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GLOUCESTER COUNTY SCHOOL BOARD MONTHLY MEETING

TUESDAY, DECEMBER 9, 2014
5:30 PM – CLOSED MEETING (A135)
7:00 PM – OPEN MEETING (AUDITORIUM)
THE THOMAS CALHOUN WALKER EDUCATION CENTER
6099 T.C. WALKER ROAD
GLOUCESTER, VIRGINIA 23061

REVISED AGENDA

- I. Call to Order and Roll Call – *Mr. Randy Burak, Chair and Mr. John Hutchinson, Acting Clerk* – Action
- II. Call for Closed Meeting – *Mr. Burak* – Action - Pursuant to **Code of Virginia, 1950, as amended, Section 2.2-3711, (A), Subsection 1**, for the discussion of **personnel matters** (monthly appointments, resignations, etc.)
- III. Return to Open Meeting/Certification of Closed Meeting – *Mr. Burak and Ms. Diane Clements Gamache, Clerk* – Action - Board to reconvene into open session and certify that the Gloucester County School Board, while in closed session, discussed only public matters lawfully exempted from open meeting requirements provided in subsection A of Section 2.2-3711; and that only public business matters that were identified in the motion convening the closed session were heard, discussed or considered. Note: Clerk to conduct poll vote on certification.
- IV. Moment of Silence and Pledge of Allegiance – *Mr. Burak and Ms. Campbell Farina*
- V. Personnel Items – *Mr. Burak* – Action
 - A. Approval of Monthly Personnel Appointments, Resignations, Etc.
- VI. Additions/Changes/Adoption of Agenda – *Dr. Walter Clemons and Mr. Burak* – Action
- VII. Approval of Items Contained in the Consent Agenda – *Mr. Burak* – Action (By Poll Vote)
 - A. Approval of Minutes of November 5, 2014 Special (3-Member Panel Hearing) Meeting
 - B. Approval of Minutes of November 11, 2014, Monthly Meeting
 - C. Approval of Policy Manual Update (1st/2nd Readings)
 1. ~~JHCH: School Meals and Snacks (new) – Being moved to XIV.C~~
 2. IF-R: Program of Studies (revision)
 - D. Informational Central Food Service Financial Report as of October 31, 2014
 - E. Informational Membership Report as of November 21, 2014
 - F. Informational Suspension Report for November, 2014
 - G. Informational Visiting Teachers Report for November, 2014
 - H. Informational Transportation Report for November, 2014

- VIII. Staff Presentations/Recognitions – *Mr. Burak* – Information
 - A. Presentation of Diplomas to GHS Winter Graduates – *Ms. Toni Childress, Mr. Nate Collins and Mr. Burak*
 - B. Recognition of Mr. Rusty West, Project Lead the Way Teacher – *Dr. Chuck Wagner*
 - C. Updates on Boards/Commissions – *SB Members*

Note: This item is being moved up in order on the agenda.

- XII. School Board Members' Items – *SB Members*
 - A. VSBA Capital Conference – Monday, January 26, 2015 @ Richmond Marriott @ \$170 per person (The Clerk would like to know if any SB members would like to attend for pre-registration purposes) – *Mr. Burak* – Information
 - B. Adoption of Resolution re: Funding of Public Education in Virginia – *Mr. Burak* – Action
 - C. Other Matters as brought up by Board Members
 - 1. Discussion of Use of Restrooms/Locker Room Facilities – *Mrs. Carla Hook*
(Note: Action on this item was postponed at the November 11, 2014, monthly meeting)
- IX. Citizens' Comment Period – *Mr. Burak* (Speakers are asked to state their name, the district in which they reside and limit their remarks to 3-5 minutes, to be determined by the Chairperson)
- X. Student Advisory Committee (SAC) Items – *Ms. Farina*
- XI. Superintendent's Items – *Dr. Clemons*
 - A. Comprehensive Plan Update/Reminder of Next Meeting Date – Wednesday, December 17, 2014, 7:00 pm @ the Thomas Calhoun Walker Education Center (Cafeteria)
 - B. Discussion of Possible Additional Budget Meeting w/Board of Supervisors – Information
- XIII. Human Resources Items – *Dr. Juanita Smith*
 - A. Monthly Departmental Report – Information
- XIV. Administrative Items – *Mr. Hutchinson*
 - A. Monthly Departmental Report – Information
 - B. Update on Redistricting Plans – Information
 - C. JHCD: School Meals and Snacks (new) – Action
- XV. Instructional Items – *Dr. Wagner*
 - A. Monthly Departmental Report – Information
 - B. Continued Discussion on Field Trip Policy (Policy IICA) – Information
 - C. Update on Naviance – Information
- XVI. Budget and Finance Items – *Ms. Joanne Wright*
 - A. Monthly Departmental Report – Information
 - B. Acceptance of Donations – Action
 - C. Informational Financial Reports:
 - 1. October 30, 2014, Financial Report
 - 2. November 25, 2014, Construction Financial Report
 - 3. November 25, 2014, HVAC/Roof Financial Report

- XVII. Public Announcements – *Mr. Burak* – Information
- A. Next GCPS Comprehensive Plan Meeting – Wednesday, December 17, 2014, 7:00 pm @ the Thomas Calhoun Walker Education Center (Cafeteria)
 - B. Winter Break-Division Closed – Monday-Friday, December 22, 2014-January 2, 2015 – Note: Monday-Tuesday, December 22 (Full)-23 (Half), 2014, are 12-Month Employee Work Days
 - C. Teachers/Students Return from Winter Break – Monday, January 5, 2015
 - D. Next Monthly and Annual Organizational School Board Meeting – Tuesday, January 13, 2015, 7:00 pm @ the Thomas Calhoun Walker Education Center (Auditorium)
- XVIII. Call for Adjournment – *Mr. Burak* - Action



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- X. Student Advisory Committee (SAC) Items – *Ms. Farina*

- XI. Superintendent's Items – *Dr. Clemons*
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 - B. Adoption of Resolution re: Funding of Public Education in Virginia – *Mr. Burak* – Action
 - C. Other Matters as brought up by Board Members
 - 1. Discussion of Use of Restrooms/Locker Room Facilities – *Mrs. Carla Hook*
(*Note: Action on this item was postponed at the November 11, 2014, monthly meeting*)

- XIII. Human Resources Items – *Dr. Juanita Smith*
 - A. Monthly Departmental Report – Information

- XIV. Administrative Items – *Mr. Hutchinson*
 - A. Monthly Departmental Report – Information
 - B. Update on Redistricting Plans – Information

- XV. Instructional Items – *Dr. Wagner*
 - A. Monthly Departmental Report – Information
 - B. Continued Discussion on Field Trip Policy (Policy IICA) – Information
 - C. Update on Naviance – Information

- XVI. Budget and Finance Items – *Ms. Joanne Wright*
 - A. Monthly Departmental Report – Information
 - B. Acceptance of Donations – Action
 - C. Informational Financial Reports:
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XVIII. Call for Adjournment – *Mr. Burak* - Action

**RECORDED MINUTES OF THE
GLOUCESTER COUNTY SCHOOL BOARD
GLOUCESTER, VIRGINIA**

November 5, 2014

A special meeting of the School Board Disciplinary Committee was held on Wednesday, November 5, 2014, at 8:00 a.m., at the Thomas Calhoun Walker Education Center, Gloucester, Virginia, for the purpose of holding one student personnel hearing.

CALL TO ORDER AND ROLL CALL

The meeting was called to order by John Hutchinson, Acting Clerk. Present were: Kimberly Hensley, Carla Hook and Kevin Smith, School Board Members; John Hutchinson, Assistant Superintendent for Administration; and Bryan L. Hartley, Director of Student Services.

CALL FOR CLOSED SESSION

At 8:20 a.m., a motion was made by Mrs. Hook, seconded by Mrs. Hensley and unanimously approved to adjourn for a closed session, pursuant to **Code of Virginia, 1950, as amended, Section 2.2-3711 (A), Subsection 2**, for the discussion of one student personnel matter.

RETURN TO OPEN SESSION

At 9:00 a.m., a motion was made by Mrs. Hensley, seconded Mrs. Hook, and unanimously adopted to reconvene the meeting into open session. A motion was made by Mrs. Hensley and seconded by Mrs. Hook to certify that the Gloucester County School Board, while in closed session, discussed only public matters lawfully exempted from open meeting requirements provided in Subsection A of Section 2.2-3711 and that only public business matters that were identified in the motion convening the closed session were heard, discussed or considered. The motion was approved with a roll call vote as follows:

Mrs. Hensley	<u> Aye </u>	Mrs. Hook	<u> Aye </u>
Mr. Smith	<u> Aye </u>		

STUDENT PERSONNEL MATTERS

Mrs. Hook moved to uphold the recommendation of the Director of Student Services.* The motion was seconded by Mrs. Hensley and the Acting Clerk polled the following vote:

Mrs. Hensley	<u> Aye </u>	Mrs. Hook	<u> Aye </u>
Mr. Smith	<u> Aye </u>		

*- Records are maintained in the Office of Student Services on these matters.

ADJOURNMENT

At 9:05 a.m., there being no further business, a motion was made by Mrs. Hook, seconded by Mrs. Hensley, and unanimously approved to adjourn the School Board Disciplinary Committee hearing of November 5, 2014, until the next regularly scheduled meeting for Tuesday, November 11, 2014, in the Auditorium of the Thomas Calhoun Walker Education Center, Gloucester, Virginia.

END

BLH:mrc/dcg

By:

Kevin M. Smith, Vice Chairperson

John E. Hutchinson, Acting Clerk

**RECORDED MINUTES OF THE
GLOUCESTER COUNTY SCHOOL BOARD
GLOUCESTER, VIRGINIA**

NOVEMBER 11, 2014

The regular monthly meeting of the Gloucester County School Board was held on Tuesday, November 11, 2014. The Chairperson called the meeting to order at 5:35 pm at the Thomas Calhoun Walker Education Center.

I. ROLL CALL

Roll call was taken by the Acting Clerk, and the following persons were recorded as present: George R. (Randy) Burak, Chairperson, Troy M. Anderson, Kimberly (Kim) E. Hensley, Carla B. Hook, Anita F. Parker, Charles B. Records, and Kevin M. Smith, Members. Also present for the closed meeting: Walter R. Clemons, Ph.D., Superintendent of Schools, and John E. Hutchinson, Assistant Superintendent for Administrative Services and Acting Clerk.

II. CALL FOR CLOSED MEETING

At 5:36 pm, a motion was made by Ms. Hensley, seconded by Mrs. Hook, and unanimously approved to adjourn for a closed session, pursuant to Code of Virginia, 1950, as amended, Section 2.2-3711 (A), Subsection 1, for the discussion of personnel matters (monthly appointments, resignations, etc.) and Subsection 7, for consultation with legal counsel. At 6:50 pm, the Chairperson declared a recess, and the meeting was relocated to the Thomas Calhoun Walker Education Center auditorium.

III. RETURN TO OPEN MEETING/CERTIFICATION

Note: Ms. Betty Jane Duncan, Deputy Clerk, recorded the open meeting.
The Deputy Clerk noted that all members were present for the open meeting.

At 7:00 pm, a motion was made by Mr. Smith and seconded by Ms. Hensley to reconvene the meeting into open session. The motion was approved as follows:

Mr. Andersen	<u>Aye</u>	Mr. Records	<u>Aye</u>
Ms. Hensley	<u>Aye</u>	Mr. Smith	<u>Aye</u>
Mrs. Hook	<u>Aye</u>	Mr. Burak	<u>Aye</u>
Ms. Parker	<u>Aye</u>		

There was no certification for the closed session at this time. The Chairperson stated that the Board had recessed from the closed session and would resume that closed session at the conclusion of the opening meeting.

IV. MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE – Mr. Burak noted that today was Veterans' Day and extended thanks to all veterans who had served our country. Ms. Campbell Farina, SAC representative, led the Board and citizens in a moment of silence followed by the Pledge of Allegiance to the flag of the United States of America.

V. PERSONNEL ITEMS – (moved to consideration after closed session)

VI. ADDITIONS/CHANGES/ADOPTION OF AGENDA

There were no changes to the agenda as previously revised and published. A motion was made by Ms. Hensley, seconded by Mr. Records, and unanimously adopted to approve the agenda as revised and published.

VII. APPROVAL OF ITEMS CONTAINED IN THE CONSENT AGENDA

A motion was made by Ms. Hensley to approve the Consent Agenda (listed below). Motion was seconded by Mr. Andersen and approved with a roll call vote.

Mr. Andersen	<u>Aye</u>	Mr. Records	<u>Aye</u>
Ms. Hensley	<u>Aye</u>	Mr. Smith	<u>Aye</u>
Mrs. Hook	<u>Aye</u>	Mr. Burak	<u>Aye</u>
Ms. Parker	<u>Aye</u>		

ITEMS CONTAINED WITHIN THE CONSENT AGENDA:

- A. Approval of Minutes of October 14, 2014, Monthly Meeting
- B. Approval of Minutes of October 23, 2014, Special (Work Session) Meeting
- C. Approval of Minutes of October 30, 2014 Special (Closed) Meeting
- D. Approval of Disposal of Equipment Valued in Excess of \$500
- E. Approval of Policy Manual Update (1st/2nd Readings)
 1. FF: Public Dedication of New Facilities (new)
 2. FFA: Naming of School Facilities (new)
 3. BBFA: School Board Members Conflict of Interest (revision)
 4. BDDF: Voting Method (revision)
 5. EFB: Free and Reduced Price Food Services (revision)
 6. FE: Playground Equipment (revision)
 7. FG: Retirement of Facilities (revision)
 8. JO: Student Records (revision)
 9. KFB: Administration of Surveys and Questionnaires (revision)
 10. KH: Public Gifts to Schools (revision)
 11. KKA: Service Animals in Public Schools (revision)
 12. LCA: Charter Schools (revision)
 13. LCA-E: Charter School Application Addendum (form revision)
- F. Informational Central Food Service Financial Report as of September 30, 2014
- G. Informational Membership Report as of October 30, 2014
- H. Informational Suspension Report for October, 2014
- I. Informational Visiting Teachers Report for October, 2014
- J. Informational Transportation Report for October, 2014

VIII. STAFF PRESENTATIONS/RECOGNITIONS

A. Presentation of VSBA Academy Awards – Dr. Clemons presented the following VSBA Academy Awards:

Mr. Burak	Achievement	Mrs. Hook	Excellence
Mr. Andersen	Achievement	Ms. Parker	Honor
Ms. Hensley	Recognition	Mr. Smith	Recognition

B. Updates on Boards/Commissions by School Board Members

Ms. Hensley gave a report on WHRO. Ms. Parker provided information on the Education Foundation. Mrs. Hook made remarks regarding the Chesapeake Bay Governor's School.

IX. CITIZENS' COMMENT PERIOD

Mr. Burak asked if there were any persons present who wished to address the Board. He asked that all persons state their name, the district in which they reside and to limit their remarks to three (3) minutes or less. A number of citizens addressed the issue of accommodations for transgender students including:

Ralph Van Ness (Ware)
Rev. Eddy Aliff (Virginia Assembly of Independent Baptists)
Savannah Williams (Abingdon)
Terry Brennan (Abingdon)
Deidre Grimm
Gavin Grimm
Joy Sampson (Petersworth)
Kelly Williams (Abingdon)
Mark Faulkner (Ware)
Lorraine Walsh (Abingdon)
Drew Palas (Gloucester Point)
Kathryn Lindsay (Gloucester Point)
Jacklynn Laniff (Abingdon)
Brian Byrd (Gloucester Point)
Ira Johnson (Petersworth)
Patricia Ray (Petersworth)
Kim Ward (Ware)
Melisa Wamsley (Petersworth)
Ray Wamsley (Petersworth)
Season Palas (Gloucester Point)
Paul Martin (Gloucester Point)
Christi Jackson Feliciano (White Marsh)
Elisa Nelson (Abingdon)
Amy VanFossen (Ware)
David Grimm
Robert Teagle
Howard Mowry (Gloucester Point)

Mr. Burak thanked all citizens who came forward to speak regarding this matter.

X. STUDENT ADVISORY COMMITTEE (SAC) ITEMS – Ms. Farina offered remarks regarding the transgender accommodation issue.

XI. SUPERINTENDENT'S ITEMS

A. Comprehensive Plan Update/Reminder of Next Meeting Date – Dr. Clemons reminded Board members and the public that the next Comprehensive Plan development meeting would be held on Monday, November 17, 2014, at 7:00 pm at the Thomas Calhoun Walker Education Center (Cafeteria). He expressed thanks to all who have attended previous meetings and provided valuable input in the process.

