

**AT A REGULAR MEETING OF THE GLOUCESTER COUNTY BOARD OF SUPERVISORS HELD ON TUESDAY, MAY 7, 2024, AT 6:00 P.M. IN THE COLONIAL COURTHOUSE, 6504 MAIN STREET, GLOUCESTER, VIRGINIA:**

**1. Call to Order and Roll Call**

Mr. Hutson called the meeting to order, and Ms. Steele took roll call.

**THERE WERE PRESENT:** Christopher A. Hutson, Chair  
Kevin M. Smith, Vice Chair  
Phillip N. Bazzani  
Ashley C. Chriscoe  
Kenneth W. Gibson  
Michael A. Nicosia  
Robert J. Orth

**THERE WERE ABSENT:** None

**ALSO IN ATTENDANCE:** Edwin "Ted" Wilmot, County Attorney  
Carol Steele, County Administrator

**2. Invocation and Pledge of Allegiance**

Mr. Smith gave an invocation and then all in attendance recited the Pledge of Allegiance to the Flag of the United States of America.

**3. Approval of the Minutes - January 2, January 16, and February 6, 2024**

Dr. Orth moved, seconded by Mr. Gibson, to approve the minutes of the January 2, January 16, and February 6, 2024, meetings as presented. The motion carried and was approved by a unanimous voice vote.

**4. Adoption of the Agenda**

Dr. Orth moved, seconded by Mr. Gibson, to adopt the agenda. The motion carried and was approved by a unanimous voice vote.

**5. Approval of the Consent Agenda**

Dr. Orth moved, seconded by Mr. Gibson, to approve the consent agenda. The motion carried and was approved by a unanimous voice vote.

**a. Utilities Advisory Committee Bylaws – Katey Legg – Director of Public Utilities**

By approval of the consent agenda, the Board approved the amended bylaws of the Utilities Advisory Committee.

**Bylaws for the Utilities Advisory Committee**

The Gloucester County Advisory Committee was established in conformance with the resolution adopted by the Board of Supervisors of Gloucester County on August 1, 2000.

**Article 1**

**Committee Name**

This Committee shall be known as the Utilities Advisory Committee of Gloucester County, Virginia, hereinafter referred to as "the Committee".

**Article 2**

Purpose of the Committee

The Committee shall serve as the advisory body for the Board of Supervisors; the Committee shall suggest policies, and deal with concerns related to all aspects of public water and sewer within Gloucester County.

**Article 3**

Membership

- Section 1. **The Committee shall consist of five (5) to seven (7) members** ~~The Committee who shall be appointed by the Board Supervisors. with each Board member appointing one citizen from their district and the two at large members each appointing a citizen within the county.~~ **The Board of Supervisors will endeavor to secure the representation on the Committee by residents of each of the County’s magisterial districts, but such representation shall not be required. One Board of Supervisors representative will be selected to serve on the committee by the Chair of the Board at the Board’s annual organizational meeting. The Board of Supervisors representative and the Director of Public Utilities shall serve as a non-voting ex-officio members of the Committee.**
- Section 2. ~~Each voting member shall serve a first term of two (2) or four (4) years. Upon expiration of the original term of office, a member can be re-appointed for additional four (4) year terms.~~ **Each voting member shall serve a term of three (3) years. Upon expiration of a term, a member can be reappointed for additional three-year terms.**
- Section 3. The Chairman of the Board of Supervisors may, by and with consent of that Board, on recommendation of the Committee, remove any member of the Committee for misconduct or neglect of duty. Three (3) consecutive absences shall constitute a resignation except in cases of sickness or emergency at the discretion of the Committee.
- Section 4. Vacancies occasioned by removal, resignation, or otherwise, shall be reported to the Board of Supervisors, and shall be filled in like manner as original appointments, except that the term of office is restricted to the unexpired term of office.
- Section 5. Committee members shall serve without monetary compensation. Members shall be reimbursed for travel and subsistence to professional meetings, conferences and workshops. Such reimbursement shall be in compliance with the general policies of Gloucester County.

