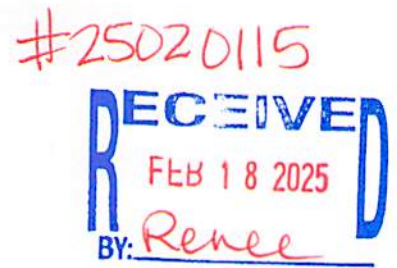


From: [Karla Havens](#)
To: [MRC - jpa Permits](#)
Subject: Gillespie JPA - Gloucester
Date: Tuesday, February 11, 2025 3:58:08 PM
Attachments: [Gillespie JPA.pdf](#)



Good Afternoon,

Here is a JPA for the Gillespie revetment and pier modification in Gloucester.

Karla

RECEIVED
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BY: [illegible]

- ❖ DEQ: Permit application fees required for Virginia Water Protection permits – while detailed in 9VAC25-20 – are conveyed to the applicant by the applicable DEQ office (<http://www.deq.virginia.gov/Locations.aspx>). Complete the Permit Application Fee Form and submit it per the instructions to the address listed on the form. Instructions for submitting any other fees will be provided to the applicant by DEQ staff.
- ❖ VMRC: An application fee of \$300 may be required for projects impacting tidal wetlands, beaches and/or dunes when VMRC acts as the LWB. VMRC will notify the applicant in writing if the fee is required. Permit fees involving subaqueous lands are \$25.00 for projects costing \$10,000 or less and \$100 for projects costing more than \$10,000. Royalties may also be required for some projects. The proper permit fee and any required royalty is paid at the time of permit issuance by VMRC. VMRC staff will send the permittee a letter notifying him/her of the proper permit fees and submittal requirements.
- ❖ LWB: Permit fees vary by locality. Contact the LWB for your project area or their website for fee information and submittal requirements. Contact information for LWBs may be found at http://ccrm.vims.edu/permits_web/guidance/local_wetlands_boards.html.

FOR AGENCY USE ONLY	
	Notes: #25020115
	JPA # 25-0338

APPLICANTS

Part 1 – General Information

PLEASE PRINT OR TYPE ALL ANSWERS: If a question does not apply to your project, please print N/A (not applicable) in the space provided. If additional space is needed, attach 8-1/2 x 11 inch sheets of paper.

<i>Check all that apply</i>				
Pre-Construction Notification (PCN) <input type="checkbox"/>	PASDO – PGP Self Verification <input type="checkbox"/>			
NWP # _____	(Replaces Regional Permit 17 (RP-17) checklist)			
(For Nationwide Permits ONLY - No DEQ-VWP permit writer will be assigned)				
County or City in which the project is located: <u>GLouceSTER</u>				
Waterway at project site: <u>NW BRANCH OF SARAH CREEK</u>				
PREVIOUS ACTIONS RELATED TO THE PROPOSED WORK (Include all federal, state, and local pre application coordination, site visits, previous permits, or applications whether issued, withdrawn, or denied)				
Historical information for past permit submittals can be found online with VMRC - https://webapps.mrc.virginia.gov/public/habitat/ - or VIMS - http://ccrm.vims.edu/perms/newpermits.html				
Agency	Action / Activity	Permit/Project number, including any non-reporting Nationwide permits previously used (e.g., NWP 13)	Date of Action	If denied, give reason for denial

5

Part 1 - General Information (continued)

1. Applicant's legal name* and complete mailing address: Contact Information:

JOHN J. GILLESPIE, JR. & LISA A. CASANOVA
106 RIVERVIEW DRIVE
NEWPORT NEWS, VA 23606

Home () _____
Work () _____
Fax () _____
Cell (757) 810 - 7686
e-mail john.gillespie1419@gmail.com

State Corporation Commission Name and ID Number (if applicable) _____

2. Property owner(s) legal name* and complete address, if different from applicant: Contact Information:

Home () _____
Work () _____
Fax () _____
Cell () _____
e-mail _____

State Corporation Commission Name and ID Number (if applicable) _____

3. Authorized agent name* and complete mailing address (if applicable):

KARLA S. HAVENS
MID-ATLANTIC RESOURCE CONSULTING
1095 CHERRY ROW LANE
SHACKLEFORDS, VA 23156

Contact Information:
Home () _____
Work (804) 785 - 2107
Fax () _____
Cell (804) 366 - 1768
e-mail karlashavens@gmail.com

State Corporation Commission Name and ID Number (if applicable) _____

* If multiple applicants, property owners, and/or agents, each must be listed and each must sign the applicant signature page.

4. Provide a detailed description of the project in the space below, including the type of project, its dimensions, materials, and method of construction. Be sure to include how the construction site will be accessed and whether tree clearing and/or grading will be required, including the total acreage. If the project requires pilings, please be sure to include the total number, type (e.g. wood, steel, etc), diameter, and method of installation (e.g. hammer, vibratory, jetted, etc). If additional space is needed, provide a separate sheet of paper with the project description.

CONSTRUCT A 376' CLASS I STONE REVETMENT AGAINST AN EXISTING BULKHEAD.

REMOVE A 6' x 30' CATWALK AND DISPOSE OF IN A LEGAL MANNER.

REPLACE A 6' x 72' PIER WALKWAY AND INSTALL 2 MOORING PILES.

SITE TO BE ACCESSED FROM THE UPLAND AND THE WATER.

NO TREE CLEARING AND/OR GRADING REQUIRED.