XII. SCHOOL BOARD MEMBERS' ITEMS

A. VSBA Annual Convention – November 19-21, 2014 at Doubletree by Hilton Williamsburg. The Clerk has registered all School Board members who are able to attend. Opening session begins at 2:00 pm on Wednesday, November 19, 2014, followed by a break from 4:00-4:30 pm, followed by the President's Reception at 5:30 pm, followed by dinner at 7:00 pm.

B. Other Matters as Brought Up by Board Members

1. Discussion of Use of Restrooms/Locker Room Facilities – Mrs. Hook read the following resolution and made a motion to adopt said resolution:

Whereas the GCPS recognizes that some students question their gender identities, and

Whereas the GCPS encourages such students to seek support, advice, and guidance from parents, professionals and other trusted adults, and

Whereas the GCPS seeks to provide a safe learning environment for all students and to protect the privacy of all students, therefore

It shall be the practice of the GCPS to provide male and female restroom and locker room facilities in its schools, and the use of said facilities shall be limited to the corresponding biological genders, and students with gender identity issues shall be provided an alternative appropriate private facility.

The motion was seconded by Mr. Records.

A motion was made by Ms. Parker and seconded by Ms. Hensley to postpone action on the resolution and motion offered by Mrs. Hook until the December 9 meeting of the Board. A roll call vote was called for, and the Deputy Clerk recorded the following vote:

Mr. Andersen	<u>Nay</u>	Mr. Records	<u>Nay</u>
Ms. Hensley	<u>Aye</u>	Mr. Smith	<u>Aye</u>
Mrs. Hook	<u>Nay</u>	Mr. Burak	<u>Aye</u>
Ms. Parker	<u>Aye</u>		

Motion was carried by a vote of 4-3. Motion offered by Mrs. Hook will be considered at the December 9 meeting of the Board.

XIII. ADMINISTRATIVE ITEMS

A. Recommendation to Restrict Outside Food Sharing at Elementary Schools – Ms. Shirley Chirch, Environmental Health and Safety Manager, and Ms. Lauren Giddings, School Health and Safety Board representative, reviewed the recommendation from the Board regarding the restriction of outside food sharing at the elementary schools. Due to an increasing number of students with life threatening food allergies and the potential for fatal reactions from unintended exposure to them, the following guidelines were recommended by the School Health Advisory Board:

XIII. ADMINISTRATIVE ITEMS (continued)

• During the normal instructional day, no homemade or commercially prepared treats or food items, which are intended to be shared with students, will be allowed at the elementary level. This will not include food items that are part of the instructional process or school sponsored activities which are planned in advance.

A motion was made by Mr. Andersen, seconded by Ms. Hensley, and unanimously approved to adopt the guidelines as recommended by the School Health Advisory Board.

B. Discussion of Redistricting Plans – Mr. Hutchinson stated that the Redistricting Committee would be reactivated in preparation for the opening of the new Page Middle School. The first meeting of the committee will be held in January 2015 with a presentation and recommendation to the Board in March. School Board members are needed to serve on the committee. Mr. Andersen and Mr. Records agreed to serve on this committee. Mr. Records stated that this would be an opportunity for the Board to consider restructuring grade levels among the schools throughout the school system.

At 8:55 pm, the Chairperson called for a brief recess. The meeting was reconvened at 9:07 pm.

C. Monthly Departmental Report – Mr. Hutchinson reviewed departmental activities accomplished during the month.

XIV. INSTRUCTIONAL ITEMS

A. Recommended GCPS Local Assessment Plan – Dr. Bess Worley, Instructional Supervisor, provided information on the Virginia Department of Education Local Assessment Guidelines. It was the consensus of the Board to move forward with plans for developing local assessments in accordance with state guidelines.

B. Monthly Departmental Report – Dr. Wagner reviewed highlights of the month from Instructional Services. Ms. Hensley asked for further information on requirements for lesson plans on the elementary level. Dr. Wagner will provide this information to Board members through e-mail.

XV. BUDGET AND FINANCE ITEMS --- CONSIDERED OUT OF ORDER FROM PUBLISHED AGENDA

A. Monthly Departmental Report – Ms. Joanne Wright, Director of Budget and Finance, highlighted tasks and accomplishments of the Budget and Finance Office.

B. Acceptance of Donations -- Ms. Wright highlighted the donations received by the division totaling \$11,055.00. A motion was made by Mr. Records and seconded by Ms. Parker to accept with grateful appreciation the donations as outlined. The Deputy Clerk polled the Board as follows:

Ms. Parker	<u>Aye</u>	Mr. Smith	<u>Aye</u>
Ms. Hensley	<u>Aye</u>	Mr. Records	<u>Aye</u>
Mrs. Hook	<u>Aye</u>	Mr. Burak	<u>Aye</u>
Mr. Andersen	<u>Aye</u>		

XV. BUDGET AND FINANCE ITEMS (continued)

C. Informational Financial Reports – Ms. Wright presented the following reports which were accepted by the Board as information:

1. September 30, 2014, Financial Report
2. October 30, 2014, Construction Financial Report
3. October 30, 2014, HVAC/Roof Financial Report

Ms. Hensley inquired what process the Board would follow if they wished to consider hiring a public relations person. Ms. Wright explained the process of bidding for services. Dr. Clemons will bring back a recommendation on this matter at the next meeting.

XIV. INSTRUCTIONAL ITEMS (continued)

The Board considered the remainder of the Instructional Items at this time.

C. Update on Naviance: College and Career Readiness Solutions – Dr. Wagner stated that Mr. Bill Lindsey with the County Purchasing Department had been consulted and would be soliciting bids for college and career readiness services/programs. Further information will be provided to the Board in December.

D. Approval of Proposal to Assess Dual Enrollment Fees to Students for 2015-16 – The Board discussed the proposal to assess dual enrollment fees beginning in 2015-16. A motion was made by Mr. Andersen and seconded by Ms. Hensley to approve the proposal to assess dual enrollment fees in the amount of \$15.00 (\$5.00/credit hour) to students beginning in 2015-16. The Deputy Clerk recorded the following roll call vote:

Ms. Parker	<u>Aye</u>	Mr. Smith	<u>Aye</u>
Ms. Hensley	<u>Aye</u>	Mr. Records	<u>Aye</u>
Mrs. Hook	<u>Aye</u>	Mr. Burak	<u>Aye</u>
Mr. Andersen	<u>Aye</u>		

E. Update on Year-Round Program Proposal at Abingdon Elementary – Dr. Wagner apprised the Board on the status of the year-round program grant. Funds allocated by the state are insufficient to provide the program as written in the grant. After considerable discussion, a motion was made by Mrs. Hook and seconded by Mr. Smith to stop the planning process for a year-round program at this time and allow the grant funds to revert to the VDOE. Upon a voice vote, the motion was approved by the majority of the Board with Mr. Records voting nay.

F. Continued Discussion on Field Trip Policy (File IICA) – Dr. Wagner informed the Board that the division's insurance carrier had indicated that supplemental insurance plans were available for purchase to provide certain coverages for international trips. After discussion, it was the consensus of the Board to have Dr. Wagner obtain further information from the carrier to bring back to the Board in December. Revisions to the policy to cover international travel also will be considered at a future meeting.

G. VDOE Academic Review for Schools Accredited with Warning (GHS/Page) – Dr. Wagner outlined the process by which the VDOE will conduct academic reviews for schools accredited with warning. Teams/contractors will visit the schools on December 11 to observe classrooms, review lesson plans and curriculum, and meet with school staff. At the conclusion of the site visit, the team will present a report with recommendations to the VDOE.

XVI. PUBLIC ANNOUNCEMENTS

Mr. Burak read the following public announcements:

- A. Next GCPS Comprehensive Plan Meeting – Monday, November 17, 2014, 7:00 pm @ the Thomas Calhoun Walker Education Center (Cafeteria)
- B. G.H.S. Fall Athletic Awards Ceremony – Tuesday, November 18, 2014, 7:00 pm, G.H.S. (Auditorium)
- C. Professional Days (Students Off) – Monday-Tuesday, November 24-25, 2014
- D. Professional Work @ Home Day (Students Off)/SBO Open ½ Day – Wednesday, November 26, 2014
- E. Thanksgiving Holidays-All GCPS Schools and Offices Closed, Thursday-Friday, November 27-28, 2014
- F. Next Monthly School Board Meeting – Tuesday, December 9, 2014, 7:00 pm @ the Thomas Calhoun Walker Education Center (Auditorium)

CLOSED MEETING

At 10:52 pm, the Board resumed the closed session.

At 10:59 pm, a motion was made by Ms. Hensley, seconded by Mr. Records, and unanimously approved to extend the meeting to 11:15 pm.

At 11:14 pm, a motion was made by Ms. Parker, seconded by Mrs. Hook, and unanimously approved to extend the meeting to 11:30 pm.

At 11:30 pm, a motion was made by Mr. Records, seconded by Mrs. Hook, and unanimously approved to extend the meeting to 11:45 pm.

At 11:36 pm, a motion was made by Mrs. Hook to reconvene the meeting into open session and to certify that the Gloucester County School Board, while in closed session, discussed only public matters lawfully exempted from open meeting requirements provided in Subsection A of Section 2.2-3711 and that only public business matters that were identified in the motion convening the closed session were heard, discussed or considered. The motion was seconded by Ms. Hensley and approved as follows:

Mr. Andersen	<u>Aye</u>	Mr. Records	<u>Aye</u>
Ms. Hensley	<u>Aye</u>	Mr. Smith	<u>Aye</u>
Mrs. Hook	<u>Aye</u>	Mr. Burak	<u>Aye</u>
Ms. Parker	<u>Aye</u>		

V. PERSONNEL ITEMS – (agenda item moved to be considered after closed session)

A. Approval of Monthly Personnel Actions — A motion was made by Mr. Smith, seconded by Ms. Hensley and unanimously adopted to approve the monthly listing of personnel appointments, staff leave, and contract changes. **(Approved copies attached to minutes)**

XVII. CALL FOR ADJOURNMENT

At 11:37 pm, there being no further business, a motion was made by Ms. Hensley, seconded by Mr. Records, and unanimously approved to adjourn the regular monthly meeting of November 11, 2014, until the next monthly meeting on Tuesday, December 9, 2014, 7:00 pm at the Thomas Calhoun Walker Education Center (auditorium).

George R. (Randy) Burak, Chairperson

Betty Jane Duncan, Deputy Clerk

John E. Hutchinson, Acting Clerk

Attachments (3):

1. Bound Agenda for November 11, 2014, Monthly Meeting
2. Revised Agenda for November 11, 2014, Monthly Meeting
3. Approved Monthly and Supplemental Personnel Listing

Note: The attachments will be bound with the official minutes once approved.

END
BJD/JEH:/bjd
MIN-11-11-14



Connect. Engage. Inspire.

GLOUCESTER COUNTY SCHOOL BOARD

The Thomas Calhoun Walker Education Center
6099 T.C. Walker Road Gloucester, Virginia 23061

SCHOOL BOARD AGENDA ITEM

MEETING DATE: December 9, 2014

AGENDA SUBJECT: Policy Manual Update (New Business)

ATTACHMENTS: Policy Review Notes – December 2014 School Board Meeting

Policy Adoption

JHCH School Meals and Snacks

Regulation Revision

IF-R Program of Studies

TYPE OF AGENDA ITEM:

<input checked="" type="checkbox"/>	CONSENT
<input type="checkbox"/>	REGULAR
<input type="checkbox"/>	DEPARTMENTAL REPORT/PRESENTATION

<input checked="" type="checkbox"/>	INFORMATION ONLY – NO DISCUSSION
<input type="checkbox"/>	INFORMATION ONLY – DISCUSSION
<input checked="" type="checkbox"/>	ACTION

BACKGROUND / SUMMARY:

The above policy and regulation in sections “I” (Instruction), and “J” (Students), have been reviewed with the appropriate staff members, and are being recommended for adoption/revision/information in an effort to update our Policy Manual and/or to conform to model VSBA policy and/or the Code of Virginia.

REQUESTED ACTION:

That the Board approves the following as 1st and 2nd readings:

Policy Adoptions: JHCH

That the Board accepts the following for information:

Regulation Revision: IF-R

FOR MORE INFORMATION, CONTACT PRESENTER:

Name: John E. Hutchinson
Assistant Superintendent for Administrative Services

Phone: (804) 693-5304

E-mail: hutch@gc.k12.va.us

GLOUCESTER COUNTY SCHOOL BOARD POLICY MANUAL

POLICY REVIEW NOTES – DECEMBER 9, 2014

Policy Code	Adoption Information/Explanation of Revision
IF-R	Program of Studies This revision includes: (a) four (4) new CTE course proposals and rationale for each, (b) revisions to Culinary Arts I and II as dual enrollment courses, and (c) changes to dual enrollment fee responsibilities (in accordance with School Board approval).
JHCH [New Policy]	School Meals and Snacks This policy reflects current federal regulations and references the Student Health Advisory Board's <i>Health and Wellness Guidelines</i> (Rev. 10/2014).

SCHOOL MEALS AND SNACKS

The Gloucester County School Board recognizes that students need adequate, nourishing food in order to learn, grow and maintain good health.

Generally

To reinforce the division's nutrition education program, foods sold during regular school hours on school premises will be

- carefully selected so as to contribute to students' nutritional well-being and the prevention of disease;
- prepared in ways that will appeal to students, retain nutritive quality, and foster lifelong healthful eating habits; and
- served in age-appropriate quantities and at reasonable prices.

The Gloucester County School Board promotes high-quality school meals and snacks by

- involving students in the selection, tasting, and marketing of healthy foods and beverages that appeal to students;
- providing a variety of food options, such as fruits, vegetables, whole grains, and dairy foods, which are low in fat and added sugars;
- offering a variety of healthy choices that appeal to students, including cultural and ethnic favorites;
- restricting student access to unhealthy foods in vending machines, school stores, and other venues that compete with healthy school meals; and
- ensuring that healthy snacks and foods are provided in vending machines, school stores, and other venues within the division's control. The healthy options should cost the same or less than unhealthy alternatives.

The Gloucester County School Board strives to provide an environment conducive to good health by

- allowing an adequate amount of time and space for students to eat school meals;
- scheduling lunch periods at reasonable hours around midday;
- ensuring that drinking fountains are operable, clean, and convenient for use throughout the school day;
- offering extracurricular physical activity programs, such as physical activity clubs, intramural programs, or interscholastic athletics;
- discouraging the promotion and advertising of unhealthy foods;
- using non-food items rather than food items such as candy, cakes, soda, and foods high in fat, as incentives and rewards for good behavior or academic performance; and
- encouraging parents to support the division's nutrition education efforts by considering nutritional quality when selecting any snacks which they may donate for occasional class parties.

The Gloucester County School Board supports nutrition education and physical education by

- ensuring that qualified nutrition education and physical education specialists focus on knowledge and skill development so students are able to learn and adopt healthy eating and physical activity behaviors;
- offering nutrition education in the school dining area(s) and in the classroom, with coordination between food service staff and teachers; and
- eliminating any stigma attached to, and preventing public identification of, students who are eligible for free and reduced-price meals.

Meals and Snacks

Meals and snacks offered as part of the National School Lunch Program or the School Breakfast Program meet, at a minimum, the requirements established by state and federal law and regulation.

Schools make potable water available and accessible without restriction to children at no charge in the place(s) where lunches are served during the meal service.

Competitive Foods

Definitions

“Competitive food” means all food and beverages other than meals reimbursed under programs authorized by the National School Lunch Act and the Child Nutrition Act of 1966 available for sale to students on the school campus during the school day.

“School campus” means all areas of the property under the jurisdiction of the school that are accessible to students during the school day.

“School day” means the period from the midnight before to 30 minutes after the end of the official school day.

All competitive food sold to students on the school campus during the school day meets the nutrition standards specified by federal and state law and regulation.

The Gloucester County School Board is responsible for maintaining records that document compliance with this policy. Those records include receipts, nutrition labels and/or product specifications for the competitive food available for sale to students.

ADOPTED: December 9, 2014

LEGAL REFERENCE: 42 U.S.C. § 1758.