**Article 4**

Organization

- Section 1. The officers of the Committee shall be a Chairperson and a Vice- Chairperson. The officers shall be elected at the organizational meeting in January to serve for one year or until a successor shall be elected and qualified. A Secretary, who is a county employee, shall be appointed by the Director of Public Utilities.
- Section 2. Chairperson's Duties: The Chairperson shall preside at all meetings, sign official papers, appoint committees, call special meetings when deemed advisable, and

perform all such duties as usually handled by a Chairperson, except when such duties are properly delegated. The Chairperson shall cause an agenda to be drawn up and request that the Director of Public Utilities notify the members of the meetings and the agenda.

Section 3. Vice-Chairperson' s Duties: The Vice-Chairperson of the Committee in the absence of the Chairperson shall perform all the duties of the Chairperson. In the absence of both the Chairperson and the Vice- Chairperson, the Committee shall elect a Chairperson Pro-Tern who shall be charged with the responsibility to see that all standing and temporary Committees' functions, as planned by the Committee, are carried out.

Section 4. Secretary's Duties: The Secretary shall perform the usual duties pertaining to the office as follows:

1. Keep or cause to be kept a full and true permanent record of all meetings of the Committee, including regular and special meetings, plus reports of standing committees, and shall be the custodian of all pertinent documents.
2. Issue or cause to be issued notice of regular and special meetings.
3. Issue minutes of the previous meeting to the Committee members prior to all meetings.

Section 5. Director's Relationship: The Director of Public Utilities has continuing responsibilities and working relations to the Committee. ~~He~~ **The Director** is an ex-officio member (by virtue of the office) ~~and~~, attends Committee meetings, ~~He~~ **and** keeps the Committee informed concerning the interests, needs, objectives, progress, and plans of the Department of Public Utilities, and other factors of importance to them.

**Article 5**

Meetings

Section 1. ~~Regular meetings shall be held the second Thursday of every other month.~~ **On the second Thursday in January of each year, the Committee shall convene for the organizational meeting. The purpose of this meeting shall be the election of officers, and designating the date, time, and place of all regular meetings for the remaining calendar year.**

Section 2. Special meetings may be called by the Chairperson or on the written request of at least two (2) members.

Section 3. All meetings are to be open to the public.

~~Section 4. The meeting shall convene at 7:00 p.m.~~

~~Section 5. The first regular meeting in January of each year shall be called the organizational meeting. The purpose of this meeting shall be the election of officers and other business that may need to come before such meetings.~~

Section 4. ~~Four (4) members~~ **A simple majority of voting membership** shall constitute a quorum at any regular or special meeting. **One (1) such member shall be an officer.**

**Article 6**

Duties and Responsibilities of the Committee

Section 1. The Committee shall make recommendations to the Board of Supervisors relating to public water and sewer.

- Section 2. The Committee shall investigate and determine the needs of the Department of Public Utilities. The Director shall work with the Committee so that informed decisions can be made with regard to such issues as charges for service, fees, and capital needs, ordinance updates, future planning and expansion, and any other issue that is a concern of the Board of Supervisors.
- Section 3. The Committee may review the Budget prepared by the Director of Public Utilities and recommend to the Board of Supervisors an annual Budget sufficient to finance all operations and maintenance of the Department. The Budget shall be submitted to the Board of Supervisors at the time designated by the Board to hear the requests.
- Section 4. The Committee shall have no authority to enter into any contract or incur any obligation binding the governing body of Gloucester County.
- Section 5. The Committee shall adopt bylaws, rules and regulations governing its procedures and not inconsistent with the provisions of the state laws and the approved ordinance as set forth by the Gloucester County Board of Supervisors.
- Section 6. The Committee shall make full and complete reports to the governing body at such times as may be requested and at such other times as the governing body may seem proper. The fiscal year of the Committee shall conform to that of the governing body of Gloucester County.

**Article 7**

Amendments

Section 1. These bylaws may be amended at any regular meeting of the Committee by a majority vote of the entire Committee, provided previous notice of the nature of any proposed amendment shall have been given at least one regular meeting before the action thereon shall be taken. The Board of Supervisors must approve all amendments.