20 TREATED-TIMBER PILES, NO GREATER THAN 12-INCH DIAMETER, TO BE INSTALLED WITH A VIBRATORY HAMMER.

Part 1 - General Information (continued)

5. Have you obtained a contractor for the project? ☒ Yes* ☐ No. *If your answer is "Yes" complete the remainder of this question and submit the Applicant's and Contractor's Acknowledgment Form (enclosed)

Contractor's name* and complete mailing address:

STEPHEN FIELD
FLL CUSTOMS, LLC
P. O. BOX 2382
GLOUCESTER, VA 23061

Contact Information:

Home () _____
Work () _____
Fax () _____
Cell (804) 815 - 1394
email sfield8769@gmail.com

State Corporation Commission Name and ID Number (if applicable) _____

* If multiple contractors, each must be listed and each must sign the applicant signature page.

6. List the name, address and telephone number of the newspaper having general circulation in the area of the project. Failure to complete this question may delay local and State processing.

Name and complete mailing address:
GLO-MATHEWS GAZETTE-JOURNAL
6625 MAIN STREET
GLOUCESTER, VA 23061

Telephone number
(804) 693 - 3101

7. Give the following project location information:

Street Address (911 address if available) 7911 BERKELEY DRIVE

Lot/Block/Parcel# 51C (4) 5 RPC 24254 PID 11965

Subdivision BERKELEY POINT

City / County GLOUCESTER ZIP Code 23061

Latitude and Longitude at Center Point of Project Site (Decimal Degrees):

37.261858 / - 76.486675 (Example: 36.41600/-76.30733)

If the project is located in a rural area, please provide driving directions giving distances from the best and nearest visible landmarks or major intersections. *Note: if the project is in an undeveloped subdivision or property, clearly stake and identify property lines and location of the proposed project. A supplemental map showing how the property is to be subdivided should also be provided.*

8. What are the *primary and secondary purposes of and the need for* the project? For example, the primary purpose may be "to protect property from erosion due to boat wakes" and the secondary purpose may be "to provide safer access to a pier."

PRIMARY PURPOSE IS TO MINIMIZE SHORELINE EROSION.

SECONDARY PURPOSE IS TO GAIN SAFE ACCESS TO NAVIGABLE WATER.

THE NEED IS THE EXISTING BULKHEAD IS FAILING AND SOIL IS ERODING IN TO THE CREEK.

Part 1 - General Information (continued)

9. Proposed use (check one):
☒ Single user (private, non-commercial, residential)
☐ Multi-user (community, commercial, industrial, government)
10. Describe alternatives considered and the measures that will be taken to avoid and minimize impacts, to the maximum extent practicable, to wetlands, surface waters, submerged lands, and buffer areas associated with any disturbance (clearing, grading, excavating) during and after project construction. *Please be advised that unavoidable losses of tidal wetlands and/or aquatic resources may require compensatory mitigation.*
A LIVING SHORELINE IS NOT APPROPRIATE FOR THIS SITE DUE TO THE EXISTING BULKHEAD HEIGHT AND DROP OFF IN TO THE RIVER.
NO TREE CLEARING REQUIRED.
ALL DENUDED AREAS SHALL BE SEEDED AND MULCHED AFTER CONSTRUCTION IS COMPLETED.
11. Is this application being submitted for after-the-fact authorization for work which has already begun or been completed? ☐ Yes ☒ No. If yes, be sure to clearly depict the portions of the project which are already complete in the project drawings.
12. Approximate cost of the entire project (materials, labor, etc.): \$ > \$10,00 AND < \$100,000
Approximate cost of that portion of the project that is channelward of mean low water:
\$ SAME
13. Completion date of the proposed work: ASAP ONCE AUTHORIZED. - _____
14. Adjacent Property Owner Information: List the name and complete mailing address, including zip code, of each adjacent property owner to the project. (NOTE: If you own the adjacent lot, provide the requested information for the first adjacent parcel beyond your property line.) Failure to provide this information may result in a delay in the processing of your application by VMRC.
- #51C (4) 4 RPC 33326
STEVEN SCOTT BROWN & AMY B. BROWN
7917 BERKELEY DRIVE
GLOUCESTER POINT, VA 23062
- #51C (4) 7 RPC 20193
BARRON W. DISHMAN & SHANNON L. DISHMAN
7895 BERKELEY DRIVE
GLOUCESTER POINT, VA 23602

Part 2 - Signatures

1. Applicants and property owners (if different from applicant).

NOTE: REQUIRED FOR ALL PROJECTS

PRIVACY ACT STATEMENT: The Department of the Army permit program is authorized by Section 10 of the Rivers and Harbors Act of 1899, Section 404 of the Clean Water Act, and Section 103 of the Marine Protection Research and Sanctuaries Act of 1972. These laws require that individuals obtain permits that authorize structures and work in or affecting navigable waters of the United States, the discharge of dredged or fill material into waters of the United States, and the transportation of dredged material for the purpose of dumping it into ocean waters prior to undertaking the activity. Information provided in the Joint Permit Application will be used in the permit review process and is a matter of public record once the application is filed. Disclosure of the requested information is voluntary, but it may not be possible to evaluate the permit application or to issue a permit if the information requested is not provided.