7 CFR 210.10.

7 CFR 210.11.

Code of Virginia, 1950, as amended, § 22.1-78.

CROSS REFERENCES:	EFB	Free and Reduced Price Food Services
	IC/ID	School Year/School Day
	IGAE/IGAF	Health Education/Physical Education
	JHCF	Student Wellness
	JL	Fund Raising and Solicitation
	KQ	Commercial, Promotional, and Corporate Sponsorships and Partnerships

School Health Advisory Board’s *Health and Wellness Guidelines* (Rev. 10/2014)

GCPS Grades 9-12 Curriculum

Career & Technical Education

Students who complete a career and technical education program sequence and pass an examination or occupational competency assessment in a career and technical education field that confers certification; or earn an occupational competency credential from a recognized industry, trade, or professional organization; or acquire a professional license in a career and technical education field from the Commonwealth of Virginia may substitute the certification, competency credential, or license for (i) the student-selected verified credit and (ii) either a science or history and social science verified credit when the certification, license, or credential confers more than one verified credit. The examination or occupational competency assessment must be approved by the Board of Education as an additional test to verify student achievement. *See pages 27-28 for a complete listing of certification exams, industry certifications and licenses.*

Virginia continues to be a national leader in aligning career and technical education programs with business and industry expectations. Students who earn one or more nationally recognized credentials have a distinct advantage in entering their chosen field of employment and/or in continuing their career preparation through post-secondary education.

Business and Information Technology Courses

Business and Information Technology courses are designed to offer students the attainment of competencies for work, further education and training, and personal use goals. All students are provided opportunities to complement their academic preparation through the Business and Information Technology program. The curriculum for this department not only meets current technological advances in computer applications, systems, and communications, but also presents opportunities to learn about finance, banking and credit, financial planning, accounting, business law, management and Dressing for Success.

The Future Business Leaders of America (FBLA) is the Career and Technical Education student organization designed to develop personal employability and leadership skills for all individuals enrolled in business and information technology courses. Through participation in the organization, the business students learn to engage in individual and group business enterprises, to hold office and direct the affairs of a group, to work with representatives of other student organizations, and to compete honorably with their colleagues.

GHS Course No.	Course Title	Credit	9	10	11	12	Recommendation
611500	Principles of Business and Marketing	1	x	x			None
612020	Economics and Personal Finance	1		x	x	x	Algebra I
632000	Accounting I	1		x	x	x	Keyboarding Skills
661200	Computer Information Systems	1	x	x	x	x	Keyboarding Skills
661300	Computer Information Systems (Advanced)	1		x	x	x	Computer Information Systems
817500	Sports, Recreation & Entertainment Marketing	1		x	x	x	None
909300	Entrepreneurship Education	1	x	x	x	x	None
909400	Entrepreneurship Education (Advanced)	1		x	x	x	Entrepreneurship Education

ECONOMICS AND PERSONAL FINANCE

Number: 612020
Recommendation: Algebra I
Credit: 1
Grade: 10-12

Economics and Personal Finance is designed for students to explore basic economic concepts and personal financial planning. Upon completion of this course, students will be able to demonstrate knowledge of the price system, the nation's financial system, how monetary and fiscal policy influences employment, the role of government in a market economy, the global economy, and the nation's economic goals. Students will also learn knowledge of consumer skills, planning for living and leisure expenses, banking transactions, credit and loan functions, role of insurance in risk management, income earning, taxes, investment and savings planning, and the financial implications of an inheritance. Students will prepare for Wise Certification testing at the completion of this course. *This course is a graduation requirement for the Class of 2015 and beyond.*

ACCOUNTING I

Number: 632000
Recommendation: Keyboarding Skills
Credit: 1
Grade: 10-12

This course is designed for students to study the basic principles, concepts, and practices of the accounting cycle. Students learn fundamental accounting procedures.

COMPUTER INFORMATION SYSTEMS

Number: 661200
Recommendation: Keyboarding Skills
Credit: 1
Grade: 9-12

Computer Information Systems is designed to introduce students to applications using word processing, spreadsheet, personal management (Outlook), multi-media presentation (PowerPoint), and database software. Students will apply problem-solving skills to real-life situations. Students have the opportunity to earn a Microsoft Office Specialist Certification.

COMPUTER INFORMATION SYSTEMS (ADVANCED)

Number: 661300
Recommendation: Computer Information Systems
Credit: 1
Grade: 10-12

Students apply problem-solving skills to real-life situations through advanced integrated software applications, including printed, electronic, and Web publications. Students work individually and in groups to explore advanced computer maintenance activities, Web site development, programming, networking, emerging technology, and employability skills.

PRINCIPLES OF BUSINESS AND MARKETING

Number: 611500
Recommendation: None
Credit: 1
Grade: 9-10

Students discover the roles of business and marketing in the free enterprise system and the global economy. Basic financial concepts of banking, insurance, credit, inheritance, taxation, and investments are investigated to provide a strong background as students prepare to make sound decisions as consumers, wage earners, and citizens. The real-world impact of technology, effective communication, and interpersonal skills is evident throughout the course. This course also supports career development skills and explores career options.

SPORTS, RECREATION & ENTERTAINMENT MARKETING

Number: 817500
Recommendation: None
Credit: 1
Grade: 10-12

This introductory course helps students develop a thorough understanding of fundamental marketing concepts and theories as they relate to sports, entertainment, and recreation industries. Students will investigate the components of branding, sponsorships, and endorsements, as well as promotion plans needed for sports, entertainment and recreation events. The course also supports career development skills and explores career options.

ENTREPRENEURSHIP EDUCATION

Number: 909300
Recommendation: None
Credit: 1
Grade: 9-12

Students will be introduced to the exciting world of planning, for, creating, owning, and launching their own business enterprise. Students will learn concepts and techniques for planning and operating an innovative business and realizing an entrepreneurial lifestyle.

ENTREPRENEURSHIP EDUCATION (ADVANCED)

Number: 909400
Recommendation: Entrepreneurship Education
Credit: 1
Grade: 10-12

This course is designed for students who wish to concentrate on advanced strategies for entrepreneurship, building upon concepts introduced in Entrepreneurship (9093). The focus of the course is on development of a business plan and small business management. Students will establish, market, and maintain a business model.

Early College Scholars

The Governor's Early College Scholars program recognizes students who pursue college-level coursework during high school and allows eligible high school students to earn transferable* college credit while completing the requirements for an Advanced Studies Diploma. The result may be a more productive high school academic experience with potential to reduce college tuition expenses.

To qualify for the Governor's Early College Scholars program, a student must:

- Have a "B" average or higher; *and*
- Be pursuing an Advanced Studies Diploma; *and*
- Demonstrate ability to complete college-level course work (i.e. Advanced Placement, International Baccalaureate, Cambridge, or dual enrollment) that will earn at least 15 transferable* college credits, *and*
- Complete a signed Early College Scholars Agreement by March of the senior year.

A copy of the Agreement and other details can be viewed on the Virginia Department of Education website: www.doe.virginia.gov/instruction/graduation/early_college_scholars/

Students who fulfill the terms of the signed agreement are recognized as Early College Scholars and receive a certificate of recognition from the Governor.

* *Transferble* college credits may be earned for specific courses when other qualifying criteria are met (e.g. minimum qualifying scores on Advanced Placement exams, or dual-enrolled courses recognized by specific transfer degrees and Guaranteed Admissions Agreements of the Virginia Community College System). For additional information, contact your child's school counselor.

Honors Courses

- Academic honors level courses are offered to students at all grade levels who wish to have a more rigorous and challenging course of study.
- Honors courses are weighted on the grading scale, and are marked with an asterisk (*) on the transcript.

Dual Enrollment Courses

- GHS students may be eligible to earn college credit from Rappahannock Community College (RCC) for completion of particular courses (known as dual-enrollment) at Gloucester High School.
- Dual enrollment courses meet high school and college course requirements and may satisfy certain college course requirements at colleges or universities other than RCC; however, institutions of higher education have unique and specific policies regarding acceptance of college-level transfer credit. Consult with your school counselor or RCC's Dean of Dual Enrollment for clarification.
- Most dual enrollment courses are offered on the GHS campus, and are free to GHS students.
- Dual enrollment credits awarded by RCC require a \$5 per credit fee to be paid by the student. Students in dual enrollment courses who do not pay the dual enrollment fee by the established RCC withdrawal deadline will not earn RCC credits and may be withdrawn from the course for nonpayment of tuition. Some dual enrolled courses (i.e. English 12 Dual) will have credit fees billed in both fall and spring. Other dual enrolled courses (i.e. Medical Terminology) are year-long courses and will be billed only one time.
- Students wishing to take dual enrollment courses must demonstrate they are prepared for college level work by earning a qualifying score on the Virginia Placement Tests. These English and Mathematics placement tests are administered in the spring semester at GHS. Students who do not qualify on these placement tests will not be allowed to enroll in a dual enrollment course.
- Students must have a dual enrollment application on file with RCC.
- Students must also complete an online RCC application.
- Academic dual enrollment courses are weighted on the grading scale.
- Students who earn grades in dual enrollment courses will have a permanent transcript at RCC in the Virginia Community College System. This transcript will be sent to colleges and universities if requested by the student.
- Poor grades on a college level transcript can affect financial aid eligibility; please take dual enrollment courses seriously.
- Students must earn a "C" or better to receive college credit.
- Students who do not receive a "C" or better at mid-year will be removed from the dual enrollment course.
- Gloucester High School students who are accepted in a dual enrollment course are considered Rappahannock Community College students and will have access to all resources in the RCC Learning Resource Center with an RCC ID. The Learning Resource Center features books, printing & scanning services, library computers, reserve research items, quiet study centers, and research tools. Students have access to the Success Labs and the Testing Center.
- Students can also access resources online using the "MyRCC" button located on the upper left hand side of the RCC homepage (www.rappahannock.edu). Enter Blackboard, and then click on the "Research" tab to gain access to the library website.

To Qualify for a Rappahannock Community College Dual Enrollment Course:

Step 1 Permission	<ul style="list-style-type: none"> • Obtain permission from your teachers and counselor
Step 2 Application	<ul style="list-style-type: none"> • Pick up a copy of the Dual Enrollment Application from the Counseling Office • Parent signature is required • Return DE Application to Counseling Office
Step 3 Apply Online at RCC	<ul style="list-style-type: none"> • Complete the online application at https://apply.vccs.edu/app/app.htm • Obtain your student ID Number and password • Return DE Application to Counseling Office
Step 4 Placement Test	<ul style="list-style-type: none"> • Take the college placement test in the GHS Computer Lab <i>or</i> • Submit SAT/ACT scores • You will need your RCC ID to take this test
Step 5 Register	<ul style="list-style-type: none"> • Complete your scheduling form with appropriate signatures and turn into your counselor
Step 6 Tuition Payment	<ul style="list-style-type: none"> • \$5 per credit fee must be paid by the established RCC withdrawal deadline • Consult with the GHS school counseling office for annual deadline calendar

Technology Education

The technology education program provides experiences that lead to the development of technologically literate people. Consistent with their abilities, interests, and educational needs, students completing a technology education program will achieve the following goals:

- Comprehend the dynamics of technology, including its development, impact, and potential.
- Employ the technological processes of problem-solving, creating and designing.
- Analyze the behavior of technological systems and subsystems, including the tools, materials, processes, energy, information, and people involved in systems.
- Apply scientific principles, engineering concepts, and technological systems in the processes of technology.
- Discover and develop personal interests and abilities related to a wide variety of technology-oriented careers.

Project Lead The Way (PLTW) prepares students to be the most innovative and productive leaders in Science, Technology, Engineering, and Mathematics (STEM) and to make meaningful, pioneering contributions to our world. PLTW partners with Page and Peasley Middle Schools and Gloucester High School to provide a rigorous, relevant STEM education. Through an engaging, hands-on curriculum, PLTW encourages the development of problem-solving skills, critical thinking, creative and innovative reasoning, and a love of learning. The PLTW middle and high school STEM education programs give students a brighter future by providing them with a foundation and proven path to college and career success in STEM-related fields. STEM education is at the heart of today's high-tech, high-skill global economy. For America to remain economically competitive, our next generation of leaders must develop the critical-reasoning and problem-solving skills that will help make them the most productive in the world. PLTW sparks the ingenuity, creativity, and innovation within all of our students.

GHS Course No.	Course Title	Credit	9	10	11	12	Recommendation
844000	Electronics I Dual*	1	x	x	x	x	Algebra I and RCC Placement Test
841200	Electronics II Dual*	1		x	x	x	Electronics I
844200	Computer Integrated Manufacturing	1		x	x	x	Principles of Engineering I, Elect I or Eng Draw
843100	Construction Technology	1	x	x			None
843900	Intro to Engineering Design Dual*	1	x	x	x	x	RCC Placement Test
843650	Engineering Drawing Dual*	1		x	x	x	Intro to Engineering Design
843700	Architectural Drawing Dual*	1		x	x	x	Intro to Engineering Design
844100	Principles of Engineering	1	x	x	x	x	Algebra I
844300	Principles of Engineering II Dual*	1		x	x	x	Principles of Engineering I and RCC Placement Test
842100	Introduction to Robotics	1		x	x	x	Principles of Engineering I or Engineering Drawing
845800	Modeling & Simulation Technology	1		x	x	x	None
846000	Graphic Communications	1		x	x	x	Modeling & Simulation Technology

*Students interested in honors, dual enrollment or Advanced Placement classes should consult their current teacher prior to requesting the course.

ELECTRONICS TECHNOLOGY I DUAL ENROLLMENT*

Number: 844000
Recommendation: Algebra I and RCC Placement Test
Credit: 1
Grade: 9-12

The purpose of this course is to provide students experience with electronics theory and its application in the electronics laboratory. Electronics circuits and devices (including robotics) will be fabricated in the laboratory. The course is designed to prepare students for further training at the college level, technical schools, or for a better starting position in the technical workplace. Mathematical treatments, calculators, and computers are used.

ELECTRONICS TECHNOLOGY II DUAL ENROLLMENT*

Number: 841200
Recommendation: Electronics I & Geometry
Credit: 1
Grade: 10-12

In this year-long course students will work with electronic devices, instruments, and circuits, building projects that apply theories and laws with electronic components such as resistors, capacitors and transistors. They will also study integrated circuits used in computers, amplifiers, television and other electronic equipment.

COMPUTER INTEGRATED MANUFACTURING

Number: 844200
Recommendation: Principles of Engineering, Electronics I or Engineering Drawing
Credit: 1
Grade: 10-12

This course applies principles of robotics and automation and CAD design. The course builds on computer solid modeling skills developed in Engineering Drawing. Students use CNC equipment to produce actual models of their three-dimensional designs. Fundamental concepts of robotics used in automated manufacturing, and design analysis are included.

CONSTRUCTION TECHNOLOGY

Number: 843100
Recommendation: None
Credit: 1
Grade: 9-10

Students design, build, and test scale model structures and work with projects that help them to understand the jobs of architects, carpenters, electricians, plumbers, surveyors, contractors, masons, design engineers, and a variety of other construction careers.

INTRODUCTION TO ENGINEERING DESIGN DUAL ENROLLMENT *

Number: 843900
Recommendation: RCC Placement Test
Credit: 1
Grade: 9-12

This course is designed for students interested in Architecture, Engineering, Robotics, Computer Integrated Manufacturing, or other STEM coursework. The major focus of the IED course is to expose students to the design process, research and analysis, teamwork, communication methods, global and human impacts, engineering standards, and technical documentation. Students use 3D solid modeling design software to help them design solutions to solve proposed problems and learn how to document their work and communicate solutions to peers and members of the professional community. *Note: This course replaces Basic Technical Drawing.*

ENGINEERING DRAWING & DESIGN DUAL ENROLLMENT*

Number: 843650
Recommendation: Intro to Engineering Design
Credit: 1
Grade: 10-12

Engineering Drawing/Design is an advanced drawing and design course which enables students to extend their knowledge of drafting concepts and the application of AutoCAD software. In addition to learning to develop working drawings and/or assembly drawings, students are challenged with design projects throughout the year.

ARCHITECTURAL DRAWING & DESIGN DUAL ENROLLMENT*

Number: 843700
Recommendation: Intro to Engineering Design
Credit: 1
Grade: 10-12

Architectural Drawing/Design is an advanced drawing and design course which provides students the opportunity to learn about the principles of architecture and increase understanding of working drawings and construction techniques learned in the prerequisite course. Experiences include designing, rendering, and model making, including attention to structural details and community planning. Students use computer-aided drawing and design (CADD) equipment and established standards or codes. This course provides information helpful for the home owner/home builder and is especially beneficial to the future architect or designer.

