

AT A REGULAR MEETING OF THE GLOUCESTER COUNTY BOARD OF SUPERVISORS, HELD ON TUESDAY, AUGUST 6, 2024, AT 6:00 P.M., IN THE THOMAS CALHOUN WALKER EDUCATION CENTER, 6099 T. C. WALKER ROAD, GLOUCESTER, VIRGINIA ON A MOTION MADE BY _____, AND SECONDED BY _____, THE FOLLOWING RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTE:

Phillip N. Bazzani, ___;
Ashley C. Chriscoe, ___;
Kenneth W. Gibson, ___;
Christopher A. Hutson, ___;
Michael A. Nicosia, ___;
Robert J. Orth, ___;
Kevin M. Smith, ___;

**NORTHERN NECK REGIONAL JAIL BOARD
FY24 BUDGET AMENDMENT**

WHEREAS, Gloucester County joined the Northern Neck Regional Jail (NNRJ) Board in August 2016; and

WHEREAS, the NNRJ Board is an extension of the four member localities (Gloucester County, Northumberland County, Richmond County, and Westmoreland County); and

WHEREAS, the NNRJ Board approved an amendment to the FY24 annual budget to use excess revenue to cover additional expenses; and

WHEREAS, no local contributions from member localities will be needed for this amendment; and

WHEREAS, it is appropriate for each member locality's Board of Supervisors to subsequently review and consider approval of the FY24 budget amendment approved by the NNRJ Board.

NOW, THEREFORE, BE IT RESOLVED by the Gloucester County Board of Supervisors that the FY24 budget amendment adopted and approved by the NNRJ Board is hereby adopted and approved.

A Copy Teste:

Carol E. Steele, County Administrator

Northern Neck Regional Jail
Budget Amendment Request
FY 23/24

Significant Points

Total Revenue for "Recovered Cost – Rental Beds" line will exceed budget amount by \$670,000
Estimated Total Expenditures will exceed budget amount by \$650,000
Budget Amendment requested \$650,000

Notable Revenue Increases

Increase to "Recovered Cost- Rental Beds" line Revenue by 14% at Year End with Average Daily Population (ADP) of 232 will exceed projection by \$670,000. Current Budget requires ADP of 204.

Federal Transportation Reimbursement Revenue end of year will reflect 46% over budgeted amount. Will exceed budgeted revenue by approximately \$186,000

Notable Operational Expenses- (Year to Date with June expenditures outstanding)

While All Salaries and Wages line items to include Overtime appears to be over by about \$162,000 in the aggregate, because vacancy savings offset significant overage in overtime (\$543,000) and part time (67,500) this FY AND \$125,000 currently in contingency for the December comp board raise will be moved to personnel at closeout. The actual impact is approximately \$37,000.

Medical, Dental & Hospital Services – primary cost of this line item is Local Inmate Anthem coverage, budgeted \$150,000 but YTD cost exceed by 200%, resulting in approximately \$350,000 over budget.

Medical & Laboratory Supplies – Primary cost of this line items includes Local Inmate Pharmaceuticals, will exceed budgeted amount by \$130,000 once June is closed out, an excess of 46% at year end.

Overall Material and supplies – to include Laundry & Janitorial Supplies, Linen supplies, Inmate Clothing and Supplies, Repair and Maintenance Supplies, and Computer & Software Supplies, continue to see increases in these line items and exceeding budgeted amounts. Exceeding YTD budgeted amount by \$170,000

Repair and Maintenance Services –includes repair cost that require outside services within the parameters of the facility. Exceeding YTD budgeted amount by \$77,000.