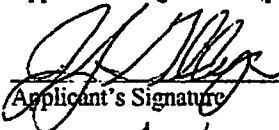
CERTIFICATION: I am hereby applying for all permits typically issued by the DEQ, VMRC, USACE, and/or Local Wetlands Boards for the activities I have described herein. I agree to allow the duly authorized representatives of any regulatory or advisory agency to enter upon the premises of the project site at reasonable times to inspect and photograph site conditions, both in reviewing a proposal to issue a permit and after permit issuance to determine compliance with the permit. In addition, I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

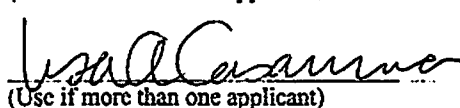
JOHN J. GILLESPIE

LISA A. CASANOVA

Applicant's Legal Name (printed/typed)

(Use if more than one applicant)





Date

Property Owner's Legal Name (printed/typed)
(If different from Applicant)

(Use if more than one owner)

Property Owner's Signature

(Use if more than one owner)

Date

Part 2 – Signatures (continued)

2. Applicants having agents (if applicable)

CERTIFICATION OF AUTHORIZATION

I (we), GILLESPIE & CASANOVA, hereby certify that I (we) have authorized KARLA S. HAVENS
(Applicant's legal name(s)) (Agent's name(s))
to act on my behalf and take all actions necessary to the processing, issuance and acceptance of this permit and any and all
standard and special conditions attached.

We hereby certify that the information submitted in this application is true and accurate to the best of our knowledge.

Karla S. Havens
(Agent's Signature)

(Use if more than one agent)

2/10/25
(Date)

[Signature]
(Applicant's Signature)

Casano
(Use if more than one applicant)

2/10/2025
(Date)

3. Applicant's having contractors (if applicable)

CONTRACTOR ACKNOWLEDGEMENT

I (we), GILLESPIE & CASANOVA, have contracted STEPHEN FIELD
(Applicant's legal name(s)) (Contractor's name(s))
to perform the work described in this Joint Permit Application, signed and dated _____.

We will read and abide by all conditions set forth in all Federal, State and Local permits as required for this project. We understand that failure to follow the conditions of the permits may constitute a violation of applicable Federal, state and local statutes and that we will be liable for any civil and/or criminal penalties imposed by these statutes. In addition, we agree to make available a copy of any permit to any regulatory representative visiting the project to ensure permit compliance. If we fail to provide the applicable permit upon request, we understand that the representative will have the option of stopping our operation until it has been determined that we have a properly signed and executed permit and are in full compliance with all terms and conditions.

FFL CUSTOMS, LLC

Contractor's name or name of firm

POB 2382 GLOUCESTER, VA 23061

Contractor's or firms address

2705 - 103099

Contractor's signature and title

Contractor's License Number

Applicant's signature

(use if more than one applicant)

Date

Part 3 – Appendices

Please complete and submit the appendix questions applicable to your project, and attach the required vicinity map(s) and drawings to your application. If an item does not apply to your project, please write "N/A" in the space provided.

Appendix A: (TWO PAGES) Projects for Access to the water such as private and community piers, boathouses, marinas, moorings, and boat ramps. Answer all questions that apply.

1. Briefly describe your proposed project.

REMOVE A 6' x 30' CATWALK.

REPLACE AN EXISTING 6' x 72' PIER WALKWAY AND INSTALL TWO MOORING PILES.

2. For private, noncommercial piers:

Do you have an existing pier on your property? ☒ Yes ☐ No

If yes, will it be removed? ☐ Yes ☒ No

Is your lot platted to the mean low water shoreline? ☒ Yes ☐ No

What is the overall length of the proposed structure? 72 feet.

Channelward of Mean High Water? 72 feet.

Channelward of Mean Low Water? 52 feet.

What is the area of the piers and platforms that will be constructed over

Tidal non-vegetated wetlands N/A square feet.

Tidal vegetated wetlands N/A square feet.

Submerged lands N/A square feet.

What is the total size of any and all L- or T-head platforms? N/A sq. ft.

For boathouses, what is the overall size of the roof structure? EXIST. sq. ft.

Will your boathouse have sides? ☐ Yes ☐ No.

REPLACING
EXISTING
PIER
WALKWAY

NOTE: All proposals for piers, boathouses and shelter roofs must be reviewed by the Virginia Marine Resources Commission (Commission or VMRC), however, pursuant to § 28.2-1203 A 5 of the Code of Virginia a VMRC permit may not be required for such structures (except as required by subsection D of § 28.2-1205 for piers greater than 100 feet in length involving commercially productive leased oyster or clam grounds), provided that (i) the piers do not extend beyond the navigation line or private pier lines established by the Commission or the United States Army Corps of Engineers (USACE), (ii) the piers do not exceed six feet in width and finger piers do not exceed five feet in width, (iii) any L or T head platforms and appurtenant floating docking platforms do not exceed, in the aggregate, 400 square feet, (iv) if prohibited by local ordinance open-sided shelter roofs or gazebo-type structures shall not be placed on platforms as described in clause (iii), but may be placed on such platforms if not prohibited by local ordinance, and (v) the piers are determined not to be a navigational hazard by the Commission. Subject to any applicable local ordinances, such piers may include an attached boat lift and an open-sided roof designed to shelter a single boat slip or boat lift. In cases in which open-sided roofs designed to shelter a single boat, boat slip or boat lift will exceed 700 square feet in coverage or the open-sided shelter roofs or gazebo structures exceed 400 square feet, and in cases in which an adjoining property owner objects to a proposed roof structure, permits shall be required as provided in § 28.2-1204.