PRINCIPLES OF ENGINEERING

Number: 844100
Recommendation: Algebra I
Credit: 1
Grade: 9-12

Principles of Engineering introduce students to engineering concepts and theories and provides hands-on laboratory exercises that demonstrate engineering practices used in the workforce. Students will study the engineering design process, engineering systems, statics and strength of materials, materials used in testing, engineering for reliability, and dynamics/kinematics. This course is integrated with college preparatory math and science concepts and introduces the student to the scope, rigor and discipline of engineering careers in the current and emerging workforce.

PRINCIPLES OF ENGINEERING II DUAL ENROLLMENT*

Number: 844300
Recommendation: Principles of Engineering
Credit: 1
Grade: 10-12

The purpose of this course is to provide extended study experiences in the application of the principals of physics and mathematics to explore mechanical, electronic, fluid, and thermal systems. Laser technology, transducers, wave motion, radiation, optical systems, momentum, and some robotics are covered. The course is designed to prepare students for further training at the college level, technical school, or for a better starting position in the technical workplace. Students will work with calculators and computers in the preparation of their lab reports.

INTRODUCTION TO ROBOTICS

Number: 842100
Recommendation: Principles of Engineering or Intro to Engineering Design
Credit: 1
Grade: 10-12

Students will learn how to design and build a robot using the VEX robotics system. These robots will be programmed for remote operation and autonomous operation using the RobotC language. Students will have hands on experience with engineering design, mechanical engineering, electrical engineering and programming with C++/RobotC languages.

MODELING & SIMULATION TECHNOLOGY

Number: 845800
Recommendation: None
Credit: 1
Grade: 10-12

Students will explore the use of modeling, simulation, and game development software to solve real-world problems in science, technology, engineering, and mathematics (STEM). The activities will include evaluating and testing engineering designs, modeling geospatial data, observing and analyzing physics simulations, programming games for educational purposes, and creating visualization systems with 3D models.

GRAPHIC COMMUNICATIONS SYSTEMS

Number: 846000
Recommendation: Modeling & Simulation Technology
Credit: 1
Grade: 10-12

This course provides experiences related to a wide range of tools and materials used to reproduce information and images. Several mediums are used, including paper, metal, plastic, and fabric. Students develop competencies in design and layout, composition and assembly, film conversion, image applications, message transfer, and print production.

Culinary Arts

The Culinary Arts programs facilitate student progress toward a set of unifying goals in the areas of academic achievement, cultural and environmental issues, health and safety, leadership and workplace ethics, and application of technology

GHS Course No.	Course Title	Credit	9	10	11	12	Recommendation
824900	Introduction to Culinary Arts	1	x	x			None
827500	Culinary Arts I Dual Enrollment*	2		x	x		Intro to Culinary Arts strongly recommended
827600	Culinary Arts II Dual Enrollment*	2			x	x	Culinary Arts I
827700	Culinary Arts III Dual Enrollment*	1				x	Culinary Arts II and RCC Placement Test

***Students interested in honors, dual enrollment or Advanced Placement classes should consult their current teacher prior to requesting the course.**

INTRO TO CULINARY ARTS

Number: 824900
Recommendation: None
Credit: 1
Grade: 9-10

Intro to Culinary Arts is an introduction course for the culinary arts programs. Students will receive an overview of the topics covered in the pre-management course covering food preparation, sanitation, presentation, and safety.

CULINARY ARTS I DUAL ENROLLMENT*

Number: 827500
Recommendation: Intro to Culinary Arts strongly recommended
Credit: 2
Grade: 10-11

This is the first year of a two-year nationally certified pre-management course offered with The National Restaurant Association's Educational Foundation. This course has been developed to be recognized by industry and post-secondary schools. Students are required to maintain a grade level of 75% in food handling and safety to remain in this course. Professionalism skills are critical to succeed, including: Arriving on time, calling in advance of absence, proper dress, and professional attitude. Students in this class will learn the theory of the industry as well as basic culinary skills. All kitchen work is performed within the safety and sanitation requirements of VA Health regulations. There is a minimum seat time requirement of 280 hours for this course.

CULINARY ARTS II DUAL ENROLLMENT*

Number: 827600
Recommendation: Culinary Arts I
Credit: 2
Grade: 11-12

This is the second year of a two-year nationally certified pre-management course offered with The National Restaurant Association's Educational Foundation. Students are required to maintain a grade level of 75% in food handling and safety to remain in this course. Professionalism skills are critical to succeed. This class has a strong emphasis on food preparation, presentation, sanitation, and workplace readiness skills. All kitchen work is performed within the safety and sanitation requirements of VA Health regulations. Upon successful completion of the course with a "C" average or better and logging the required and verified quality work experience hours, students will be certification candidates as long as they have passed both national exams in Culinary Arts I. There is a minimum seat time requirement of 280 hours for this course.

CULINARY ARTS III DUAL ENROLLMENT*

Number: 827700
Recommendation: Culinary Arts II and RCC Placement Test
Credit: 1
Grade: 12

Culinary Arts III provides students with an opportunity to enhance their skills in applying nutritional principles, implementing sanitation and safety standards, and exploring careers. Students have the prospect of specializing in one of the following food-preparation techniques: Baking and Pastry, Catering/Banquet, Restaurant/Business, or Quantity Foods. Critical thinking, practical problem solving, and entrepreneurial opportunities within the field of culinary arts are emphasized. Upon completion, Students review content and receive ServeSafe certification.

Gloucester High School
New Course Proposal Form (SB Policy IF-E)

Name of Course: Modeling and Simulation Technology (2014) - Course Code 8460

Prerequisite(s): None: Designed for students in grades 10-12

Course Rationale: This instructional framework for the competency-based CTE course Modeling and Simulation Technology (8460) is designed for use by teachers to help students achieve the validated, specific tasks and/or competencies considered essential for working in a variety of Modeling & Simulation careers common in our geographic area.

Course Description: Students will explore the use of modeling, simulation, and game development software to solve real-world problems in science, technology, engineering, and mathematics (STEM). The activities will include evaluating and testing engineering designs, modeling geospatial data, observing and analyzing physics simulations, programming games for educational purposes, and creating visualization systems with 3D models.

Course Outline: Tasks, competencies, industry certifications, related Standards of Learning, SOL correlations by task, and Computer/Technology Standards of Learning all can be examined here:

<http://www.cteresource.org/verso/courses/8460/modeling-and-simulation-technology-tasklist/1325378427>

Intended Outcome of Course: Students will develop an understanding of the systems, processes, and tools and implications of the field of modeling and simulation technology.

Credits: 1

Cost: Class will have an annual expense for Autodesk Maya software licensing, which is already covered by our PLTW contract. Secondly, while current Optiplex computers meet the base standards to run software for this class it is advisable that we upgrade RAM to 8GB. Price varies but should total about 13 dollars per GB added. Finally the Unity 3D game design software must be installed on lab computers and it is free.

- RAM upgrade - **\$1000**

Equipment: GHS already has the necessary equipment

Training/Materials: Teachers must have Unity 3D training/experience and experience with Autodesk Maya.

**Gloucester High School
New Course Proposal Form (SB Policy IF-E)**

Name of Course: Entrepreneurship Education (Advanced) - Course Code 9094

Prerequisite(s): Entrepreneurship Education (9093/36 weeks)

Course Rationale: Advanced Entrepreneurship Education may be offered as a complement to an existing concentration sequence in any Career Cluster. In some instances, where noted, it may be combined with specific courses to create concentration sequences.

Course Description: This course is designed for students who wish to concentrate on advanced strategies for entrepreneurship, building upon concepts introduced in Entrepreneurship (9093). The focus of the course is on development of a business plan and small business management. Students will establish, market, and maintain a business.

Course Outline: Tasks, competencies, industry certifications, related Standards of Learning, SOL correlations by task, and Computer/Technology Standards of Learning all can be examined here:

<http://www.cteresource.org/verso/courses/9094/entrepreneurship-education-advanced-tasklist>

Intended Outcome of Course: Students will gain further understanding of aspects of business ownership and operations.

Credits: 1

Cost: Possible classroom set of textbooks (\$2000)

Equipment: GHS already has the necessary equipment

Training/Materials: No additional training or materials costs

Gloucester High School
New Course Proposal Form (SB Policy IF-E)

Name of Course: Graphic Communications Systems (2014) - Course Code 8458

Prerequisite(s): Modeling and Simulation Technology (2014) - Course Code 8460

Course Rationale: This instructional framework for the competency-based CTE course Graphic Communications Systems (8494, 8458) is designed for use by teachers to help students achieve the validated, specific tasks and/or competencies considered essential for working in the following occupation(s): textile designer, press operator, art director, editor, multimedia artist, media planner. Course will act as the finishing course in a sequence starting with the Modeling and Simulation course.

Course Description: This course provides experiences related to a wide range of tools and materials used to reproduce information and images. Several mediums are used, including paper, metal, plastic, and fabric. Students develop competencies in design and layout, composition and assembly, film conversion, image applications, message transfer, and print production.

Course Outline: Tasks, competencies, industry certifications, related Standards of Learning, SOL correlations by task, and Computer/Technology Standards of Learning all can be examined here:

www.cteresource.org/verso/courses/8458/graphic-communications-systems-tasklist

Intended Outcome of Course: Students will develop an understanding of the systems, processes, and tools used to reproduce information and images.

Credits: 1

Cost: Class will have an annual expense for Adobe Creative Cloud software licensing. Current OptiPlex computers fulfill the base standards to operate software for this class; however, it is advisable that RAM is upgraded to 8GB. Unity 3D game software will be installed on lab computers. Approximate costs are as follows:

- RAM upgrade = \$1000
- Adobe Creative Cloud = \$4800 annually (\$240/computer)

Equipment: GHS already has the necessary equipment

Training/Materials: Teachers must have Adobe CC, Unity 3D, & Autodesk Maya skills.

Gloucester High School
New Course Proposal Form (SB Policy IF-E)

Name of Course: Advanced Computer Information Systems - Course Code 6613

Prerequisite(s): Computer Information Systems, certification in Microsoft 2010 Word and Microsoft 2010 PowerPoint (earned in Computer Information Systems)

Course Rationale: Grade levels 10-12

Course Description: Students apply problem-solving skills to real-life situations through advanced integrated software applications, including printed, electronic, and Web publications. Students work individually and in groups to explore advanced computer maintenance activities, Web site development, programming, networking, emerging technology, and employability skills.

Course Outline: Tasks, competencies, industry certifications, related Standards of Learning, SOL correlations by task, and Computer/Technology Standards of Learning all can be examined here:

<http://www.cteresource.org/verso/courses/6613/computer-information-systems-advanced-tasklist>

Intended Outcome of Course: Students will gain advanced knowledge in Microsoft Operating Systems.

Credits: 1

Cost: Possible new classroom set of textbooks (\$2100)

Equipment: GHS already has the necessary equipment

Training/Materials: No additional training or material costs



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GLOUCESTER COUNTY SCHOOL BOARD

The Thomas Calhoun Walker Education Center
6099 T.C. Walker Road Gloucester, Virginia 23061

SCHOOL BOARD AGENDA ITEM

**CENTRAL FOOD SERVICE
MONTHLY FINANCIAL STATEMENT
AS OF October 31, 2014**

CHECKING BALANCE 10/01/14		\$	747,951.45
LOCAL SALES	106,857.26		
CAFÉ PREPAY PAYMENTS	27,880.96		
FEDERAL REIMBURSEMENT	133,689.40		
STATE REIMBURSEMENT			
HEAD START	4,564.66		
CHECKING ACCOUNT INTEREST	98.25		
REBATES			
CATERING REVENUE	414.10		
RETURN CHECK FEES			
RETURN CHECK COLLECTIONS	50.00		
RETURN CHECKS	(134.50)		
TOTAL MONTHLY REVENUE			273,420.13
PAYROLL	\$	100,229.51	
EXPENDITURES		29,856.70	
TOTAL MONTHLY EXPENDITURES			130,086.21
CHECKING BALANCE 10/31/14		\$	891,285.37
STATE REIMBURSEMENT			
FEDERAL REIMBURSEMENTS	146,136.77		
HEAD START	4,647.27		
UNCOLLECTED BAD CHECKS	84.50		
DEPOSITS NOT REFLECTED	708.64		
REBATES			
CATERING	216.12		
REFUNDS			
RECEIVABLE TOTAL			151,793.30
VENDOR DISBURSEMENTS	119,759.51		
INTERNAL CHARGES/PHONE			
OCTOBER PAYROLL	100,805.84		
JUL/AUG 15 ESTIMATED PAYROLL	29,870.00		
PAYABLE TOTAL			250,435.35
ADJUSTED BALANCE		\$	792,643.32

GLOUCESTER COUNTY PUBLIC SCHOOLS
OFFICE OF STUDENT SERVICES
BRYAN L. HARTLEY
MEMBERSHIP REPORT
2014-2015

DATE: November 21, 2014

TOTAL MEMBERSHIP

5423

Abingdon	Total No. Students	No. of Classes
Kindergarten	96	4
Grade 1	95	4
Grade 2	94	5
Grade 3	99	5
Grade 4	82	4
Grade 5	110	5
TOTAL	576	27

Botetourt	Total No. Students	No. of Classes
Kindergarten	88	4
Grade 1	79	4
Grade 2	105	5
Grade 3	78	4
Grade 4	81	4
Grade 5	115	5
TOTAL	546	26

Page	Total No. Students
Grade 8	391
TOTAL	391
RASP*	5

Peasley	Total No. Students
Grade 6	439
Grade 7	452
TOTAL	891
RASP*	1

Achilles	Total No. Students	No. of Classes
Kindergarten	54	3
Grade 1	81	4
Grade 2	69	3
Grade 3	59	3
Grade 4	83	4
Grade 5	83	4
TOTAL	429	21

Petsworth	Total No. Students	No. of Classes
Kindergarten	54	3
Grade 1	47	3
Grade 2	46	3
Grade 3	57	3
Grade 4	53	3
Grade 5	64	3
TOTAL	321	18
Regional	9	2

GHS	Total No. Students
Grade 9	481
Grade 10	455
Grade 11	415
Grade 12	415
TOTAL	1766
GED*	3
RASP*	15

MEMBERSHIP BY GRADE

K	381
1	387
2	392
3	376
4	379
5	460
6	439
7	452
8	391
9	481
10	455
11	415
12	415

Bethel	Total No. Students	No. of Classes
Kindergarten	89	4
Grade 1	85	4
Grade 2	78	4
Grade 3	83	4
Grade 4	80	4
Grade 5	88	4
TOTAL	503	24

New Horizons	Students
Grade 3	1
Grade 4	1
Grade 8	3
Grade 10	1
Grade 11	1
Grade 12	3
TOTAL	10

GED and RASP students are included in their respective school total

**New Horizon students are included in respective school's total

TOTAL

5423

MONTHLY SUSPENSION REPORT**

November

2014-2015

	ABG		ACH		BET		BOT		PETS		PAGE		PEA		GHS		Monthly Total		YTD	
	Out	In	Out	In	Out	In	Out	In	Out	In	Out	In	Out	In	Out	In	Out	In	Out	In
WEAPON - razor blades/box cutters (W8P)									1								1	0	2	0
TRADING CARDS (S1V)													1				0	1	0	1
CHEATING/LYING/FORGERY (S2V)																	0	0	0	2
OTHER VIOLATIONS NOT LISTED (S3V)											3	1	3	4			3	1	14	7
TOTAL SERIOUS	1	0	0	1	0	1	3	0	3	3	6	8	9	22	32	70	54	105	122	246
SERIOUS	0	0	0	0	0	1	0	1	2	1	0	1	0	1	4	0	7	4	19	5
Total Suspensions ALL CATEGORIES	1	0	0	1	0	2	3	1	4	5	7	8	10	22	36	70	61	109	141	251
TOTAL YEAR TO DATE ALL CATEGORIES	3	0	2	2	1	3	10	6	9	8	16	16	23	48	77	168			141	251
TOTAL RECOMMENDATIONS FOR LONG TERM																	3		7	
TOTAL RECOMMENDATIONS FOR EXPULSION																	1		3	
Number of Students w/multiple out-of-school suspensions:																				
3 offenses																6				
4 offenses																2				
5 or more offenses																				