**Article 8**

Rules of Order

Section 1. The current parliamentary procedure as laid down in the current edition of Roberts Rules of Order Newly Revised shall govern all meetings of the Committee in which they are applicable and in which they are not inconsistent with these bylaws and any special rules this Committee may adopt.

**b. Update to the Board of Supervisors 2024 Meeting Calendar – Carol Steele – County Administrator**

By approval of the consent agenda, the Board approved the revised meeting calendar to add the joint meeting with the Planning Commission.

**2024  
BOARD MEETING SCHEDULE**

January 16, 2024

February 6, 2024

February 10, 2024 – Saturday – 8:30 a.m. Building One, Press Room – Board retreat

February 20, 2024

*March 4, 2024 – Monday - Budget Presentation*

March 5, 2024

*March 13, 2024 – Wednesday - Board Budget Work Session*

March 19, 2024 – 4:30 p.m. Gloucester High School renovation tour with School Board – GHS new entrance

*March 19, 2024 – Joint Work Session with School Board at Thomas Calhoun Walker Education Center*

*March 21, 2024 – Thursday - Board Budget Town Hall at Thomas Calhoun Walker Education Center*

*March 27, 2024 – Wednesday – Budget and Tax Rates Public Hearings at Thomas Calhoun Walker Education Center*

April 2, 2024

*April 8, 2024 – Monday - Board Budget Work Session*

~~*April 11, 2024 – Thursday – Possible Board Budget Work Session cancelled*~~

~~*April 15, 2024 – Monday – FY 2025 Budget Adoption cancelled*~~

April 16, 2024 – FY2025 Budget Adoption

May 7, 2024

May 21, 2024

May 29, 2024 – Wednesday – Joint Meeting with EDA - Main Library Community Room

June 4, 2024

**June 6, 2024 – Thursday – 6:30 p.m. Joint Meeting with Planning Commission - Main Library Community Room**

July 16, 2024

August 6, 2024

September 3, 2024

September 17, 2024

October 1, 2024

October 15, 2024 – Joint Meeting with School Board at Thomas Calhoun Walker Education Center

November 6, 2024 – Wednesday due to Election Day

November 19, 2024

December 3, 2024

January 7, 2025 – Organizational Meeting

Items in red approved as part of the Board’s FY 2025 Budget Calendar at the October 17, 2023, meeting.

All meetings begin at 6:00 p. m. in the Colonial Courthouse unless otherwise noted. There will be no meeting on the third Tuesday in June, August, and December. There will be no meeting on the first Tuesday in July. A cancelled meeting shall be continued to the next workday. Questions concerning the Board's meeting schedule can be made to the Gloucester County Administrator's Office at 804-693-4042.

## **6. Matters Presented by the Board**

Mr. Chriscoe stated that July 4th would be on a Thursday this year. He asked that the Board consider giving Friday, July 5th off for staff. Next, he noted that he had sent the Board members an email stating that every year the County relied on vacancy savings. With what the Board was facing with the budget next year, he suggested leaving non-mission critical positions vacant and not creating new positions to help relieve the pressure.

Mr. Bazzani echoed Mr. Chriscoe's comments, suggesting a basic hiring freeze.

Dr. Orth stated that it would be important to look at positions as they came open and to rely on the County Administrator to determine what was mission critical. He noted some of the problems in filling critical positions in the utilities department. He urged some caution as to how to approach this request.

Mr. Gibson stated that he appreciated any proposal to improve efficiency and to save money, but he also urged caution. He noted that the County staff was pretty lean. He stated that it could be argued that just about every position was critical when it came to public safety, public utilities, and departments that served the citizens. He noted that any hiring freeze could jeopardize the services that were offered to citizens. He also noted that a hiring freeze was often a morale killer. When an employee leaves and the position was not filled, then the remaining staff often have to do extra duties. We may end up in a situation where staff become frustrated and end up leaving.