Part 3 – Appendices (continued)

3. For USACE permits, in cases where the proposed pier will encroach beyond one fourth the waterway width (as determined by measuring mean high water to mean high water or ordinary high water mark to ordinary high water mark), the following information must be included before the application will be considered complete. For an application to be considered complete:
- The USACE MAY require depth soundings across the waterway at increments designated by the USACE project manager. Typically 10-foot increments for waterways less than 200 feet wide and 20-foot increments for waterways greater than 200 feet wide with the date and time the measurements were taken and how they were taken (e.g., tape, range finder, etc.).
 - The applicant MUST provide a justification as to purpose if the proposed work would extend a pier greater than one-fourth of the distance across the open water measured from mean high water or the channelward edge of the wetlands.
 - The applicant MUST provide justification if the proposed work would involve the construction of a pier greater than five feet wide or less than four feet above any wetland substrate.

4. Provide the type, size, and registration number of the vessel(s) to be moored at the pier or mooring buoy.

Type	Length	Width	Draft	Registration #
OPEN MOTORBOAT	34'6"	10'10"	6'1"	VA 26112B

- X For Marinas, Commercial Piers, Governmental Piers, Community Piers and other non-private piers, provide the following information:

- Have you obtained approval for sanitary facilities from the Virginia Department of Health? _____ (required pursuant to Section 28.2-1205 C of the Code of Virginia).
- Will petroleum products or other hazardous materials be stored or handled at your facility? _____.
- Will the facility be equipped to off-load sewage from boats? _____.
- How many wet slips are proposed? _____. How many are existing? _____.
- What is the area of the piers and platforms that will be constructed over
Tidal non-vegetated wetlands _____ square feet
Tidal vegetated wetlands _____ square feet
Submerged lands _____ square feet

- X For boat ramps, what is the overall length of the structure? _____ feet.
From Mean High Water? _____ feet.
From Mean Low Water? _____ feet.

Note: drawings must include the construction materials, method of installation, and all dimensions. If tending piers are proposed, complete the pier portion.

Note: If dredging or excavation is required, you must complete the Standard Joint Point Permit application.

Part 3 – Appendices (continued)

Appendix B: Projects for Shoreline Stabilization in tidal wetlands, tidal waters and dunes/beaches including riprap revetments and associated backfill, marsh toe stabilization, bulkheads and associated backfill, breakwaters, beach nourishment, groins, jetties, and living shoreline projects. Answer all questions that apply. Please provide any reports provided from the Shoreline Erosion Advisory Service or VIMS.

NOTE: It is the policy of the Commonwealth that living shorelines are the preferred alternative for stabilizing tidal shorelines (Va. Code § 28.2-104.1). Information on non-structural, vegetative alternatives (i.e., Living Shoreline) for shoreline stabilization is available at

http://ccrm.vims.edu/coastal_zone/living_shorelines/index.html.

1. Describe each revetment, bulkhead, marsh toe, breakwater, groin, jetty, other structure, or living shoreline project separately in the space below. Include the overall length in linear feet, the amount of impacts in acres, and volume of associated backfill below mean high water and/or ordinary high water in cubic yards, as applicable:

CONSTRUCT A 376' CLASS I STONE REVETMENT AGAINST AN EXISTING BULKHEAD.

2. What is the maximum encroachment channelward of mean high water? 9 feet.
Channelward of mean low water? 9 feet.
Channelward of the back edge of the dune or beach? N/A feet.

3. Please calculate the square footage of encroachment over:
 - Vegetated wetlands 301 square feet
 - Non-vegetated wetlands 959 square feet
 - Subaqueous bottom 1533 square feet
 - Dune and/or beach N/A square feet

- X For bulkheads, is any part of the project maintenance or replacement of a previously authorized, currently serviceable, existing structure? ____ Yes ____ No.

If yes, will the construction of the new bulkhead be no further than two (2) feet channelward of the existing bulkhead? ____ Yes ____ No.

If no, please provide an explanation for the purpose and need for the additional encroachment.

Part 3 – Appendices (continued)