****Only offenses that have been violated are being reported**



GLOUCESTER COUNTY PUBLIC SCHOOLS

Office of Student Services

Bryan L. Hartley, Director, 804-693-7856
 Page Call, Visiting Teacher, 804-693-4168
 Toni Childress, Truancy Officer 804-693-7783
 Barry Williams, Visiting Teacher, 804-693-4313
 6099 T. C. Walker Road
 Gloucester, VA 23061

FAX: 804-693-7859

Visiting Teachers

The following is a summary of the activities for the month of
 November 2014

	Call	Childress	Williams	Total
Initial Evaluations Received	6	0	7	13
Triennial Evaluations Received	4	0	5	9
Eligibility Meeting for Sp. Ed. Evaluations			0	0
Parent Conferences/Interviews	24	47	19	90
Agency Referrals	2	32	3	37
Conferences/School Personnel	13	47	22	82
Homebound Meetings	3	3	6	12
Professional Development/Faculty Meetings	0	1	1	2
FAPT Meetings		1		
Attendance (Referrals, Dropouts, Withdrawals, and letters)	5		0	5
School-based intervention meetings	3	47	0	50
Court Services Referrals/Interventions	1	3	0	4
Home visits	5	11	2	18
Truancy Court Initial Hearing	0	0	0	0
Truancy Court Review		3	1	4
Total Evaluations Received Year to Date	54		56	110
Attendance Referrals Year to Date	12		0	12



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GLOUCESTER COUNTY SCHOOL BOARD

The Thomas Calhoun Walker Education Center
6099 T.C. Walker Road Gloucester, Virginia 23061

SCHOOL BOARD AGENDA ITEM

MEETING DATE: December 9, 2014

AGENDA SUBJECT: Transportation Report

ATTACHMENTS:

TYPE OF AGENDA ITEM:

- CONSENT
- REGULAR
- DEPARTMENTAL REPORT/PRESENTATION

- INFORMATION ONLY – NO DISCUSSION
- INFORMATION ONLY – DISCUSSION
- ACTION

BACKGROUND / SUMMARY:

	NOVEMBER	MONTHLY DAILY AVERAGE	ANNUAL	ANNUAL DAILY AVERAGE
1. SUBSTITUTE REQUIREMENTS	140	9.34	597	10.3
* Trained New	4	0.2	12	0.28
* Contracted drivers lost due to retirement or resignation.	0		0	
2. MAINTENANCE WORKLOAD				
* Workorders	73	4.9	216	3.7
* Breakdowns	2	0.13	9	0.15
3. FIELD TRIP REQUIREMENTS	60	4	223	3.85
4. SPARE BUS USAGE (All spares are 10+ years, and have over 100,000 miles).	98	6.5	339	5.8
5. SCHOOL BUS ROUTE ADJUSTMENTS				
* Student loads adjusted	0	0	4	0.068
* New routes added	0	0	1	0.017
6. ACCIDENTS				
* Non-driver fault	1	\$5,562.21		
* Driver fault	0			
* Repair cost				
7. BUS UTILIZATION DATA				
* Registered students	4,448			
* Miles traveled (month)	89,520			
* Number bus stops	2,813			
8. SPECIAL EDUCATION DATA				
* Registered students	166			
* Miles traveled (month)	37,230			
9. DRUG & ALCOHOL TESTS				
* Drug	20		43	
* Alcohol	4		9	

REQUESTED ACTION: That the School Board accepts this report as information.

FOR MORE INFORMATION, CONTACT PRESENTER:

Name: Anne Lanan, Director of Transportation

Phone: (804) 693-1470

E-mail: alanan@gc.k12.va.us

Project Lead The Way and Partners Recognize Outstanding Educators

National Teacher of the Year and six others honored



Rusty West, PLTW Gateway instructor at Page Middle School in Gloucester, Virginia, accepts his 2014 National Teacher of Excellence Award at the PLTW Summit.

For Immediate Release

INDIANAPOLIS (Nov. 5, 2014) – Seven exemplary teachers from across the United States received top honors Tuesday during the Project Lead The Way (PLTW) National Summit, including one award for the PLTW National Teacher of the Year.

Claude Charron, a PLTW Engineering teacher at Gulliver Preparatory School in Miami, Florida, is the 2014 Robert and Patricia Kern National Teacher of the Year. Charron serves as the Engineering and Biomedical Science Department Chair at Gulliver Preparatory Academy and is certified to teach four PLTW Engineering courses, including Principles of Engineering, Introduction to Engineering Design, Digital Electronics, and Engineering Design and Development. He serves as a PLTW Master Teacher, training hundreds of teachers from across the country each year to instruct PLTW's Engineering courses at their own schools. At Gulliver

Preparatory Academy, Charron's students have received numerous national and international awards, including two National Championships in the Conrad Foundation's Spirit of Innovation Challenge for their life-saving water filtration device that is now being used in Haiti and Nigeria.

In partnership with Lockheed Martin and Chevron, PLTW recognized six other instructors for their outstanding commitment to educating students in the STEM disciplines and preparing them with the skills to be successful in college and their careers. **The six educators receiving PLTW National Teacher of Excellence Awards were:**

- April Moon, Waxahachie Global High School, Waxahachie, Texas – Moon is an engineer by training and made a career switch to teaching when a STEM-focused high school in her community opened. She is passionate about teaching engineering and works as an advocate for PLTW and STEM education in Texas.
- Rebecca Howell, Center for Advanced Technical Studies, Chapin, South Carolina – Howell is a PLTW Master Teacher for PLTW Biomedical Science. In 2006, she stepped up to lead a pilot program when the Biomedical Science program was first launching across the country. Outside the classroom, Howell is a Health Occupations Student Association advisor for her school, and the South Carolina Department of Education has recognized her as a leader in her field.
- Lynn Settles, East Jessamine Middle School, Nicholasville, Kentucky – Settles is a PLTW Gateway Master Teacher, known by his colleagues for his fresh and engaging approach to teaching. In 2010, he received the Kentucky Engineering and Technology Education Middle School Program of the Year award.
- Bryan Coburn, Northwestern High School, Rock Hill, South Carolina – A life-long educator, Coburn has been a critical factor in the long-term growth of Northwestern High School's Project Lead The Way Engineering program. He is an Introduction to Engineering Design Master Teacher, and received an award in 2009 as the South Carolina Teacher of the Year. He is an engaging teacher known for setting high expectations for all of his students.
- Autum Barry, Logan High School, Logan, Ohio – Autum Barry is a PLTW Biomedical Science Master Teacher in the Medical Interventions course. She spearheaded the effort to bring the PLTW Biomedical Science program to her high school, and continuously looks for ways to engage her students with the biomedical industry, including connecting her students to regional businesses and the Ohio University School of Osteopathic Medicine.
- **Rusty West, Page Middle School, Gloucester, Virginia – West is a PLTW Gateway Master Teacher known for his passion for project-based learning and teaching robotics as a way to influence students' learning. He was recently a finalist for Virginia Teacher of the Year, and Virginia named him the Middle School Technology Educator of the Year in 2011.**

The PLTW teacher network includes nearly 19,000 teachers who have received PLTW professional development training since 1997 to instruct PLTW's hands-on, project-based STEM courses. PLTW and its partners selected these seven teachers based on strong alignment to PLTW's foundational values of leadership, continuous improvement, innovation, and

accountability; exceptional commitment to students; school leadership; and evidence of meaningful involvement in PLTW curriculum, assessment, and professional development.

The 2014 PLTW Summit took place in Indianapolis, Indiana, Nov. 2-5, and included more than 1,300 educators and leaders in the corporate, nonprofit, and government sectors who are dedicated to helping students develop the knowledge and skills they need to succeed. The national event served as a catalyst for collaboration and strategies to help solve the education and workforce development challenges facing the U.S. The PLTW Summit was hosted in partnership with Chevron, and HP Company/Intel Corporation was the official technology sponsor of the PLTW Summit. Other sponsors included Autodesk, National Instruments, Intelitek, Vernier, and Zahourek Systems.

About PLTW

Project Lead The Way (PLTW) is a 501(c)(3) nonprofit organization and the nation's leading provider of K-12 STEM programs. PLTW's world-class, activity-, project-, and problem-based curriculum and high-quality teacher professional development model, combined with an engaged network of educators and corporate partners, help students develop the skills needed to succeed in our global economy. More than 6,500 elementary, middle, and high schools in all 50 states and the District of Columbia are currently offering PLTW courses to their students. For more information, visit www.pltw.org.

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Media Contact:

Jennifer Cahill
(317) 669-0871
jcahill@pltw.org

GLOUCESTER COUNTY PUBLIC SCHOOLS
Approved
FY 2015 Budget Calendar

DAY:	DATE:	SCHEDULED MEETING/ACTIVITY:	TIME:	LOCATION OF MEETING:
TUESDAY	OCT. 1, 2013	BEGIN BUDGET DISCUSSION WITH SUPERINTENDENT	N/A	N/A
MONDAY	NOV. 4, 2013	INFORMATION DISTRIBUTED TO BUDGET HOLDERS	N/A	N/A
MONDAY	NOV. 25, 2013	INFORMATION DUE TO BUDGET & FINANCE	N/A	N/A
	DEC. 2- DEC. 20, 2013	MEETINGS BETWEEN BUDGET HOLDERS AND MANAGEMENT TEAM	N/A	N/A
MONDAY	DEC. 16, 2013	RELEASE OF GOVERNOR'S BUDGET	N/A	N/A
WEDNESDAY	JAN. 8, 2014	GENERAL ASSEMBLY CONVENES	N/A	N/A
TUESDAY	JAN. 14, 2014	UPDATE SCHOOL BOARD ON REVENUE STATUS AT MONTHLY SCHOOL BOARD MEETING PER GOVERNOR'S PROPOSED BUDGET	7:00 P.M.	COLONIAL COURTHOUSE
THURSDAY	JAN. 23, 2014	BUDGET WORK SESSION WITH PUBLIC INPUT	7:00 P.M.	T.C. WALKER AUDITORIUM
TUESDAY	FEB. 11, 2014	PRESENTATION OF SUPERINTENDENT'S BUDGET AT MONTHLY SCHOOL BOARD MEETING	7:00 P.M.	T.C. WALKER AUDITORIUM
TUESDAY	FEB. 25, 2014	BUDGET WORK SESSION AND PUBLIC HEARING	7:00 P.M.	T.C. WALKER AUDITORIUM
TUESDAY	MAR. 4, 2014	COUNTY ADMINISTRATOR PRESENTS BUDGET TO BOS	7:00 P.M.	COLONIAL COURTHOUSE
SATURDAY	MAR. 8, 2014	APPROXIMATE DATE OF ADJOURNMENT OF GENERAL ASSEMBLY	N/A	N/A
TUESDAY	MAR. 11, 2014	FINAL APPROVAL OF SCHOOL BOARD'S RECOMMENDED BUDGET MONTHLY SCHOOL BOARD MEETING	7:00 P.M.	T.C. WALKER AUDITORIUM
MONDAY	MAR. 24, 2014	PUBLIC HEARING ON THE COUNTY BUDGET	7:00 P.M.	T.C. WALKER AUDITORIUM
THURSDAY	MAR. 27, 2014	JOINT MEETING WITH BOARD OF SUPERVISORS	7:00 P.M.	T.C. WALKER AUDITORIUM
TUESDAY	APRIL 15, 2014	BUDGET ADOPTION OF THE COUNTY'S FY 2015 BUDGET	7:00 P.M.	COLONIAL COURTHOUSE
TUESDAY	MAY 13, 2014	SCHOOL BOARD APPROVES FINAL ADJUSTMENTS AT REGULAR SCHOOL BOARD MEETING	7:00 P.M.	T.C. WALKER AUDITORIUM



VSBA Capital Conference

January 26-27, 2015

Richmond Marriott
500 East Broad Street
Richmond, VA

The 2015 General Assembly promises to be another challenging session for supporters of public education because of the difficult fiscal climate and the ever-increasing role and expectations of our public schools. Advocacy by local school board members is a year-round job and even more important during the General Assembly.

We will kick-off the two day conference with greetings from Virginia Secretary of Education Anne Holton (invited) and commentary on the “big picture” political scene with Dr. Bob Holsworth, frequent political media analyst. You’ll receive an overview of the governor’s budget amendments and VSBA’s legislative priorities to help prepare you for your legislative meetings on day two. The end of the day will feature a reception that will provide you with an opportunity to mix and mingle with your legislators and top administration officials. Jump start day two with the VSBA breakfast buffet and Dr. Steve Staples, superintendent of public instruction (invited), before walking to the Capitol for personal visits with your legislators.

The VSBA Capital Conference offers you an opportunity before crossover to be seen and heard by your legislators. This “can’t miss” conference allows your voice to be heard and continues VSBA’s efforts for year-round advocacy. We hope to see you in January!

Conference Agenda

Monday, January 26, 2015

12:30 Registration

1:00 Welcome & Greetings

Juandiego Wade, President

Virginia School Boards Association

The Honorable Anne Holton (invited)

Virginia Secretary of Education

1:15 Comments on the Ever-changing Political Scene in Virginia

Dr. Bob Holsworth, President

Virginia Tomorrow, LLC

1:45 Review of the Governor’s Budget

James Regimbal, Principal

Fiscal Analytics, Ltd

2:45 Break

3:00 Legislative Issues Briefing

Bob Hundley, Chairman, Legislative Positions/Federal Relations Committee

Virginia School Boards Association

Emily V. Webb, Government Relations Coordinator

Virginia School Boards Association

D. Patrick Lacy, Lobbyist

Virginia School Boards Association

Conference Agenda Continued on page 2



VSBA

Virginia School Boards Association

Rivanna Ridge Professional Building
200 Hansen Road, Suite 2
Charlottesville, VA 22911

www.vsba.org | 434-295-8722 | 800-446-8722

Conference Agenda Continued

- 4:30 VSBA Regional Meetings
VSBA Regional Officers
- 5:30 VSBA Legislative Reception
The Honorable Terry McAuliffe (invited)
Governor of Virginia

Tuesday, January 27, 2014

- 7:00 VSBA Breakfast Buffet
- 7:30 **Dr. Steve Staples** (invited)
Superintendent of Public Instruction

A block of rooms has been reserved at the **Richmond Marriott**, 500 East Broad Street, for the nights of January 25 & 26, 2015. Please make your hotel reservations directly by calling 1-800-228-9290 or by visiting the Richmond Marriott website at <http://bit.ly/1pvk3ql>

Inform the reservation staff you are attending the Virginia School Boards Association Conference to receive the special rate of \$159 (single or double).

The deadline for the reserved block is December 30, 2014. If reservations are made after the December 30 deadline, the group rate may not be available.

Reminder: Nametags must be visible to be admitted to ALL VSBA meetings and conferences.

Register for the conference online at <https://em.eboardsolutions.com/Events/Registration/Wizard/EventDetails.aspx?C=ifON&EID=GFJL>

Register Online
www.vsba.org



Registration Form

VSBA CAPITAL CONFERENCE

Name _____

Division _____

School Board Member

Superintendent

Other _____

Costs:

Registration: \$170

Late Registration: \$220 after January 6, 2015

Registration fees received after January 6, 2015 will result in a \$50 late fee. No refunds will be made after January 6 except in the case of personal illness. All requests for refunds must be made to the VSBA president in writing signed by the board chair certifying a personal illness.

Please return this form with your payment to:
VSBA
200 Hansen Road, Suite 2
Charlottesville, VA 22911

GLOUCESTER COUNTY PUBLIC SCHOOLS



Connect. Engage. Inspire.

