic Development Authority to facilitate the orderly development of business in our community; and

**WHEREAS**, the Gloucester County Board of Supervisors must, from time to time, appoint qualified individuals to serve on the Authority; and

**WHEREAS**, the Gloucester County Board of Supervisors has learned that (re)appointments to the Authority are needed.

**NOW, THEREFORE, BE IT RESOLVED** by the Gloucester County Board of Supervisors that the following individual be hereby (re)appointed to the Gloucester County Economic Development Authority for a term which shall begin on January 1, 2025, and expire December 31, 2028.

A Copy Teste:

\_\_\_\_\_  
Carol E. Steele, County Administrator

**AT A REGULAR MEETING OF THE GLOUCESTER COUNTY BOARD OF SUPERVISORS, HELD ON WEDNESDAY, NOVEMBER 6, 2024, AT 6:00 P.M., IN THE COLONIAL COURTHOUSE AT 6504 MAIN STREET, GLOUCESTER, VIRGINIA ON A MOTION MADE BY \_\_\_\_\_, AND SECONDED BY \_\_\_\_\_, THE FOLLOWING RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTE:**

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Christopher A. Hutson, \_\_\_;  
Michael A. Nicosia, \_\_\_;  
Robert J. Orth, \_\_\_;  
Kevin M. Smith, \_\_\_;

### **HISTORICAL COMMITTEE**

**WHEREAS**, the Gloucester County Board of Supervisors has previously appointed an Historical Committee to advise the Board concerning matters of historical importance in our community; and

**WHEREAS**, the Gloucester County Board of Supervisors is the appointing authority for said committee; and

**WHEREAS**, the Gloucester County Board of Supervisors has learned that appointments are needed to this Committee; and

**WHEREAS**, the Gloucester County Board of Supervisors is now ready to make these appointments.

**NOW, THEREFORE BE IT RESOLVED** by the Gloucester County Board of Supervisors that the following individuals are hereby (re)appointed to the Gloucester County Historical Committee for terms which shall expire on December 31, 2027.

A Copy Teste:

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Carol E. Steele, County Administrator

**AT A REGULAR MEETING OF THE GLOUCESTER COUNTY BOARD OF SUPERVISORS, HELD ON WEDNESDAY, NOVEMBER 6, 2024, AT 6:00 P.M., IN THE COLONIAL COURTHOUSE AT 6504 MAIN STREET, GLOUCESTER, VIRGINIA ON A MOTION MADE BY \_\_\_\_\_, AND SECONDED BY \_\_\_\_\_, THE FOLLOWING RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTE:**

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Christopher A. Hutson, \_\_\_;  
Michael A. Nicosia, \_\_\_;  
Robert J. Orth, \_\_\_;  
Kevin M. Smith, \_\_\_;

**LIBRARY BOARD OF TRUSTEES**

**WHEREAS**, the Gloucester County Board of Supervisors has previously appointed a Library Board of Trustees to oversee the operation and policies of the Gloucester County Library system; and

**WHEREAS**, an appointment is needed to the Library Board of Trustees and the Gloucester County Board of Supervisors is prepared to make this appointment.

**NOW, THEREFORE, BE IT RESOLVED** by the Gloucester County Board of Supervisors that the following individual be hereby appointed to the Gloucester County Library Board of Trustees for an unexpired term that shall begin immediately and shall expire on June 30, 2026.

A Copy Teste:

\_\_\_\_\_  
Carol E. Steele, County Administrator