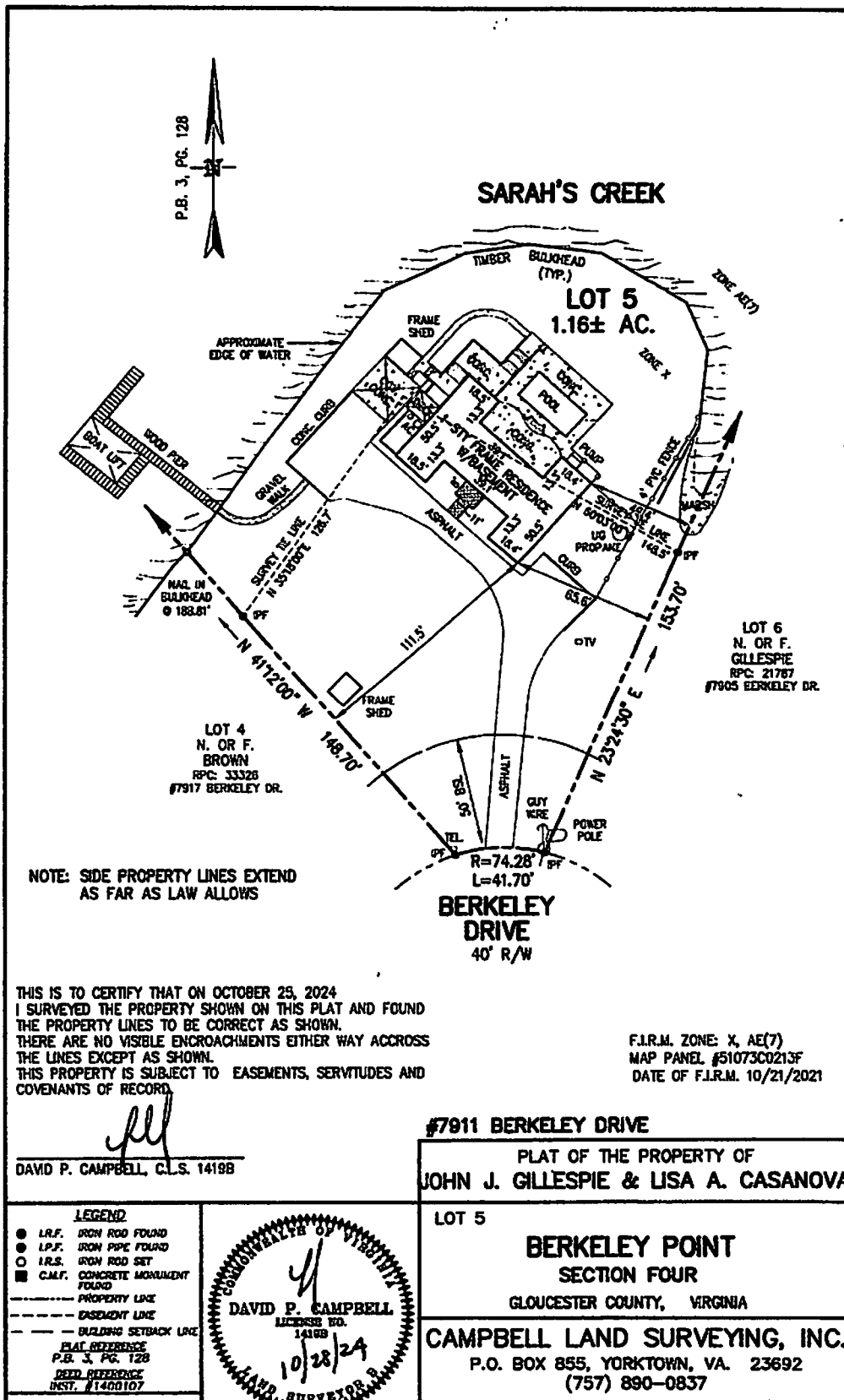
5. Describe the type of construction and all materials to be used, including source of backfill material, if applicable (e.g., vinyl sheet-pile bulkhead, timber stringers and butt piles, 100% sand backfill from upland source; broken concrete core material with Class II quarry stone armor over filter cloth).
NOTE: Drawings must include construction details, including dimensions, design and all materials, including fittings if used.

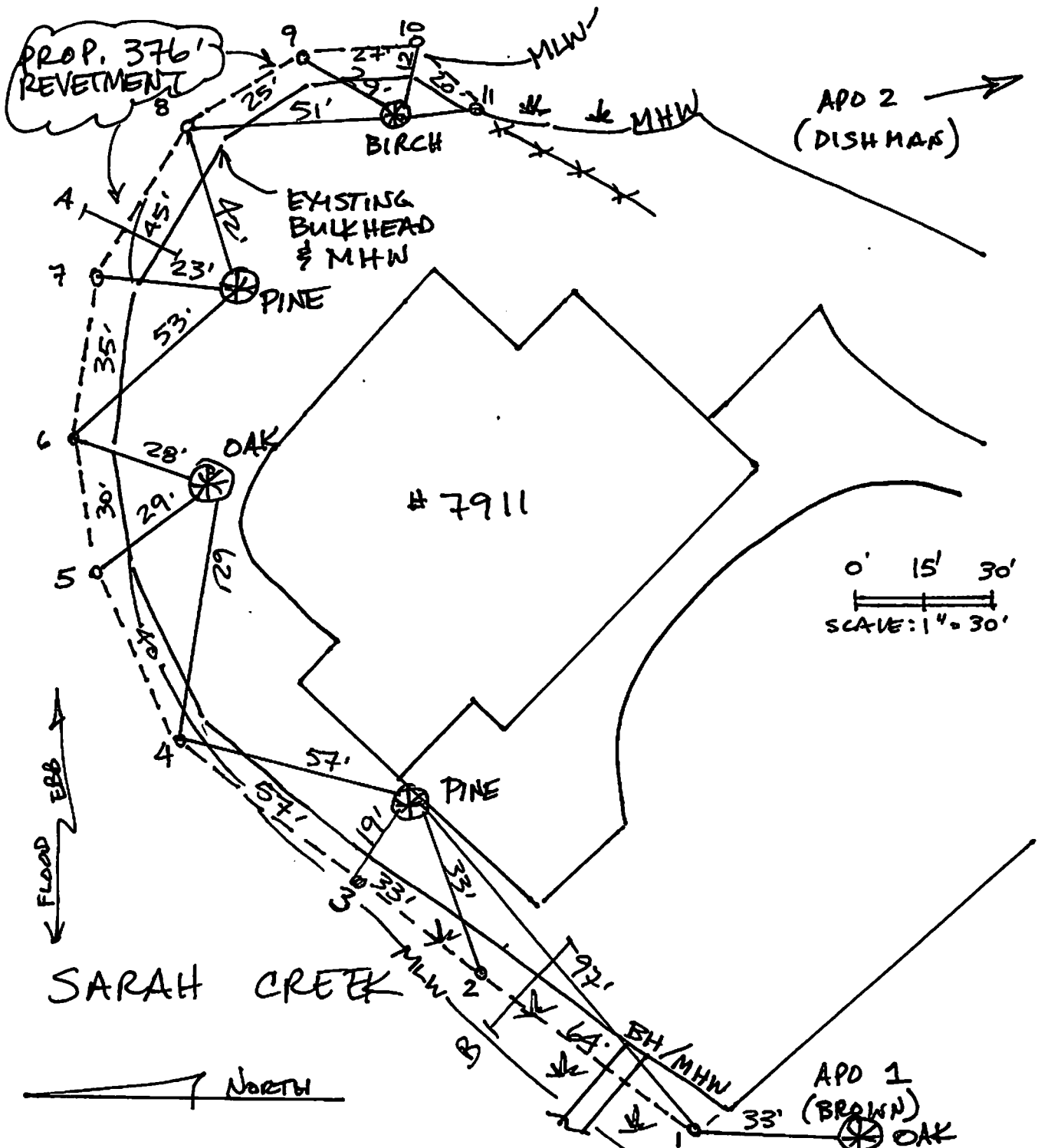
CLASS I QUARRY STONE, FILTER CLOTH, SILT FENCE, GRASS SEED AND MULCH.