RESOLUTION

AT A MONTHLY MEETING OF THE GLOUCESTER COUNTY SCHOOL BOARD HELD ON TUESDAY, DECEMBER 9, 2014, AT THE THOMAS CALHOUN WALKER EDUCATION CENTER, GLOUCESTER, VIRGINIA, BY A MOTION MADE BY _____, AND DULY SECONDED BY _____, THE FOLLOWING RESOLUTION WAS ADOPTED BY THE RECORDED VOTE BELOW:

GEORGE R. BURAK, CHAIRPERSON	_____
KEVIN M. SMITH, VICE CHAIRPERSON	_____
TROY M. ANDERSEN, MEMBER	_____
KIMBERLY E. HENSLEY, MEMBER	_____
CARLA B. HOOK, MEMBER	_____
ANITA F. PARKER, MEMBER	_____
CHARLES B. RECORDS, MEMBER	_____

RESOLUTION CONCERNING THE FUNDING OF PUBLIC EDUCATION IN VIRGINIA

WHEREAS, the General Assembly shall provide for a system of free public elementary and secondary schools for all children of school age throughout the Commonwealth, and shall seek to ensure that an educational program of high quality is established and continually maintained (Virginia Constitution, Article VIII, Section 1); and

WHEREAS, the General Assembly shall determine the manner in which funds are to be provided for the cost of maintaining an educational program meeting the prescribed standards of quality, and shall provide for the apportionment of the cost of such program between the Commonwealth and the local units of government comprising such school divisions. (Virginia Constitution, Article VIII, Section 2); and

WEREAS, the General Assembly shall provide for the support of public education as set forth in Article VIII, Section 1 of the Constitution of Virginia which states that the General Assembly and the Board of Education find that the quality of education is dependent upon the provision of (i) the appropriate working environment, benefits, and salaries necessary to ensure the availability of high-quality instructional personnel; (ii) the appropriate learning environment designed to promote student achievement; (iii) quality instruction that enables each student to become a productive and educated citizen of Virginia and the United States of America; and (iv) the adequate commitment of other resources. In keeping with this goal, the (Standards of Quality, 22.1-253.13:1, Standard 1); and

WHEREAS, increased funding for public education is needed to ensure that the state meets its responsibility to provide public education as a core function of state government and to promote economic development in Virginia (VASS Blueprint for Public Education); and

WHEREAS, Virginia public schools in challenging environments are almost entirely located in high poverty areas with unemployment that far exceeds the state average

and low per-capita family incomes. (VSBA Task Force on Schools in Challenging Environments); and

WHEREAS, Virginia's state aid to public education has been declining since the 2009 recession with State direct aid K-12 appropriations currently at \$6.8 billion (all funds)/\$5.2 billion (GF) compared to \$7.1 billion (all funds)/\$5.6 billion (GF) in FY2009.

WHEREAS, State K-12 funding reductions have reduced K-12 funding from 35 percent of the general fund in FY 2009 to below 30 percent in FY 2014 and beyond; and

WHEREAS, Virginia continues to provide for special interest tax preferences and loopholes, while reducing its financial obligation to public education; and

WHEREAS, the state's reduction in funding for K-12 has occurred through policy changes since FY 2009, such as reduced state funds for school "support" personnel and administrative and employee benefits; and

WHEREAS, the voters of Virginia in 1987 approved the establishment of a state-operated Lottery for the purpose of providing funding for public education and further approved a constitutional amendment in 2000 which required Lottery proceeds to be distributed to localities to spend for public education purposes. Instead of additional resources for public education, 100% of Lottery proceeds now supplant general fund revenues to support public education; and

WHEREAS, localities have paid for the increased costs of education required by state mandates to improve public school performance with localities currently paying 56 percent of the state v. local share of public education rather than the 45 percent they should be paying as defined by the Standards of Quality; and

WHEREAS, localities budgeted \$3.55 billion in FY2013 above their state required local effort (RLE) to maintain the actual costs of public education (Annual Superintendents Report to the Department of Education); and

WHEREAS, real estate values in Virginia and, therefore, local government revenues continue to be depressed in Virginia - increasing only 2 percent in fiscal year 2013 - with little prospect for even average growth rates in future years without significant local tax rate increases; and

WHEREAS, the number of at-risk students in Virginia schools has significantly increased to the point where more than one-third of K-12 students are now free lunch-eligible and seven percent reduced-price lunch eligible, thereby increasing the need for more personnel and material resources to help them; and

WHEREAS, we believe our state's future prosperity relies on a high-quality education system that prepares students for college and careers, and that without it, Virginia's economic competitiveness and ability to attract new business will falter; and

THEREFORE BE IT RESOLVED that the Gloucester County School Board and its division superintendent, in conjunction with the Virginia School Boards Association and the Virginia Association of School Superintendents, call upon the Virginia General Assembly to immediately increase the state's share of funding for public education to the level of quality that is prescribed by them in the Standards of Quality and expected by all of the Commonwealth's citizens.



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GLOUCESTER COUNTY SCHOOL BOARD

The Thomas Calhoun Walker Education Center
6099 T.C. Walker Road Gloucester, Virginia 23061

SCHOOL BOARD AGENDA ITEM

MEETING DATE: TUESDAY, DECEMBER 9, 2014

AGENDA SUBJECT: HUMAN RESOURCES
MONTHLY
REPORT

ATTACHMENTS: HUMAN RESOURCES MONTHLY
REPORT - 1 PAGE

TYPE OF AGENDA ITEM:

- CONSENT
- REGULAR
- DEPARTMENTAL REPORT/PRESENTATION

- INFORMATION ONLY – NO DISCUSSION
- INFORMATION ONLY – DISCUSSION
- ACTION

BACKGROUND / SUMMARY:

The Human Resources Monthly Report contains information of the department’s hiring practices, daily operations, special events, and projects.

REQUESTED ACTION: No action requested; this report is submitted to the School Board for informational purposes only.

FOR MORE INFORMATION, CONTACT PRESENTER:

Name: Juanita V. Smith, Ed.D.

Phone: (804) 693-5300

E-mail: hr@gc.k12.va.us



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GLOUCESTER COUNTY SCHOOL BOARD
The Thomas Calhoun Walker Education Center
6099 T.C. Walker Road Gloucester, Virginia 23061

OFFICE OF HUMAN RESOURCES MONTHLY REPORT

School Board Meeting - Tuesday, December 9, 2014

Yes, we are still excited and “happy” in the Office of Human Resources. We enjoy helping staff reach their educational goals as well as moving forward with a few goals of our own.

GOING GREEN INITIATIVES

- This year, we are continuing our “GOING GREEN” initiatives by making the Employment Intent Survey available online. The deadline for submissions is December 8, 2014.
- In preparation for a future document imaging project, we are in the process of organizing and streamlining all personnel files.

PROFESSIONAL STAFF – NATIONAL BOARD CERTIFICATION, DEGREES, and LICENSURE

- Ashley Field, Grade 4 Teacher at Bethel, is a new National Board Certified Teacher.
- Muriel Pickett (Page) and Tiffany Busch (Botetourt) have finished the W&M Cohort in Educational Leadership. Ms. Pickett earned a dual master’s degree and Ms. Busch is working toward her doctorate.
- David Pluim has earned 15 credit hours toward his Master’s Degree in Mathematics.
- Jessica Brown, Grade 4 teacher at Achilles, has earned a Master of Arts in Education with a concentration in Math Specialist. The math specialist endorsement is in the process of being added to her license.

SUPPORT STAFF –DEGREES

- Sarah Lindemann, Paraprofessional at Abingdon, has obtained an Associate of Arts Degree with a concentration in Elementary Education. The completion of this degree has qualified Ms. Lindemann to transition from a Paraprofessional I to a Paraprofessional II.

OTHER

Gloucester County Public Schools’ Office of Human Resources hosted the Region III HR Directors’ meeting on Friday, October 31, 2014. Twelve members were in attendance representing ten school districts. Items discussed included stipend/supplemental duty job descriptions, leadership programs, wellness ideas, classified staff summative evaluations, paraprofessional assessment testing, recruiting and retention data, recruiting for diversity planning and implementation, as well as a presentation on TalentEd and brunch provided by Lauren Kenney, Account Executive-Netchemia, LLC.

UPCOMING EVENTS

Guest Teacher Training for Degreed Applicants – December 11, 2014
Guest Teacher Training for Non-degreed Applicants – January 29 & 30, 2015
Guest Teacher/Guest Paraprofessional Professional Development Workshop – January 27, 2015



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GLOUCESTER COUNTY SCHOOL BOARD

The Thomas Calhoun Walker Education Center
6099 T.C. Walker Road Gloucester, Virginia 23061

SCHOOL BOARD AGENDA ITEM

MEETING DATE: December 9, 2014

AGENDA SUBJECT: Administrative Team Report

ATTACHMENTS: Administrative Team Report

TYPE OF AGENDA ITEM:

- | | |
|-------------------------------------|----------------------------------|
| <input type="checkbox"/> | CONSENT |
| <input type="checkbox"/> | REGULAR |
| <input checked="" type="checkbox"/> | DEPARTMENTAL REPORT/PRESENTATION |

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| <input type="checkbox"/> | INFORMATION ONLY – NO DISCUSSION |
| <input checked="" type="checkbox"/> | INFORMATION ONLY – DISCUSSION |
| <input type="checkbox"/> | ACTION |

BACKGROUND / SUMMARY:

Reports received from Administrative Team members have been consolidated, and are being presented as information.

REQUESTED ACTION:

That the School Board accepts the Administrative Team Report as information.

FOR MORE INFORMATION, CONTACT PRESENTER:

Name: John Hutchinson, Assistant Superintendent for Administrative Services

Phone: (804) 693-5304

E-mail: hutch@gc.k12.va.us

Administrative Team Reports for the December 2014 School Board Meeting

Construction – Scott Shorland

Employee Services & Communications – Craig Smith

Energy & Security – Dave Simmons

Security

- We facilitated the repairs of the cameras at Peasley Middle School and the cameras and central recording system at Gloucester High School.
- We received a grant for security upgrades. A security kick-off meeting was held to fine tune the process with the individual school leadership teams. Mid-Atlantic was authorized to order parts and start the scheduling process. The schedule order for the installations is as follows: Petsworth, Botetourt, Abingdon, Bethel, and Peasley. Installation for the first school began on Friday, November 21st. All installations will be completed and operational by the end of the school year.

HVAC

- We received 45 HVAC work requests. Approximately 30 were deferred to Honeywell for service under the maintenance contract. We have also received an additional 20 calls w/o work orders, which were handled through this office. There are no outstanding issues.

Misc.

- We met with Hudson & Associates and mechanical/electrical engineers for more information gathering at Achilles. We also requested Mr. Phillips of Phillips Energy meet with us concerning capacities at Achilles and Petsworth.
- I met with the Bay Electric/Ansell Systems representative to complete the shunt trip system at Achilles. A deficiency in the process was addressed and fixed, and the inspection was performed. This job is now complete.
- We met with Net Zero numerous times, and are prepared to issue the authorization for the LED retrofit for approximately ½ of Achilles. It is expected that this will begin in the next few months.
- We met with MJT, and addressed related inquiries concerning engineering at both Botetourt and Peasley.

Environmental Health & Safety – Shirley Chirch

Trainings Attended

- Online half-day meeting with National Institute of Medicine, CDC, etc. on Ebola updates and status
- Online webinar on winter weather preparedness
- Online webinar on holidays and religious accommodations

Safety/Security Actions

- Met with Transportation Security Administration regarding vulnerability assessment of GCPS
- Accompanied VML safety representative on inspection of TCWEC
- Consulted with grounds foreman on school visibility issue (tree blocking view of driveway)
- Participated in concussion protocol review meeting with concussion management team
- Attended biweekly construction meetings at Page and weekly site visits
- Conducted monthly safety committee meeting, and distributed information on winter weather preparedness
- Conducted monthly nurses' meeting
- Participated in GCPS comprehensive planning meetings
- Tracked threat assessments for November
- Visited each school on weekly basis, and observed for safety concerns

Health

- Conducted 8 Tuberculosis screenings on new employees
- Conducted monthly check of TCWEC defibrillator and Epi pens
- Filed required chronic medical conditions report (of students) to DOE
- Provided Holiday Food Safety information to employees
- Provided updated Ebola information to employees
- Followed up on staff visits to ER
- Tracked concussions for October

Facilities – Dave Miller

Food Service – Steve Patton

- Finalized Verification (3% of the applications per Federal requirements)
 - Sent out 2nd notification letters and answered phone calls
 - Connected with families and followed up
- Began preparation for Federal Review
 - Watched a Webinar

- Held Managers' and Asst. Managers' meeting
- Started working on budget for 2015-16
- Finished on-site Accountability Reviews at each school (for Federal Review)
- Hired 6 new substitutes
- Switched all of our computers to Windows 7
 - Bought 29 computers and a server (saved over \$22,000)
 - Worked with Technology Department to organize/switch all 29 computers during professional days on 11/3 and 11/4

Grounds – Jimmy Viars

Training

- Sitting President for the Professional Grounds Management Society - attended after hours meetings
- Director at Large - Virginia Turfgrass Council - attended after hours meetings
- Counseled employees on morale and safety
- Attended The Professional Grounds Management Society School of Grounds Management
- Attended an equipment demo at Brent and Becky's Bulbs

Inspections

- 9 campus lawns
- 18 playground units
- Peasley, Petsworth and Bethel nature trails
- Snowplows and pusher boxes

In-House labor

- Approximately 200 man hours of campus lawn maintenance (mowing/edging/trimming/flowerbed maintenance/applying pesticides)
- 112 man hours of leaf removal
- Approximately 106 man hours of athletic field maintenance (mowing/edging/trimming/applying fertilizer and pesticides)
- Marking athletic fields
- Planted winter rye on the stadium field, field hockey field, and baseball infield
- Spread fertilizer in accordance with soil sample requirements for the athletic fields
- Performed mower maintenance (changed oil/greased spindles/changed blades)
- Relocated some equipment for the Grounds Department relocation
- Researched storage solutions for Abingdon and Botetourt pre-school equipment
- Worked on the design for the TCWEC landscape
- Working on a design to increase the parking availability at Petsworth and at the Facilities building
- Purchased steel for framing interior of Grounds Shop
- Building interior layout of the Grounds Shop
- Ordered repair parts for Achilles 2nd & 3rd grade playground
- Installed signs and sign posts at GHS and Botetourt
- Ordered speed bumps for repairs
- Replaced raised flowerbed frames at Peasley
- Purchased steel to build work benches
- Worked on new job descriptions

Student Services – Bryan Hartley

Technology – Jim Brogan

- Continuing to work on improving the wireless experience. A survey of all schools that identifies known dead zones and areas of saturation has been completed. The next step is to begin adding access points and adjusting the placement of existing access points. This process will be ongoing for the foreseeable future. Ultimately, we will be adding over 300 additional access points to provide complete wireless coverage.
- Contracted with Verizon to increase our bandwidth to 600 MB/second, a six fold increase. A completion date of December 1, 2014, is still anticipated.
- The e-Backpack initiative at GHS is progressing, with Margaret Williams and ITRTs working with GHS staff to move the process forward. We have issued iPads to almost all the GHS teachers with the hope that all GHS staff will use the iPads to begin identifying strategies for using this tool for classroom instruction. The GHS staff is scheduling staff development, and we are looking to create classroom sets for the Math Department as soon as the GHS principal indicates that the department is ready to implement them.
- ITRTs KC Woller, Eryn Pluim, Nina Carter, and Sherri Miller are collaborating with teachers on a variety of tech-related instructional projects in their respective schools.
- The Technology Department has completed 1746 tickets this year (as of 11/17/14). There are 348 outstanding tickets; most involve classroom projection issues. The staff is working through the majority of these, having closed over 200 this month.

Transportation – Anne Lanan

Maintenance

- Performed routine maintenance on school buses
- Performed repairs as needed

Office/Transportation Staff

- Continuing to assist parents with transportation issues
- Continuing to handle/fill athletic trips and field trips
- Anne Lanan, Butler Knight, Megan Gothaus, Christina Mahoney, Fran Goforth and 4 bus drivers met Friday, November 14th, to continue planning the PBIS program for the school buses. The meeting was very productive; we hope to implement PBIS on the school buses by next semester.

Safety

- Monitoring drivers while on routes
- Spot “Pre-Trip” inspections will be done soon
- The last patch of random drug and alcohol tests have been performed and fulfilled for this calendar year. So far so good!