Northern Neck Regional Jail Revenue		FY 23/24	FY 23/24	FY 23/24
		Budget	Amount Requested to Amend	Amended Budget
Compensation Board				
23000-80	Salaries & Other Operating Expens	\$ 2,598,498.00		
24040-18	Per Diem/Prisoner Days	\$ 475,678.00		
	SUB-TOTAL, COMPENSATION BOARD	\$ 3,074,176.00		
Local Share				
18990-14	Westmoreland County			
18990-13	Richmond County			
	Town of Warsaw			
	Northumberland County			
19020-04	Gloucester County	\$ 684,053.00		
	SUB-TOTAL, LOCAL SHARE	\$ 684,053.00		
Other Income				
19020-01	Rental Beds	\$ 4,849,055.00	\$ 650,000.00	\$ 5,499,055.00
19020-05	Drug Court-Essex County	\$ 6,000.00		
19020-06	Drug Court-Lancaster County	\$ 6,000.00		
19020-07	Drug Court-Northumberland County	\$ 6,000.00		
19020-08	Drug Court-Richmond County	\$ 6,000.00		
19020-09	Drug Court-Westmoreland County	\$ 6,000.00		
18990-15	Inmate Phones	\$ 600,000.00		
18990-17	Electronic Monitoring	\$ 8,000.00		
18990-18	Miscellaneous	\$ 1,000.00		
18990-19	Inmate Commissary	\$ 400,000.00		
18990-20	SSA - Reimbursement	\$ 13,000.00		
18990-21	Video Visitation			
24040-19	CCCA Grant	\$ 328,010.00		
24040-20	PAPIS Grant	\$ 157,828.00		
33301-15	Drug Court Grant	\$ 118,124.00		
24040-22	State Drug Court Grant	\$ 65,000.00		
24040-21	CCCA Supervision Fees	\$ 9,000.00		
24040-25	Drug Court Fee	\$ 3,500.00		
24040-26	CESF Grant			
24040-28	Programs Grant	\$ -		
	ARPA Regional Jail Grant	\$ 82,000.00		
16030-01	Work Release	\$ 5,000.00		
15010-01	Interest	\$ 200.00		
15010-02	Investment Acct.	\$ 25,000.00		
15010-04	Gain on Sale of Investments			
15010-07	Market Value Change	\$ -		
33011-02	U.S Marshal - Jail Addition	\$ -		
33011-03	Transport Reimbursement	\$ 400,000.00		
33011-23	Guard Hire Reimbursement	\$ 60,000.00		
18030-05	Expenditure Refunds	\$ 100,000.00		
16010-05	Inmate Medical Fees			
16010-06	Federal Medical Reimbursement	\$ -		
10000-01	Fund Balance Appropriation	\$ -		
	SUB-TOTAL, OTHER INCOME	\$ 7,254,717.00	\$ 650,000.00	\$ 7,904,717.00
		\$ -		
TOTAL REVENUE		\$ 11,012,946.00	\$ 650,000.00	\$ 11,662,946.00

BUDGET	FY 23/24	FY23/24	FY 23/24
Expenditures	Budget	Requested Amount to Amend	Amended Budget
1000 Personnel Services			
1100 Salaries & Wages - Reg	\$ 5,425,853.00		
1111 Board Members Comp.	\$ 15,600.00		
1112 Adm. Salaries	\$ 196,364.00		
1200 Salaries & Wages - O.T.	\$ 250,000.00		
1300 Salaries & Wages Part-time	\$ 45,000.00		
1701 Holiday Pay	\$ 113,203.00		
TOTAL PERSONNEL SERVICES	\$ 6,046,020.00	\$ -	\$ 6,046,020.00
2000 Employee Benefits			
2100 FICA	\$ 427,775.00		
2210 VRS Retirement	\$ 467,173.00		
2300 Hospital/Medical - Local Choice	\$ 743,388.00		
2400 Group Life Insurance	\$ 74,930.00		
2600 Unemployment Insurance	\$ 10,000.00		
2700 Workers Comp. Insurance	\$ 67,117.00		
2830 LODA	\$ 19,781.00		
EMPLOYEE BENEFITS TOTAL	\$1,810,164.00	\$0.00	\$1,810,164.00
3000 Purchased Services			
3110 Medical Doctor (In-House)	\$ 92,000.00		
3111 Medical, Dental, Hospital/Psych	\$ 150,000.00	\$ 350,000.00	\$ 500,000.00
3120 Accounting/Auditing Services	\$ 25,000.00		
3150 Legal Services	\$ 42,000.00		
3160 Management fees	\$ 25,000.00		
3161 Trusty Work Crew	\$ 22,000.00		
3310 Repair & Main. Services	\$ 100,000.00		
3320 Maintenance Contracts	\$ 110,000.00		
3500 Printing & Binding	\$ 3,500.00		
3600 Advertising/Branding	\$ 10,000.00		
3810 Tuition Paid - RRCJT Acad.	\$ 29,000.00		
3812 CSB Contract Services			
3822 Payroll Services	\$ 12,000.00		
PURCHASED SERVICES TOTAL	\$620,500.00	\$350,000.00	\$970,500.00