6. If using stone, broken concrete, etc. for your structure(s), what is the average weight of the:
Core (inner layer) material 50 pounds per stone Class size 1
Armor (outer layer) material 150 pounds per stone Class size 1

X For beach nourishment, including that associated with breakwaters, groins or other structures, provide the following:

- Volume of material _____ cubic yards channelward of mean low water
 _____ cubic yards landward of mean low water
 _____ cubic yards channelward of mean high water
 _____ cubic yards landward of mean high water
- Area to be covered _____ square feet channelward of mean low water
 _____ square feet landward of mean low water
 _____ square feet channelward of mean high water
 _____ square feet landward of mean high water
- Source of material, composition (e.g. 90% sand, 10% clay): _____
- Method of transportation and placement: _____
- Describe any proposed vegetative stabilization measures to be used, including planting schedule, spacing, monitoring, etc. Additional guidance is available at
<http://www.vims.edu/about/search/index.php?q=planting+guidelines>:



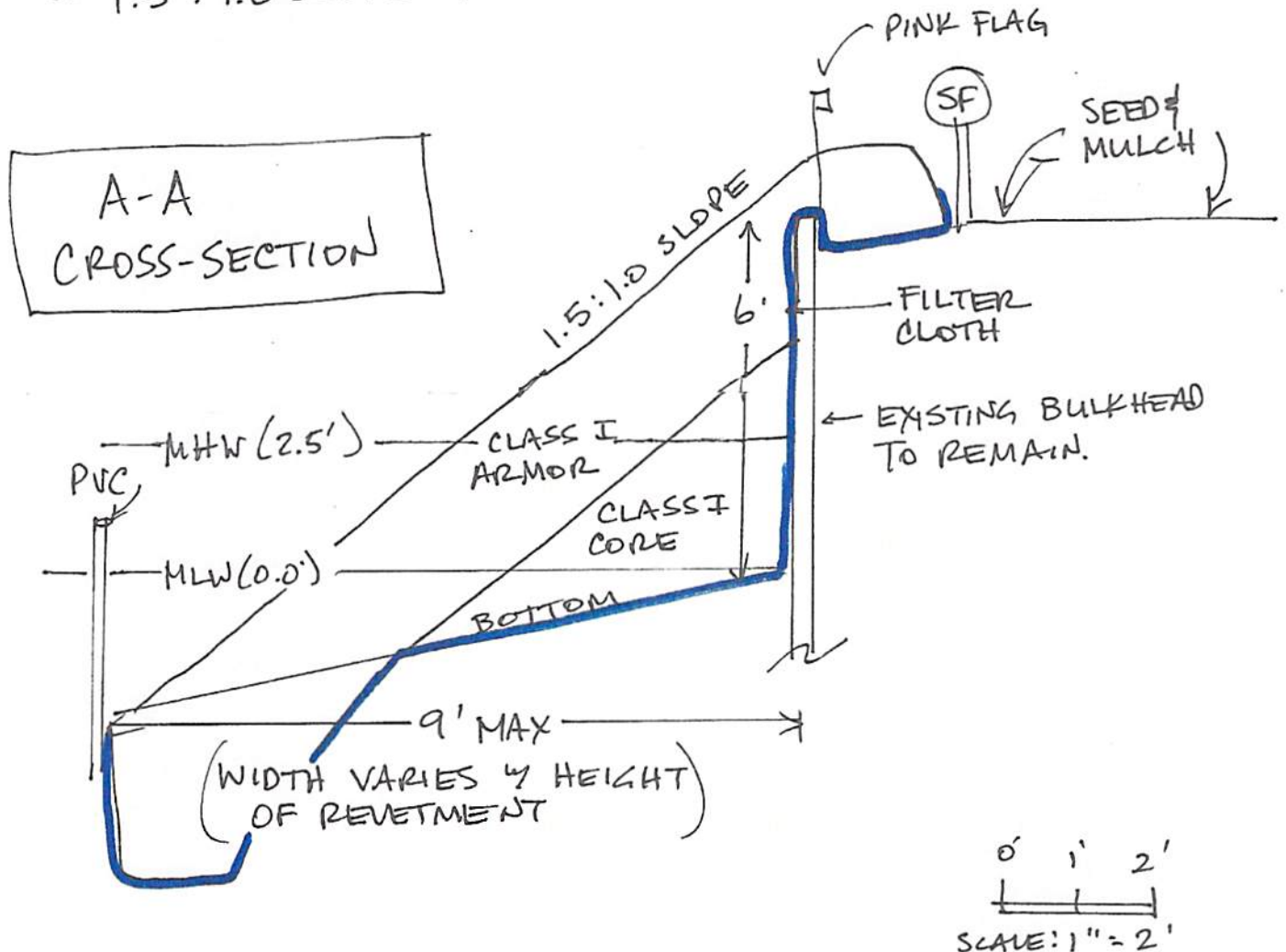


Note: Mid-Atlantic Resource Consulting is responsible only for applying to obtain local wetland, Virginia Marine Resources Commission and U.S. Army Corps of Engineers permits. Mid-Atlantic Resource Consulting is not responsible for any land disturbing activities or construction activities associated with the project.