New Bus Driver Training and Recruitment

- Continuing the recruiting campaign for drivers
- A new training class is in process with 3 new recruits who will begin their “on-the-road” training very soon



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GLOUCESTER COUNTY SCHOOL BOARD

The Thomas Calhoun Walker Education Center
6099 T.C. Walker Road Gloucester, Virginia 23061

SCHOOL BOARD AGENDA ITEM

MEETING DATE: December 9, 2014

AGENDA SUBJECT: Instructional Services

ATTACHMENTS: Instructional and School Reports

TYPE OF AGENDA ITEM:

- | | |
|--------------------------|----------------------------------|
| <input type="checkbox"/> | CONSENT |
| <input type="checkbox"/> | REGULAR |
| <input type="checkbox"/> | DEPARTMENTAL REPORT/PRESENTATION |

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|-------------------------------------|----------------------------------|
| <input type="checkbox"/> | INFORMATION ONLY – NO DISCUSSION |
| <input checked="" type="checkbox"/> | INFORMATION ONLY – DISCUSSION |
| <input type="checkbox"/> | ACTION |

BACKGROUND / SUMMARY:

REQUESTED ACTION:

FOR MORE INFORMATION, CONTACT PRESENTER:

Name: Chuck Wagner

Phone: 804-693-6240

E-mail: chuck.wagner@gc.k12.va.us



Abingdon Elementary School, Home of the Panthers
Our Recipe for Academic Success: Students, Teachers and Volunteers!

<u>Student Recognitions</u>	<ul style="list-style-type: none"> • Our SCA learned more about the services provided by the Ronald McDonald house. The SCA will participate in a ginger bread project that will support the Ronald McDonald house. • Abingdon’s First grade students travelled to Yorktown Victory Center. This study trip reinforced their learning about how we lived in the past and about their community. • Our Fifth grade students continue with their DARE sessions led by Deputy Saulman. • Abingdon’s Fourth grade students participated in 4-H. • Our Third grade students travelled to TCWEC for a Theatre IV presentation along with other Third grade students in the school division.
<u>Staff Recognitions</u>	<ul style="list-style-type: none"> • Abingdon’s Title One reading specialist, Sabrina Arrington, led the staff in a reading comprehension workshop focused on the work of Tanny McGregor, <u>Comprehension Connections</u>. Mrs. Arrington has led the staff through monthly comprehension strategies through school-based professional development sessions. Mrs. Arrington also provided resources for teaching vocabulary in the content areas. • Mrs. Hannah Cramer, Fifth grade teacher, received her mini-grant for “<i>Race Against Math Facts</i>” to purchase sharp quiz calculators to help students learn their math facts. • Kindergarten students participated in a Virginia Living Museum outreach. Second grade students hosted the Fairfield Foundation as well. • Abingdon’s math interventionists, Mrs. Lisa Sheesley, Mrs. Sandy Whitlow and Mrs. Sharon Daugherty hosted Family Math Fitness Night for Grades K-2. We had 22 families and students to participate. The math stations included physical activity that got the blood pumping while working on math skills.
<u>Current Happenings</u>	<ul style="list-style-type: none"> ▪ Abingdon hosted fall make-up Lifetouch pictures. Two volunteers were needed. ▪ Our All Pro Dad session held on November 19 led by father and School Board Member, Troy Anderson, had 12 dads and 17 children present. Our largest turnout yet! ▪ Our favorite, State Trooper, Mr. Wintemantel, paid his monthly visit on November 17, 2014. This visit is always welcomed by all Panthers!
<u>Coming Soon</u>	<ul style="list-style-type: none"> ▪ SCA Ronald McDonald project on December 1, 2014. ▪ Abingdon’s SCA to “Ring the Bell” for the Salvation Army on December 3 at Farm Fresh. ▪ Abingdon’s PTA will host a Holiday Shop Preview on December 4 and 5. ▪ PTA Family Craft Night on December 5. ▪ Abingdon’s SCA to participate in the Gloucester Citizen’s Christmas & Holiday Parade on December 6. ▪ Abingdon’s Chorus Concert led by our music teacher, Melanie McComb, on December 9. ▪ Holiday Breakfast sponsored by Abingdon’s Food Service with a special guest on December 12. ▪ Abingdon’s SCA Spirit Week, December 15-19, 2014 ▪ All Pro Dad session on December 17. ▪ DARE Graduation at 9: 15 AM in the school’s cafeteria. Reception in the Panther’s Den.



Achilles Elementary School, Saving the Bay, the Warrior Way

<p><u>Student Recognitions</u></p>	<ul style="list-style-type: none"> ▪ Community Ed Coordinator Deborah Bone helped Achilles plan and host a Veteran’s Day Breakfast and Flag Raising Ceremony on November 11. We had 114 family members join students in honoring members of our military. ABH2 Samuel Cody Hartsook raised the flag as students, led by SCA secretary Kaylin Amaral, participated in the Pledge of Allegiance, our Warrior pledge, the singing of the Star Spangled Banner, and a moment of silence. We had 37 uniformed military attend this event. ▪ The second Warriors Club met on Friday, November 21st: The following students were selected by their teacher for meeting the criteria as an Achilles good citizen. Tristen West, Brandon Hogge, Joe Fox, Christina Pouchot, Melaina Martin, Justin Jenkins, Logan Zimmerman, Mara Collier, Matthew Cifuentes, Katie Tovar, William Lenderman, Vernon Setterholm, Camren Perkins, Tucker Mclemore, Tegan Zimmerman, Cameron Palas, Emalie Burland, Brandon Akers, Pablo Miles, Justice Coston, Carter Thompson. These students ate lunch with Mrs. Keener, Mr. Dutton and Mrs. Robinson. They also made their own yogurt sundae!!! ▪ Our SCA officers participated in creating a Gingerbread Lighthouse that will be displayed at the Ware River Circle of the Kings Daughters and Sons Open House to support CHKD.
<p><u>Staff Recognitions</u></p>	<ul style="list-style-type: none"> ▪ Breakfast was hosted by Mrs. Keener for staff as a Meet and Greet time on November 3rd. ▪ Hospitality Committee hosted a Retirement Celebration for retiring Principal Molly Broderson. An auction of Molly’s stuff was held and all proceeds benefited the Alec Rammell scholarship fund. ▪ Ms. Carter continues to introduce new apps to the Achilles teachers during her “hAPPY” hour time at 8:15 am once a month. This month ten teachers attended the session which focused on math apps for early elementary students. ▪ Achilles staff members supported the United Way by contributing \$855 to this worthy cause. ▪ Two mini-grants were awarded to Achilles from the Gloucester Educational Foundation. Congratulations to Rhonda Taylor for her proposal entitled “A Whole New World” and to the first grade teachers for their proposal “Crabberville Village”. ▪ The fifth grade teachers received a \$225 grant from the Virginia Council on Economic Education to support their Lemonade War project this spring. ▪ Teachers supported the Shop with a Cop program by buying twenty six tickets from SRO Deputy Molnar. ▪ The PTO recognized our staff on Monday, November 17th with a thankful tree and a Fruitopia of goodies.
<p><u>Current Happenings</u></p>	<ul style="list-style-type: none"> • Mrs. Keener visited all classrooms, sharing pictures and a read aloud to introduce herself to all students. • Meet and Greet with the Principal offered on Tuesday, November 18 at 4:30 pm and Monday, November 24 at 9:00 am. Both events were listed in the Achilles Shield, on the website, and in class newsletters. • Reading assessments are underway in K – 5th grades. Reports will be sent home to parents this month and next to report student reading levels. • The PK and K students enjoyed a visit from the Virginia Living Museum. • Thanksgiving feasts and a visit from Mr. Bell, a local resident who shared Indian traditions, helped our PK-K students learn more about the traditions of the Thanksgiving holiday. • Our third grade students, along with other third graders from the division, attended a Theatre IV play, “Snow White” at The T.C. Walker Educational Center on November 19.



<u>Current Happenings</u>	<ul style="list-style-type: none">• The PTO sponsored an 80's themed dance on November 14 with 214 participating. Mr. Dutton was the DJ for the event, giving everyone a flashback to the past. Students enjoyed refreshments, a photo booth, Rubik's cube races, and spinning the Achilles wheel to earn prizes.• Dog Day Mondays continue in the Library as students from second grade classes take turns reading to therapy dogs.• Four teachers in grades 3-5 are participating in the Achilles Morning Warriors Before-School Intervention session. This first session is focusing on math intervention. Each teacher has a group of 3-5 students. Intervention is provided every Wednesday and Friday morning from 8:00-8:45 for four weeks. We will host additional sessions later in the school year. Those sessions will focus on improving math and literacy skills as well as improving test-taking skills and strategies.• Kim Price and Debbie Hoover attended the first of four professional development sessions entitled "Every child a successful reader" sponsored by the Reading Institute for Elementary Special Education teachers.
<u>Coming Soon</u>	<ul style="list-style-type: none">▪ Gifted Breakfast December 2 at 8am.▪ Barnes and Noble Night December 5 from 6 – 8 pm.▪ All Pro Dads Breakfast December 12.▪ Theatre IV Performance sponsored by the PTO.▪ Santa Breakfast and PTO Santa's Workshop December 17.▪ Sing a long December 19.



BETHEL ELEMENTARY SCHOOL

<p><u>Student Recognitions</u></p>	<ul style="list-style-type: none"> • Science Fair Winners – 1st Place – Logan Grove; 2nd Place – Sarah McCreary; 3rd Place – Kimberly DeAlba • Bethel SCA is conducting a food drive for Operation Friendship. <p>The following activities are Community Education sponsored and organized:</p> <ul style="list-style-type: none"> • 15 youth have been placed as volunteers. The majority of these students walk from Peasley when their school day ends and spend an hour at Bethel either helping teachers or working with children. • 24 youth volunteers staffed the Family Science and Math Night. • 5th Grade Boys Leadership Group – 11 boys began weekly luncheon meetings with Rev. Haywood Barnes, Jr., to strengthen their leadership skills.
<p><u>Staff Recognitions</u></p>	<ul style="list-style-type: none"> • Mrs. Ashley Field received her National Board Certification! We are all very proud of her prestigious accomplishment. • Mrs. Julie Blake received a \$500.00 mini grant from the Gloucester Educational Foundation.
<p><u>Current Happenings</u></p>	<ul style="list-style-type: none"> • Family Science and Math night was held on November 6. This event combined our annual Science Fair and our Math Family Activity night. 177 students participated in the math and science activities with nearly 300 students and family members attending. • All Pro Dad’s Breakfast was held November 11. • Bethel PTA Barnes and Noble Book Fair was held on November 21. Faculty story time was held 4 times during the evening. It was a fun and well attended event. <p>The following activities are Community Education sponsored and/or organized:</p> <ul style="list-style-type: none"> • The November-December edition of the Bethel Bearings Newsletter was distributed. Hardcopies were given to 718 recipients; e-copies were sent to 521 recipients. • 4th grade went on a study trip to Jamestown Settlement Park. • 17 veterans and 28 guests joined us for Bethel’s Annual Veteran’s Day Lunch.
<p><u>Coming Soon</u></p>	<ul style="list-style-type: none"> • SCA participation in the Gloucester Holiday Parade • Bethel annual Tree Trimming evening event • Safety Patrol to begin



**BOTETOURT ELEMENTARY SCHOOL
HOME OF THE BULLDOGS**

<u>Student Recognitions</u>	<ul style="list-style-type: none"> ▪ The boys and girls Botetourt Robotics teams successfully competed in the <i>Newport News First Lego League Tournament</i> this month. ▪ Students receiving all As, and As and Bs, were recognized at our school's second spirit assembly of the school year. Over 300 students were also recognized for perfect attendance and 56 students received PAW PRIDE awards. ▪ Botetourt's students, K-5, collected approximately 1100 items during the two week <i>SCA Food Drive</i>. The items were picked up by our local food bank and will help support Gloucester families. ▪ Approximately 100 students and their families supported the PTA's annual <i>Barnes and Noble Night</i>. The money earned during the fundraiser will be used to support our AR program. The students enjoyed hearing Mrs. Hudgins, Assistant Principal, read aloud to them.
<u>Staff Recognitions</u>	<ul style="list-style-type: none"> ▪ Botetourt's teachers are diligently working to vertically align the K-5 reading curriculum. ▪ Susan Henk and Pam Cheresnowsky attended the recent NCTM conference and plan to share their newly learned information with teachers through modeling and professional development sessions. They also led professional development sessions for county elementary mathematics teachers. ▪ Terumi LaGuardia, 4th grade teacher, and Megan Houtz, 3rd grade teacher, led Botetourt teachers in professional development on the K-5 alignment of reading comprehension strategies. ▪ Botetourt's teachers are working diligently as a staff to meet the diverse strengths and challenges of each of their students. Collaboration for our students' best interests is prevalent in the building on a daily basis!
<u>Current Happenings</u>	<ul style="list-style-type: none"> ▪ Botetourt's teachers continue their work to vertically align reading strategies, which is one of their goals for the school year. ▪ Mrs. Ripley, Communication Education Coordinator, supplemented our school's quarterly newsletter with an on-line publication, <i>The Botetourt Barkings</i>, is designed to keep the Botetourt school community current on school happenings. She was also instrumental in kicking off this year's <i>Lunch Buddy</i> program with new volunteers who are perfectly matched to interested students. ▪ Teachers are meeting before, during and after school with parents for parent/teacher conferences. ▪ Classroom behavior goals are being met on a daily basis and students are enjoying special opportunities as a result of meeting these set goals.
<u>Coming Soon</u>	<ul style="list-style-type: none"> ▪ Botetourt's <i>Math Night</i> will be held at <i>Food Lion</i> on December 3, from 6:00 PM – 8:00 PM. ▪ Botetourt's SCA is leading a school-wide campaign to collect toys for <i>Toys for Tots</i>. ▪ Botetourt's first grades will sing at the County's <i>Tree Lighting Ceremony</i> on Sunday, December 7th. ▪ Botetourt's third grade students will perform their Holiday program on December 10th and second grade students will perform their Holiday program on December 17th. ▪ Dr. Thompson and Mrs. Hudgins are looking forward to continuing their daily observations of teachers during the month of December.

GO FOR THE GOLD!

Petsworth Elementary School

<u>Student Recognitions</u>	<ul style="list-style-type: none"> ▪ Many students and their families attended our annual Math Night on Thursday, November 6th. We had over 70 students in attendance and 60 adults, not including the staff at Petsworth. Families had an opportunity to play and make math games that reinforce the rigor and standards taught to their students. Parents also had an opportunity to explore the use of IXL from home. ▪ Many students were able to attend our first PBIS event on November 14th, which was held during each grade levels resource block. Those that were unable to attend discussed ways in which they could improve based on our matrix through a booster session. Our PTA held its annual Book Fair and successfully increased their sales! ▪ Our 4th graders, guided by our music teacher, Ms. Ashleigh Lewis, hosted a very moving Veteran's Day program the evening of Nov. 11th. All of the Armed Forces were acknowledged with deep appreciation! ▪ Thank you to the GHS NJROTC who assisted with a salute to flag as the Honor Guard presented the colors at our Veteran's Day Program. ▪ Our 3rd grade students enjoyed a Theatre IV presentation of Snow White at GHS on Nov. 19th with other 3rd grade students in the division. ▪ Jamestown Outreach program presented to our 2nd graders (coordinated by our CEC)
<u>Staff Recognitions</u>	<ul style="list-style-type: none"> ▪ Our VTSS/Leadership team met on November 3rd and set learning goals for our school based on fall performance data. ▪ Kim Robins and Margaret Watkins attended the Threat Assessment Training on November 3rd ▪ Sharon Carino attended the NCTM Math Conference on November 13th and 14th ▪ The afternoon of Diversity Day, our staff discussed our school's definition of diversity and how to address the many diverse needs of our students. Thank you to Anita Parker for joining us! ▪ Math teachers in grades 3-5 discussed the use of IXL and its reports with administration. ▪ Teachers completed and discussed with administration their Student Academic Progress Goals and Employee Goals. Baseline data has been established for each. ▪ We currently have two book studies occurring. Some staff are studying John Hattie's book and others are studying Anita Archer's book. Thank you to Julie Shrum and Karen Wilt for facilitating the Anita Archer sessions! ▪ Teachers will be attending Professional Development sessions on Nov. 24th and 25th.
<u>Current Happenings</u>	<ul style="list-style-type: none"> ▪ Petsworth Partners program, coordinated through our Community Education Coordinator (CEC), began on November 13th. (9 students and 4 volunteers) ▪ Our CEC also scheduled for the Old Guard to attend for time around the flag pole the morning of November 11th. ▪ Our CEC in coordination with our Café Manager, Michele Craig, hosted a breakfast on Veteran's Day.. ▪ Report cards and awards were distributed this month. ▪ Patriot Luncheons (with administration) were held on Friday, Nov. 21st for all students demonstrating the trait, responsibility. ▪ The annual Turkey Trot was held on Friday, Nov. 21st. Thank you to Margaret Watkins, our PE teacher for coordinating this event. Many volunteers came out to assist and staff participating in running as well! Canned goods were collected from students at this event in order to assist the food pantry at Salem United Methodist Church. ▪ All Pro Dad's breakfast was hosted with 9 dads, 12 students and 1 community volunteer (coordinated by our CEC) ▪ Snack Packs were coordinated through our CEC to assist 18 students! ▪ Our CEC tallied 287 volunteer hours for the month of November!
<u>Coming Soon</u>	<ul style="list-style-type: none"> ▪ Petsworth is preparing for the upcoming Holiday Parade! Our theme will be "Go for the Gold!" Our students chosen as our monthly Luncheon Patriots, based on the character trait of the month in September (respect), October (caring), and November (responsibility) will be invited to ride on our float. All other students and families are also invited to walk. ▪ Staff book studies will continue during the month of December. ▪ Spirit Week will be the week of Dec. 15th ▪ Winter Program with Kindergarten and First grade students performing, led by Ashleigh Lewis, the evening of Dec. 15th. ▪ Santa breakfast will be held the morning of Dec. 17th, families are invited to attend! ▪ Patriot Luncheons for those demonstrating Citizenship on Friday, Dec. 19th. ▪ Our school store will also be open on Dec. 19th for students to cash in their "Patriot Bucks!" ▪ Many thanks to our PTA and Salem United Methodist Church for an exciting Harvest Festival last month! The Church provided all families with a free drink, hotdog and chips!!





