



**GLOUCESTER COUNTY**  
**Planning, Zoning & Environmental**  
**Programs Department**  
6489 Main Street  
Gloucester, VA 23061  
(804) 693-1224  
[www.gloucesterva.info](http://www.gloucesterva.info)

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## **NOTICE OF VIOLATION**

Certified Mail & First-Class Mail

February 23, 2026

Frances Ann Foster  
P.O. Box 190  
North, VA 23128

RE: Tax Map Parcel 50E (10)-18; 7111 Tandems Way; Zoned Single Family, SF-1, RPC# 18807

Dear Ms. Foster:

Upon review of your zoning permit application no. 26020039 to enclose a deck as a dining room addition, staff discovered a shed and garage which were also constructed without permits.

As a result you are in violation under Gloucester County Code Appendix B. Zoning, Article 15. Enforcement Section 15-1. Zoning Permits required on the following:

***Section 15-1. Zoning permits required.***

- (1) No building, structure, or other improvement necessitating confirmation of zoning compliance shall be erected, moved, added to, structurally altered, nor shall any building, structure, or land be established or changed in use without a permit therefor issued by the zoning administrator.*

**In order to get into compliance, you must submit an application with Zoning for the shed and garage. Failure to bring the structures into compliance within thirty (30) days (March 23, 2026) will put you in violation of Section 15-1. Zoning Permits required and will obligate this office to pursue appropriate legal action pursuant to section 15-8. If found guilty, it would result in a misdemeanor charge and potential fines.**

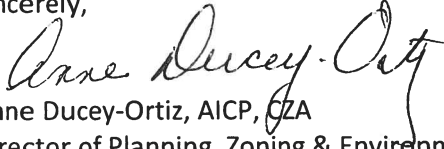
**Please be aware you will also need to apply with the Building Inspections department for the garage, but not the shed because it is less than 256sqft. However, if there is electricity to the shed, you may need a trades permit for that as well.**

In accordance with Section 15.2-2311 of the Code of Virginia of 1950 as amended, you have the right to appeal this decision. To exercise this right, you must file a written request for appeal with the Board of Zoning Appeals within thirty (30) days of the date of this notice. The appeals form can be obtained from this office or from our website at <https://gloucesterva.gov/planning-zoning/zoning-division#appeals> and completed and returned to this office, accompanied with a two hundred and seventy-five dollar (\$275) filing fee. If you fail to do so within the time allowed your right to appeal will be irrevocably lost, and this determination shall be final. Please note

that a link to the Board of Zoning Appeals' meeting schedule with application cutoff dates is located at the top of the webpage.

If you have any questions regarding this letter, please contact the Planning & Zoning Office at 804-693-1224 and ask for the zoning division.

Sincerely,

A handwritten signature in cursive script that reads "Anne Ducey-Ortiz". The signature is written in black ink and is positioned above the printed name.

Anne Ducey-Ortiz, AICP, ~~QZA~~

Director of Planning, Zoning & Environmental Programs/Zoning Administrator

pc: Laura Lutinski, Assistant Zoning Administrator  
Ted Wilmot, County Attorney  
Nicole Flora, Zoning Technician  
Building Inspections Department