Mr. Smith stated a hiring freeze should not be done. He noted that the County Administrator would not be advertising for jobs that were not needed. He thought there would be a mass exodus of employees leaving if a hiring freeze was instituted.

Mr. Hutson stated that this was employee appreciation week. He noted that an issue with calling a position mission critical or mission essential is that what may be critical to one was not to another. He stated that the County Administrator should be making the decisions on who to hire or not hire.

Dr. Orth agreed that morale was an important issue and reviewed some of his experience as a leader. He noted that while not directly supervising, staff looked to the Board for leadership. He stated that it was important for the person in charge to be a leader and to know how to motivate. He advised that the Board members were the leaders of the County and had a family that they needed to treat with care. He recommended that the budget be watched very closely.

Ms. Steele stated that she wanted to reassure the public that the County had been operating on a soft freeze for many years. The County Administrator approved the refilling of every position. Each time a vacancy came up, the position was

reviewed to determine if it could remain vacant, if it needed to be filled, or if it could be filled differently. She stated that it was not an automatic rubber stamp. She advised that it was part of her position to bring concerns and recommendations to the Board.

After a brief discussion, Mr. Hutson stated that he had asked Ms. Nunn to do a survey of other localities on the appraisal forms for the County Administrator and County Attorney. He felt the forms that had been used were antiquated. Most localities meet in closed session to have a discussion and do not have a written evaluation. He asked for the thoughts of the other Board members.

Board members discussed this format, and it was the consensus to move forward.

## **7. County Administrator Items**

Ms. Steele thanked Mr. Hutson for mentioning public service recognition week. She also thanked the Board Chair for making a welcoming video to start the week. She stated that there were a lot of fun activities planned for the week and reviewed some of those plans.

## **8. Scheduled Presentations**

### **a. Quarterly Update from the Virginia Department of Transportation – Lee McKnight – Saluda Residency Administrator**

Mr. McKnight stated that there was a lot going on and provided updates to include that the Fiddlers Green signal work was still pending. The rural rustic project on Bonnaville Road in Guinea was due to start soon. As a reminder, that was hard surfacing of a previously gravel road. He noted that the turn lane project at Guinea Road was still ongoing. Asphalt paving was ongoing throughout the County. He then reviewed bridge projects in the next 24 months. In response to Board members requests he provided updates on Allmondsville Road, Sewells Drive, and Emerson Lane.

Dr. Orth noted that he had been watching the tides very carefully. He reviewed the tide levels and stated that the roads were being inundated more. He stated that he would like to have Mr. McKnight and Mr. Peaks meet onsite with him and a citizen. He noted that the water could not be stopped from coming in, but the problem was that the water could not get out.

Mr. McKnight stated that he would contact Dr. Orth directly to schedule a meeting. He then continued his review. He noted that they had conducted a speed study on Harcum Road. He advised that the study did recommend a reduction in the speed limit on the first part of the road.

Board members asked questions about Lorelei Lane, mowing schedule, and the blinking yellow lights.

Mr. McKnight stated that the pipes on Lorelei Lane needed to be cleared and that would be scheduled. He advised that the mowing typically begins at the end of

May or the beginning of June. Regarding the blinking yellow lights, he reviewed that the installation of the blinking lights was dependent on the number of turn lanes and the sight distances at the intersections.