BUDGET- Expenditures	FY 23/24 Budget	FY23/24 Requested Amount to Amend	FY 23/24 Amended Budget
5000 Other Charges			
5110 Electrical Services	\$ 145,000.00		
5120 Heating Services (Natural Gas)	\$ 150,000.00		
5130 Water	\$ 55,000.00		
5131 Sewer	\$ 215,000.00		
5140 Refuse Collection	\$ 20,000.00		
OTHER CHARGES TOTAL	\$ 585,000.00	\$ -	\$ 585,000.00
5200 Communications			
5210 Postal Services	\$ 9,000.00		
5220 Messenger Services			
5230 Telecommunications	\$ 40,000.00		
5231 Telecommunications- Debit Calling			\$ -
COMMUNICATIONS TOTAL	\$49,000.00	\$0.00	\$49,000.00
5300 Insurance			
5301 Boiler Insurance	\$ 973.00		
5302 Fire Insurance	\$ 9,601.00		
5305 Motor Vehicle Insurance	\$ 5,706.00		
5307 Liability Insurance	\$ 6,258.00		
TOTAL INSURANCE	\$ 22,538.00	\$ -	\$ 22,538.00
5400 Lease & Rentals			
5410 Lease/Rent of Equipment	\$ 14,000.00		\$ -
TOTAL LEASE & RENTALS	\$ 14,000.00	\$ -	\$ -
5500 Travel			
5510 Milage - Private Vehicle	\$4,000.00		\$0.00
5530 Subsistance & Lodging	\$17,000.00		\$0.00
5540 Convention & Education	\$17,000.00		\$0.00
TOTAL TRAVEL	\$38,000.00	\$0.00	\$38,000.00

BUDGET-Expenditures	FY 23/24 Budget	FY23/24 Requested Amount to Amend	FY 23/24 Amended Budget
TOTAL CONTRIBUTIONS OTHER	\$0.00	\$0.00	\$0.00
5800 Miscellaneous			
5810 Dues & Assoc. Membership	\$ 5,300.00		\$ -
5811 PAPIS			\$ -
5812 CCCA	\$ 9,000.00		\$ -
TOTAL MISCELLANEOUS	\$ 14,300.00	\$ -	\$ 14,300.00
6000 Materials & Supplies			
6001 Office Supplies	\$ 15,000.00		\$ -
6002 Food	\$ 530,000.00		\$ -
6003 Agricultural/Landscaping Supplies	\$ 500.00		\$ -
6004 Medical & Pharmaceutical Supplies	\$ 275,000.00	\$ 130,000.00	\$ 405,000.00
6005 Laundry, Housekeeping & Jan	\$ 80,000.00	\$ 60,000.00	\$ 140,000.00
6006 Linen Supplies	\$ 12,000.00		
6007 Repair & Maint. Supplies	\$ 65,000.00	\$ 30,000.00	\$ 95,000.00
6008 Vehicle & Powered Fuels	\$ 80,000.00		
6009 Vehicle & Powered Supplies	\$ 30,000.00		
6010 Police Supplies	\$ 20,000.00		
6011 Uniform & Wearing Apparel	\$ 19,000.00		
6012 Books and Subscriptions	\$ 300.00		
6014 Other Operating Supplies	\$ 9,000.00		
6021 Computer Supplies & Software	\$ 13,000.00	\$ 35,000.00	\$ 48,000.00
6022 Food Service Supplies and Equip	\$ 5,000.00		\$ 5,000.00
6023 Inmate Clothing & Supplies	\$ 12,500.00	\$ 45,000.00	\$ 57,500.00
TOTAL MATERIALS & SUPPLIES	\$ 1,166,300.00	\$ 300,000.00	\$ 1,466,300.00

BUDGET-Expenditures			
	Budget	Requested Amount to Amend	Amended Budget
7000 Payment to Joint Operations			
7001 Fiscal Agent			
TOTAL PAYMENT TO JOINT OP			
	\$0.00	\$0.00	\$0.00
8000 Capital Outlay			
8201 Machinery & Equipment			
8202 Furniture & Fixtures	\$ 5,000.00		
8203 Communications Equipment	\$ 10,000.00		
8205 Motor Vehicle & Equipment	\$ 6,500.00		
8207 EDP Equipment	\$ 65,000.00		
8213 Capital Improvements	\$ 20,000.00		
	\$ 300,500.00		
TOTAL CAPITAL OUTLAY	\$ 407,000.00	\$ -	\$ -
OPERATIONAL BUDGET	\$10,772,822.00	\$650,000.00	\$9,535,522.00
9000 Other Uses of Funds			
9100 Contribution to fund balance			
9212 Emergency Preparedness			
9300 Contingency	\$ 125,000.00	\$ -	
		\$ -	\$ -
TOTAL OTHER	\$ 125,000.00	0	0
33301 Drug Court Grant			
3111 Medical, Dental Hospital Services			
3500 Printing & Binding	\$57,643.00		\$0.00
5812 Drug Court Fee	\$1,380.00		\$0.00
6014 Other Operating Supplies	\$6,143.00		\$0.00
	\$3,500.00		\$0.00
	\$46,458.00		\$0.00
TOTAL DRUG COURT GRANT	\$115,124.00		
TOTAL OPERATIONAL BUDGET	\$11,012,946.00	\$650,000.00	\$11,662,946.00