Adjacent Property Owners	SITE PLAN	JOHN J. GILLESPIE, JR. & LISA CASANOVA 7911 Berkeley Drive, Gloucester On Sarah Creek
1. Steven S. Brown & Amy B. Brown 2. Barron W. Dishman & Shannon L. Dishman	Gloucester County # 51C (4) 5 RPC 24254	Date: 2-10-25 Sheet 2 of 5

Prepared by: Mid-Atlantic Resource Consulting - 1095 Cherry Row Lane, Shuckelfords, VA 23156 (804) 366-1768 karlashavens@gmail.com

- CLASS I ARMOR STONE OVER
- CLASS I CORE STONE OVER FILTER CLOTH.
- 1.5 : 1.0 SLOPE w BURIED TOE.



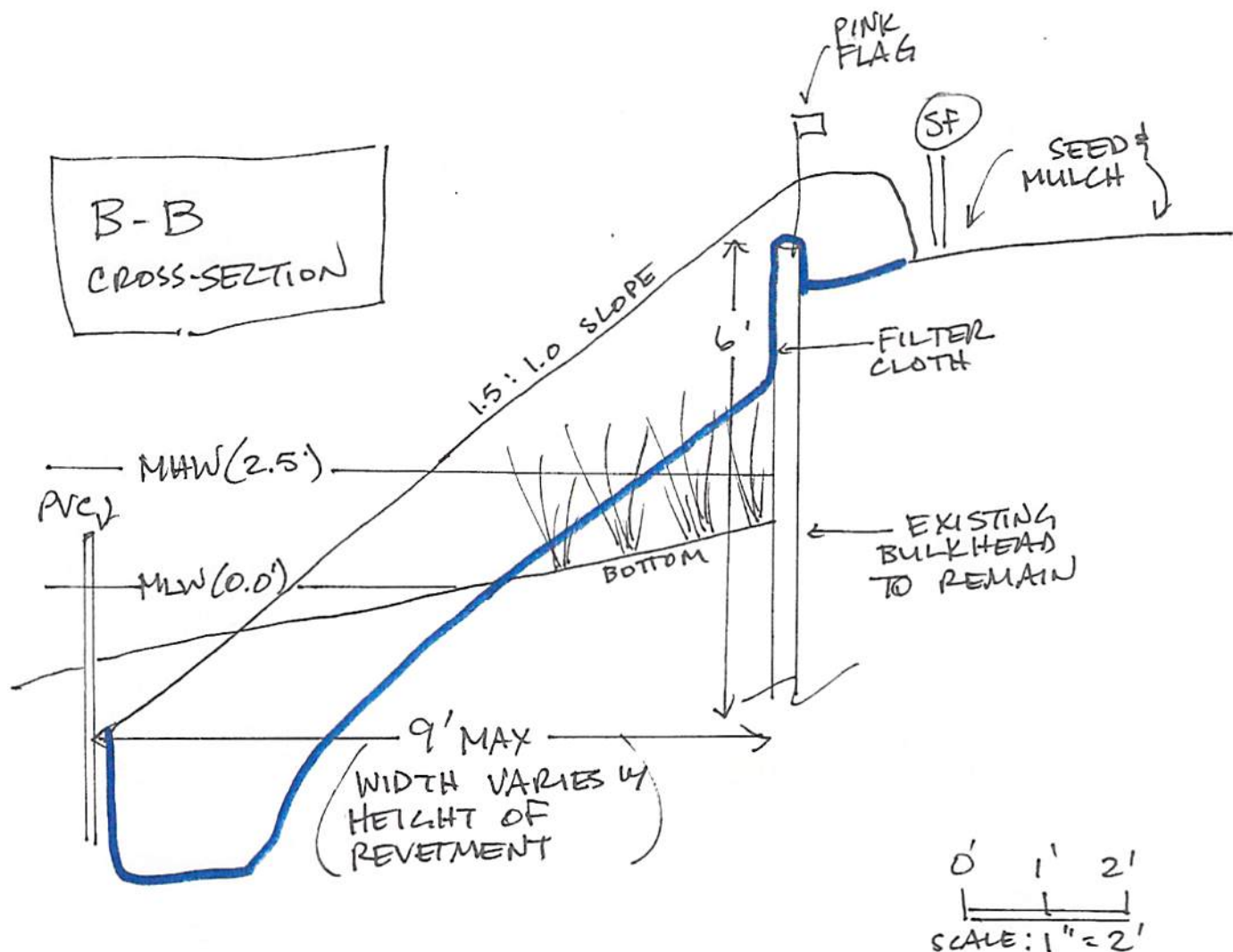
Note: Mid-Atlantic Resource Consulting is responsible only for applying to obtain local wetland, Virginia Marine Resources Commission and U.S. Army Corps of Engineers permits. Mid-Atlantic Resource Consulting is not responsible for any land disturbing activities or construction activities associated with the project.