Mr. Gibson thanked Mr. McKnight for the quick response to the issue one of his constituents had identified on Dogwood Trail. On the blinking yellow lights, he advised that in his line of work they had seen a dramatic increase in accidents at those intersections due to the impatience of drivers. He did not believe they were a good feature. On Woods Cross Road, he stated that he had been trying to address the issue in multiple ways and it seemed that no matter what the citizens said, VDOT (Virginia Department of Transportation) was not going to change its opinion on what to do with the intersection. He stated that in an effort to exhaust every avenue, the only thing he could think to do was write a letter to the Governor. He shared his letter in which he urged the Governor to take executive action to address the urgent public safety need at Woods Cross Road in Gloucester. He asked that all necessary action be taken and that an appropriation be made to install a traffic light at the intersection. He stated that statistically, the intersection was one of the most dangerous in the State of Virginia. He advised that citizens had pleaded with the Virginia Department of Transportation for several years to prevent further loss of life and the horrific injuries that continued to happen at this uncontrolled intersection. They have signed petitions, written letters, spoken at town hall meetings, and at Board of Supervisors meetings. He noted that VDOT officials acknowledged that a traffic light would decrease the number of accidents and could be installed quickly. However, despite the advantages, VDOT has refused to install a light and has instead insisted on pursuing a restricted crossing U-turn (RCUT) despite heavy public opposition. The RCUT proposal would cost almost \$4 million more than a light and would not be completed for almost three more years. He advised that more lives will be lost, more injuries will occur, and more families will be destroyed by the ongoing delay caused by VDOT's insistence on installing the RCUT. He concluded by asking the Governor to take immediate action to address this issue in Gloucester County.

Mr. Gibson stated that he was hopeful that with the letter someone would look at the intersection and decide that the simple, most cost-effective option to quickly address the situation would be undertaken.

## **9. Citizens' Comment Period**

### **PATTY BRANDT - PETSWORDH DISTRICT**

Ms. Brandt thanked Mr. Gibson for his letter. She stated that she had made it a personal project to follow the number of crashes at the intersection. She requested information for crashes at the intersection since October 29, 2023. She reviewed the crash data she had received. She stated that she hoped that Mr. Gibson's letter made a difference. She advised that she was in favor of a light because it could be done quickly and with less money.

The following comments were submitted through the alternate submission methods and were read by the Deputy Clerk.

**MADISON VAUGHAN - WARE DISTRICT**

Ms. Vaughan raised concerns about the proposed townhomes in the courthouse area as well as the approved neighborhood across from Lowe's. She questioned where the children would go to school, noting that the system was already overcrowded. She raised concerns about additional traffic and the lack of infrastructure to support the homes. She advised that taxpayers wanted their tax dollars spent on public safety, overhauling the school system, and increasing parks and recreation activities. She asked that the Board stop approving new land for development until the current issues were rectified.

**LINDSEY STONE - WARE DISTRICT**

Ms. Stone questioned why additional townhomes or apartments would be considered when the County's infrastructure could not support the students and families that already existed. She stated that adding more homes when the County could not support the current citizens seemed to be a money grab. She noted that she would continue to raise concerns about this issue.

**10. Public Hearings**

There were no public hearings.

**11. Regular Agenda**

**a. Transportation Overview & State/Federal/HRTPO Funded Project Updates – Carol Rizzio, AICP, PLA – Senior Comprehensive Planner**

Ms. Rizzio provided a general funding overview. She advised that transportation projects in the County were funded with three pots of money. She stated that most of the projects were funded competitively. She reviewed the programs to include SMART Scale, HRTPO (Hampton Roads Transportation Planning Organization) and locality requested locally supported programs. The second funding source was through the Secondary Six Year Plan and that was Gloucester specific and was a smaller amount. The final funding source was maintenance. She reviewed that the Transportation Planning Advisory Committee was started several years ago to provide input on the transportation projects. She reviewed the composition of the committee and their key roles. She then reviewed the competitive funding sources and projects in more detail, noting that the SMART Scale and HRTPO funded projects did not require a match, but the locality requested projects did require a match. She showed the locations for the current projects. She advised that she would be discussing the Secondary Six Year Plan projects in a later presentation. She noted that maintenance funds were managed by VDOT.

**b. SMART Scale Transportation Projects – Review of Round 5 Results and Round 6 Proposed Projects - Carol Rizzio, AICP, PLA – Senior Comprehensive Planner**

Ms. Rizzio advised that every two years the State accepted SMART scale project submissions. She reviewed the results of the previous submission, noting that the County submitted six projects with four being awarded. One of those projects, the Woods Cross Road improvements was withdrawn due to the large public opposition. Staff was proposing to resubmit the two projects that were not previously awarded. In addition, two new projects were being proposed for submission. She reviewed all four projects to include Route 17 widening from Tidemill to Guinea Road, Route 17 and Belroi Road intersection improvements, shared use path in the courthouse area, and Route 17 and Providence Road intersection improvements. She stated that she would be asking for a resolution of support from the Board at the July meeting.

**c. Secondary Six Year Plan (SSYP) Overview and Project Updates – Carol Rizzio, AICP, PLA – Senior Comprehensive Planner**

Ms. Rizzio stated that this was the Secondary Six Year funding. She advised that there were two pots of money. The first was about \$100,000 per year that went to paved roads. The other pot was for unpaved roads, but they still had to be public, state-maintained roads. She noted that the current funding for unpaved roads was approximately \$40,000 but that would be reduced to \$5,000. She advised that the funding was lowered when the number of qualifying roads went down. She reviewed the types of projects that have been done in the past. She reviewed that 5% of the amount allocated for paved roads could be devoted to the rural additions program. She noted that the rural additions program would be bringing a private road into the state system. She reviewed that the Board had suspended that program because the amount of funding over the six-year period was not enough to do any projects. She reviewed the current projects on the plan and their locations. She stated that currently no unpaved roads qualified to be added to the rural rustic program. She noted that the average daily traffic count for that program had to be 50 trips and VDOT monitored the traffic count. She stated that as there was not enough funding to add new projects, no public hearing would be held this year. She advised that there was a resolution in the packet indicating that no changes were being made to the plan and the current project list was being maintained.

Mr. Chriscoe moved, seconded by Dr. Orth, to approve the resolution. The motion carried and was approved by the following roll call vote: Mr. Bazzani, Mr. Chriscoe, Mr. Gibson, Mr. Hutson, Mr. Nicosia, Dr. Orth, and Mr. Smith - yes.

**RESOLUTION APPROVING SECONDARY SIX YEAR PLAN AND BUDGET FOR FISCAL YEARS 2025-2030**

**WHEREAS**, Section 33.2-231 of the 1950 Code of Virginia, as amended, provides the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Road Six-Year Plan; and

**WHEREAS**, this Board had previously agreed to assist in the preparation of this Plan, in accordance with the Virginia Department of Transportation policies and procedures

**WHEREAS**, a public hearing to receive citizen input to the Six-Year Improvement Plan was conducted for the May 3, 2023, public meeting after being duly advertised so that all citizens of the County had the opportunity to participate in said hearing.; and

**WHEREAS**, after receiving updated and revised cost estimates for the current Fiscal Year (FY) 2024-2029 Secondary Road Six-Year Plan projects and learning that many of these planned projects will need additional funding to construct, the Board of Supervisors has decided not to add any new or additional projects to the proposed 2025-2030 Secondary Road Six-Year Plan; and

**WHEREAS**, for this reason, the Board of Supervisors has elected to forgo an additional public hearing this calendar year and seek to program the allocated funds to the remaining, uncompleted projects from the prior year plan.

**WHEREAS**, full consideration was given to any public requests that certain roads be advanced in the Six-Year Secondary Road Improvement Plan; and

**WHEREAS**, the Residency Administrator of the Virginia Department of Transportation appeared before the board and recommended approval of the Six Year Plan for Secondary Roads (2024 - 2025) through 2029 - 2030 and Construction Priority List (2024 - 2025) for Gloucester County, Virginia.

**WHEREAS**, it is the intention of the Board of Supervisors that the Secondary Road Improvement budget for fiscal year 2025 be prepared in the same priority order as the adopted 2025-2030 Secondary Road Six-Year Improvement Plan within available funds;

**NOW, THEREFORE, BE IT RESOLVED**, that since said Plan appears to be in the best interest of the Secondary Road System in Gloucester County, the Gloucester County Board of Supervisors hereby adopts this resolution approving said Secondary Six Year Plan (2024-2025 through 2029-2030) and Construction Priority List (2024-2025) on this 7th day of May 2024.