Adjacent Property Owners	REVETMENT	JOHN J. GILLESPIE, JR. & LISA CASANOVA 7911 Berkeley Drive, Gloucester On Sarah Creek
1. Steven S. Brown & Amy B. Brown 2. Barron W. Dishman & Shannon L. Dishman	Gloucester County # 51C (4) 5 RPC 24254	Date: 2-10-25 Sheet 3 of 5

Prepared by: Mid-Atlantic Resource Consulting - 1095 Cherry Row Lane, Shacklefords, VA 23156 (804) 366-1768 karlashavens@gmail.com

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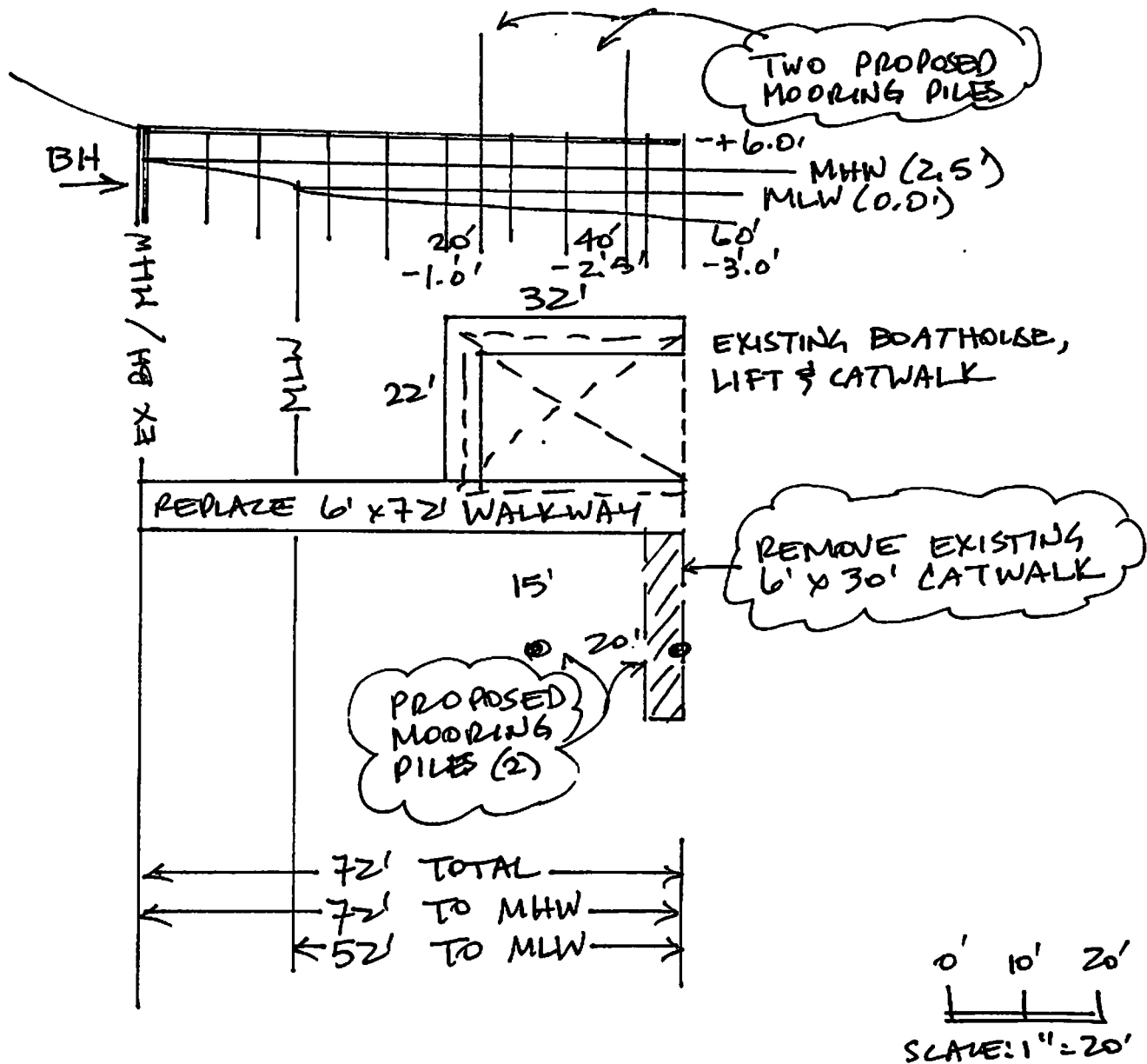
- CLASS I ARMOR STONE OVER
- CLASS I CORE STONE OVER FILTER CLOTH.
- 1.5:1.0 SLOPE w/ BURRIED TOE.



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Adjacent Property Owners	REVETMENT	JOHN J. GILLESPIE, JR. & LISA CASANOVA 7911 Berkeley Drive, Gloucester On Sarah Creek
1. Steven S. Brown & Amy B. Brown	Gloucester County	Date: 2-10-25 Sheet 4 of 5
2. Barron W. Dishman & Shannon L. Dishman	# 51C (4) 5 RPC 24254	

Prepared by: Mid-Atlantic Resource Consulting - 1095 Cherry Row Lane, Shacklefords, VA 23156 (804) 366-1768 karlashavens@gmail.com



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Adjacent Property Owners	PIER DETAIL.	JOHN J. GILLESPIE, JR. & LISA CASANOVA
1. Steven S. Brown & Amy B. Brown	Gloucester County	7911 Berkeley Drive, Gloucester
2. Barron W. Dishman & Shannon L. Dishman	# 51C (4) 5	On Sarah Creek
	RPC 24254	Date: 2-10-25 Sheet 5 of 5

Prepared by: Mid-Atlantic Resource Consulting - 1095 Cherry Row Lane, Shacklefords, VA 23156 (804) 366-1768 karlashavens@gmail.com

Received by VMRC February 11, 2025 /blh