**d. Board Appointments**

**BOARD OF ZONING APPEALS**

Mr. Chriscoe moved, seconded by Dr. Orth, to reappoint Robert Ottarson to the Board of Zoning Appeals. The motion carried and was approved by a unanimous voice vote.

**BOARD OF ZONING APPEALS**

**WHEREAS**, the Gloucester County Board of Supervisors has traditionally made recommendations to the Circuit Court concerning needed appointments to the Gloucester County Board of Zoning Appeals; and

**WHEREAS**, the Gloucester County Board of Supervisors has learned that an appointment will be needed to fill a term on the Gloucester County Board of Zoning Appeals; and

**WHEREAS**, the Gloucester County Board of Supervisors wishes to make a recommendation of a qualified individual to the Circuit Court for this term.

**NOW, THEREFORE, BE IT RESOLVED** by the Gloucester County Board of Supervisors that the following individual be hereby recommended to fill this position for a term that shall begin on July 1, 2024, and shall expire on June 30, 2029.

Robert Ottarson  
County-Wide

**COMMUNITY POLITY AND MANAGEMENT TEAM**

Mr. Chriscoe moved, seconded by Dr. Orth, to reappoint Ms. Kiley to the Community Policy and Management Team. The motion carried and was approved by a unanimous voice vote.

**COMMUNITY POLICY AND MANAGEMENT TEAM**

**WHEREAS**, the Gloucester County Board of Supervisors has previously appointed the Community Policy and Management Team to administer the Children’s Services Act in Gloucester County; and

**WHEREAS**, the Gloucester County Board of Supervisors has learned that an appointment is necessary on the Community Policy and Management Team; and

**WHEREAS**, the Gloucester County Board of Supervisors is now prepared to make this appointment to the Community Policy and Management Team.

**NOW, THEREFORE, BE IT RESOLVED** by the Gloucester County Board of Supervisors that the following individual be hereby reappointed to the Gloucester Community Policy and Management Team as the parent representative for a term which shall begin July 1, 2024, and shall expire on June 30, 2026.

Kris Kiley  
Parent Representative

**MIDDLE PENINSULA REGIONAL AIRPORT AUTHORITY**

Mr. Chriscoe moved, seconded by Dr. Orth, to reappoint Ms. Spring and Ms. Steele to the Middle Peninsula Regional Airport Authority. The motion carried and was approved by a unanimous voice vote.

**MIDDLE PENINSULA REGIONAL AIRPORT AUTHORITY**

**WHEREAS**, the Gloucester County Board of Supervisors has agreed to join the Middle Peninsula Regional Airport Authority; and

**WHEREAS**, the Gloucester County Board of Supervisors needs to make appointments to serve on the Middle Peninsula Regional Airport Authority; and

**WHEREAS**, the Gloucester County Board of Supervisors has considered qualified people for these positions.

**NOW, THEREFORE, BE IT RESOLVED** by the Gloucester County Board of Supervisors that the following individuals are hereby appointed to the Middle Peninsula Regional Airport Authority for terms which shall expire June 30, 2028.

Sherry Spring  
Economic Development Director  
Primary Representative

Carol Steele  
County Administrator  
Alternate Representative

**PARKS & RECREATION ADVISORY COMMITTEE**

Mr. Chriscoe moved, seconded by Dr. Orth, to reappoint Mr. Richardson to the Parks & Recreation Advisory Committee. The motion carried and was approved by a unanimous voice vote.

**PARKS AND RECREATION ADVISORY COMMITTEE**

**WHEREAS**, the Gloucester County Board of Supervisors has previously appointed a Parks and Recreation Advisory Committee to advise the Board concerning activities and policies in these areas; and

**WHEREAS**, the Gloucester County Board of Supervisors has learned that an appointment is needed to this Committee; and

**WHEREAS**, the Gloucester County Board of Supervisors is now prepared to make this appointment.

**NOW, THEREFORE, BE IT RESOLVED** by the Gloucester County Board of Supervisors that the following individual be hereby reappointed to the Gloucester County Parks and Recreation Advisory Committee for a term that shall expire on June 30, 2025.

Kenneth Richardson  
Planning Commission Representative

**PLANNING COMMISSION**

Mr. Gibson moved, seconded by Dr. Orth, to reappoint Mr. Gray to the Planning Commission. The motion carried and was approved by a unanimous voice vote.

**PLANNING COMMISSION**

**WHEREAS**, the Gloucester County Board of Supervisors has previously appointed a Planning Commission to carry out the responsibilities of this organization in state law; and

**WHEREAS**, the Gloucester County Board of Supervisors has learned that an appointment is needed to the Planning Commission; and

**WHEREAS**, the Gloucester County Board of Supervisors is now ready to make this appointment to the Planning Commission, according to law and Board policies.

**NOW, THEREFORE, BE IT RESOLVED** by the Gloucester County Board of Supervisors that the following individual be hereby reappointed to the Gloucester County Planning Commission for a term which shall expire on June 30, 2028.

James R. Gray, Jr.  
Petsworth District

Mr. Bazzani moved, seconded by Dr. Orth, to reappoint Mr. Johnson to the Planning Commission. The motion carried and was approved by a unanimous voice vote.

**PLANNING COMMISSION**

**WHEREAS**, the Gloucester County Board of Supervisors has previously appointed a Planning Commission to carry out the responsibilities of this organization in state law; and

**WHEREAS**, the Gloucester County Board of Supervisors has learned that an appointment is needed to the Planning Commission; and

**WHEREAS**, the Gloucester County Board of Supervisors is now ready to make this appointment to the Planning Commission, according to law and Board policies.

**NOW, THEREFORE, BE IT RESOLVED** by the Gloucester County Board of Supervisors that the following individual be hereby reappointed to the Gloucester County Planning Commission for a term which shall expire on June 30, 2028.

Douglas Johnson  
York District

Mr. Hutson moved, seconded by Dr. Orth, to reappoint Ms. Johnson to the Planning Commission. The motion carried and was approved by a unanimous voice vote.

**PLANNING COMMISSION**

**WHEREAS**, the Gloucester County Board of Supervisors has previously appointed a Planning Commission to carry out the responsibilities of this organization in state law; and

**WHEREAS**, the Gloucester County Board of Supervisors has learned that an appointment is needed to the Planning Commission; and

**WHEREAS**, the Gloucester County Board of Supervisors is now ready to make this appointment to the Planning Commission, according to law and Board policies.

**NOW, THEREFORE, BE IT RESOLVED** by the Gloucester County Board of Supervisors that the following individual be hereby reappointed to the Gloucester County Planning Commission for a term which shall expire on June 30, 2028.

Natalie Johnson  
Gloucester Point District

**RAPPAHANNOCK COMMUNITY COLLEGE BOARD**

Mr. Chriscoe moved, seconded by Dr. Orth, to reappoint Mr. Sandridge to the Rappahannock Community College Board. The motion carried and was approved by a unanimous voice vote.

**RAPPAHANNOCK COMMUNITY COLLEGE BOARD**

**WHEREAS**, it has come to the attention of the Gloucester County Board of Supervisors that an appointment is needed to the Rappahannock Community College Board; and

**WHEREAS**, Gloucester County is responsible for appointing a member to the Rappahannock Community College Board to represent Gloucester County as it is within the service area of Rappahannock Community College.

**NOW, THEREFORE, BE IT RESOLVED**, by the Gloucester County Board of Supervisors that the following individual is hereby reappointed to the Rappahannock Community College Board to serve a term which shall expire June 30, 2028.

Donald Sandridge  
Gloucester Representative

**12. County Attorney Items**

There were no items from the County Attorney.

**13. Boards and Commissions Reports**

There were no boards or commission reports.

**14. Supervisors Discussion**

There were no items for discussion.

**15. Closed Meeting**

There was no closed meeting.

**16. Adjournment**

Mr. Smith moved, seconded by Mr. Chriscoe, to adjourn. The motion carried and the meeting was adjourned at 7:14 p.m. by a unanimous voice vote.

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Christopher A. Hutson, Chair

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Carol E. Steele, County Administrator