<u>Student Recognition</u>	<ul style="list-style-type: none"> ▪ 7th Grade held an Honor Roll Assembly to celebrate the academic success of the grade. ▪ Peasley 7th Grade students participated in a “Sock’tober” drive and collected items socks that were sent to the Laurel shelter and the Natasha house.
<u>Special Celebrations</u>	<ul style="list-style-type: none"> ▪ Peasley honored our Veterans during lunch with guest speaker from the American Legion Post 75 and the Marine Corp League. The Marine Corp League donated enough American flags for each classroom to have a new flag to proudly hang. ▪ 7th grade Language Arts classes created a giant Tetrahedron that is currently hung in the 7th grade house with information from stories that students read.
<u>Current Happenings</u>	<ul style="list-style-type: none"> ▪ 6th Grade- 6th grade LA is doing the thank you letter to our Veterans. ▪ US History Classes are working on Colonial America Photo Story projects ▪ Science- Peasley held its 2nd Annual Science Fair Expo on the evening of November 10th. Students from Mrs. Driver and Ms. LaGuardia’s classes each developed their own hypothesis, conducted the experiment, and displayed their findings on a presentation board to be judged at the Expo. First, second, and third place winners were selected by judges. There were 2 STEM competitions for participants to compete in: building the tallest tower and building a floating device to support the greatest amount of weight. Students were also invited to make and take OOBLECK. A group of Mrs. Driver’s students told everyone about ATOMS by singing the Atoms Family Song. ▪ Community Ed <ul style="list-style-type: none"> ○ 1. Scheduled 23 volunteers to help with a variety of school/community activities (science fair, book fair, Activity night, Snack Packs, gingerbread houses made to benefit CHKD) ○ 2. Coordinated 4 “positive press” newspaper articles/pictures to highlight Peasley Students and teachers ▪ 7th Grade- Language Arts classes are also writing letters thanking Veterans.
<u>Coming Soon</u>	<ul style="list-style-type: none"> ▪ 6th grade will hold their Honor Roll Assembly on December 3. ▪ The Glow Party celebrating the success of the school Fundraiser will be held on December 3. ▪ The Peasley/Page band will join in the Gloucester Holiday Parade on December 6.



PAGE MIDDLE SCHOOL

WORK ZONE: SUCCESS AHEAD

<p><u>Student and Staff Recognitions</u></p>	<ul style="list-style-type: none">Page Middle School sends many students home each Friday with a backpack filled with meals to last their families over the weekend. We are very thankful for our community members and Page Eagles for helping to serve our families. A special thank you to our Eagle, Tucker Sharp, for collecting tons of food!Page technology teacher, Mr. Rusty West, was recognized by PROJECT LEAD THE WAY for his teaching success. Mr. West received his award this past weekend at the PLTW Summit in Indianapolis. Only two middle school teachers were selected for this year's prestigious award. 
<p><u>Current Happenings & Projects</u></p>	<p>"Twenty years from now you will be more disappointed by the things that you didn't do than by the ones you did do. So throw off the bowlines. Sail away from the safe harbor. Catch the trade winds in your sails. Explore. Dream. Discover." -Mark Twain</p>  <ul style="list-style-type: none">STEM Challenge class at Page studied rocket design focusing on rocket shape, fin design and fuel load. The culminating activity was to build and launch a water bottle rocket. Using math, students calculated the height of the launch and the average velocity.



PAGE MIDDLE SCHOOL

WORK ZONE: SUCCESS AHEAD

<p><u>Current Happenings & Projects</u></p>	<ul style="list-style-type: none">▪ In Language Arts, students use background knowledge of denotation, connotation, theme and tone to determine how effective writers hook and hold their students. Students also demonstrated knowledge of figurative language by using it in their own writing.▪ Math Intervention is going very well. Each Math 8 teacher provides remediation in a certain strand. ARDT (Algebra Readiness Diagnostics test) data has been disaggregated and analyzed. Students' weakest strand is their area of focus for intervention.▪ Page SCA students have been busy planning the ever popular Winter Ball. This year's theme is winter in Paris. For the fourth consecutive year, Page students have voted to invite Peasley 7th graders! We look forward to an exciting evening!▪ The Civics and Economics Department at Page Middle School traveled to the state capital in Richmond, VA on November 13. Teachers participated in the 2014 Virginia Civics Summit where keynote speaker, Dr. Robert Holsworth, presented an analysis of the 2014 mid-term elections. Page educators had the opportunity to talk with teachers from other school systems in the state about curriculum and resources available for middle and high school Civics and Economics classes. Project citizen, the National Center on State Courts, Street Law, Bill of Rights Institute, Colonial Williamsburg, What So Proudly We Hail, Close Up, YMCA, the Foreign Policy Association. The Jamestown-Yorktown Foundation made presentations and provided resources that can be used in classrooms. The Civics Summit was a great opportunity for Page teachers to acquire current resources and information to use with students.
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GLOUCESTER HIGH SCHOOL



Home of the Dukes

<u>Student Recognitions</u>	<ul style="list-style-type: none"> ▪ Jacqueline Schuster and Katie Grant are among the top 5% of singers in the ENTIRE STATE OF VIRGINIA! They participated in a 3 day festival in Norfolk during the Virginia Music Educators Association Conference.
<u>Staff Recognitions</u>	<ul style="list-style-type: none"> ▪ Amy Bergh presented two workshops at the 2014 VAEA Professional Development Conference. The two workshops were entitled: “Organizing Your Teaching Life” and “The Sketchbook Project”.
<u>Current Happenings</u>	<ul style="list-style-type: none"> ▪ The ROTC students have been busy, participating in the following events in November: <ul style="list-style-type: none"> ▪ November 3rd 22 students attended an orientation trip to Milford Haven Coast Guard Base. ▪ November 8th 16 students performed a Color Guard and participated in the Marine Corps League Chesty Puller Ceremony in Middlesex. ▪ November 9th 9 students attended the Veterans Day ceremony outside Gloucester Court House and provided a Color Guard. ▪ November 10th the unit kicked off its annual food drive for the Laurel Shelter. ▪ November 11th 5 students performed a Color Guard for the Petsworth Elementary Veterans day ceremony. ▪ November 12th 12 students assisted with the PE/Drivers Ed Partners for Safe Teen Driving night by helping register parents and students for the event. ▪ November 14th and 21st - students participated in Community service at Gloucester’s Moose lodge, assisting with Bingo. ▪ November 15th 48 students traveled to the Naval Academy for a Naval Academy Football game. ▪ November 25th students attended a field trip to Nauticus and USS Wisconsin



Current Happenings

- On Friday, November 7th, GHS social studies teachers James Eccleston and Jason Burns took 22 students to the USS Monitor Center at the Mariners Museum. The group was treated to the Clash of Armor program, and had the opportunity to observe the preservation of the turret, engines, and cannons of the historic ironclad warship USS Monitor. The students enjoyed their visit, and spent some additional time exploring additional exhibits in the museum. Along the way home, the group stopped at the National Cemetery in Yorktown, where they paid their respects to fallen Civil War soldiers, and had a brief review of the Revolutionary War Battle of Yorktown, and the 1862 siege of Yorktown during the Civil War. The students conducted themselves very well, and were a credit to the GHS student body.





Special Education Department

<u>Current Happenings & Projects</u>	<ul style="list-style-type: none"> ▪ Since July 1st, the special education office has held 136 eligibility meetings for initial referrals and triennial evaluations. There were 111 students found to be eligible for special education services. ▪ A webinar sponsored by Reed Smith LLP was held on November 12th and nine administrators participated in this event. The topic for the month was “FERPA: Its Provisions and its Exceptions” ▪ For the month of December the focus of the office is to collect information related to the December 1st Count. Verifications are cross-checked in both of the student data systems to ensure an accurate count. ▪ Megan Connelly-Grothaus provided a training session for the coaches of the winter sports on concussion management. ▪ The Concussion Management Team met on November 19th to review the return to activity protocols. As a result of the meeting, the team revised the “return to activity” protocol. The team will meet again during the second semester. ▪ The school psychologists in conjunction with the school counselors provided Signs of Suicide (SOS) training to the students in the NJROTC classes in November. ▪ The school psychologists continue to provide counseling services to students that have exhibited threatening comments/behaviors in the schools. ▪ The Suicide Prevention Task Force met on December 3rd to talk about funding prevention services for the community and schools. The task force was an initiative of the Community Services Board. A grant has been awarded to fund prevention services in the community. ▪ On November 4th, special education teachers and staff received IEP training as a follow up from the August training. ▪ The special education staff applied for and received funding for the second year of the PBIS grant. Part of the funding was targeted to training bus drivers regarding PBIS. Training was held for a team of bus drivers and special education staff on November 14th to revise and update information related to bus rules and expectations, a form for minor discipline referrals and a flow chart on observing problem behaviors on the bus and how that bus drivers should handle specific situations. Monies from the grant were utilized to pay the drivers for their attendance.
<u>Coming Soon</u>	<ul style="list-style-type: none"> ▪ In January 2015, the threat assessment teams from each school will reconvene to discuss protocol and use of forms. ▪ The Virginia Department of Criminal Justice Services will be sponsoring a workshop on January 27th entitled “Youth Mental Health First Aid”. Gloucester High School will be hosting this event for school psychologists, counselors, nurses, SROs and administrators.



Elementary Mathematics
Melanie Jenkins

<p><u>Current Happenings & Projects</u></p>	<ul style="list-style-type: none">▪ The November 24th Professional Development will focus on the updates from the VDOE presented during their Fall Institute. We will highlight representations and connections from the Process Goals. K-2 teachers will learn strategies to strengthen number sense while grades 3-5 will focus on fractions. All K-5 teachers of mathematics are expected to attend their appropriate grade band.▪ Several Math educators/leaders traveled to Richmond on November 13-14 for the Regional National Council of Teachers of Mathematics Conference. Over 200 sessions were offered. Those in attendance will have the opportunity to share what they learned in future professional development opportunities.
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Secondary Mathematics
Alvin Coleman

<p><u>Current Happenings & Projects</u></p>	<ul style="list-style-type: none">▪ Over the past twenty days, the school division has sent several teachers to the Math Institute, Math Day at William and Mary, and the NCTM Conference in Richmond. Each of these staff developments focused on implementing tasks that promote representation and connection through teacher and student action. The research is showing that effective mathematics teaching includes a strong focus on using varied mathematical representations. Each conference theme highlighted the important role of mathematical representations in the teaching and learning of mathematics by including the Process Standard for Representation in our Goals.▪ The staff development on Monday, November 24th will introduce new “Student Look-fors” during instruction. Each teacher that attended the various conferences and workshops will show what teachers and students can do to increase student engagement. Additional information and activities for the teachers will emphasize using and making connections among mathematical representations to deepen our student understanding of concepts and procedures, supporting mathematical discussion among students, and serve as tools for solving problems.
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Department of Assessment

<u>Student and Staff</u>	<ul style="list-style-type: none">• Cynthia Carmine and Daniel Holloway will be attending a presentation by Susan M. Williams from the Office of Education Information Management, Virginia Department of Education concerning <i>Cohort Graduation: A Longitudinal Data System Implementation</i> on December 16 in Chesapeake.
<u>Current Happenings & Projects</u>	<ul style="list-style-type: none">• Staff members from Page and Peasley met November 17 to discuss the upcoming Spring CAT testing of Grade 6 Mathematics. The Computer Adaptive Test is an assessment that is customized for every student based on how the student responds to the questions.• Teachers met on November 24 at the T. C. Walker Education Center to view and discuss portfolios being collected for Virginia's Alternate Assessment. The Virginia Alternate Assessment Program (VAAP) is available for students with significant cognitive disabilities who have an Individualized Education Plan (IEP) in grades 3-8 and in high school.
<u>Coming Soon</u>	<ul style="list-style-type: none">• The second opportunity for End of Course Writing will be held on December 2 and 3 for Term Graduate/Project Graduation students at Gloucester High School.• The Fall Non-Writing testing window begins December 2 for End of Course subjects.



Gloucester County Public Schools
The Thomas Calhoun Walker Education Center
Gifted Education

Governor's Schools

- VDOE Released information about the 2015 Summer Residential Governor's Schools and Foreign Language Academies. This has been shared with school counselors and teachers, and information sessions for students will be scheduled. More information is available here:
http://www.doe.virginia.gov/instruction/governors_school_programs/summer_residential/index.shtml
- The annual Academic Year Governor's School Information Night is scheduled for December 2, 2014, 6:30 PM, GHS Auditorium. This program will provide an overview of Chesapeake Bay Governor's School and the Governor's School for Science and Technology at New Horizons Regional Education Center. Information about Summer Residential Governor's Schools and Foreign Language Academies is also included in this annual presentation. Formal letters inviting all qualified students enrolled in prerequisite math courses were mailed at the end of the 1st Grading Period.

Gifted Education

- A Save the Date flyer was sent home to 7th through 10th grade students identified for gifted education services for the annual Academic Year Governor's School Information Night scheduled for December 2, 2014, 6:30 PM, GHS Auditorium.
- Sixty referrals have been processed since September 2nd.
- A flyer for the Focusing on the Future Career and Academic Planning Experience at William & Mary, scheduled for February 7, 2015, was sent home with identified students in Grades 6-12. More information can be found here:
<https://www.smores.com/v5sfm-focusing-on-the-future?ref=email-content#w-1986374682>

Gifted Education Advisory Committee

- The Gifted Education Advisory Committee (GAC) met on Thursday, November 20, 2014, at The Thomas Calhoun Walker Education Center, 6:30 – 8:00 PM. The committee will review the entire Local Plan for Gifted Education throughout the 2014-2015 school year in anticipation of adopting a plan in May or June 2015 for 2015-2020.
- Future Gifted Education Advisory (GAC) Meetings will be: February 5, 2015, April 16, 2015, and June 4, 2015.
- GAC members were invited to attend the School Board's community meetings for the development of the division's Comprehensive plan on December 17.



Gloucester County Public Schools
The Thomas Calhoun Walker Education Center
Office of Instructional Services

Virginia Preschool Initiative (VPI)

- Gloucester will continue to offer two preschool classrooms through the VPI Grant. One classroom at Achilles Elementary and one at Bethel Elementary. The next (spring) application for the 2015-2016 school year will be completed in April or May after the state budget is approved. The fall application was completed on October 1st.

Title I

- Title I screening and services continue. Updated lists of students served are provided by the first Friday of each month.

Title III/English Language Learners (ELL)

- Gloucester County Public Schools participates in the Statewide Super Consortia for Title III. A conference will be offered January 21-22, 2015, sponsored by VDOE and the Title III Statewide Super Consortia.

Other Instructional Leadership

- The Instructional Team met on November 12, and Instructional Team members met with Principals on November 20.
- Diversity Day was held on Tuesday, November 4th. Twenty teachers and administrators facilitated sessions with their colleagues after Dr. Williams's keynote.
- Division-wide professional development was offered for Elementary Math and Language Arts, Middle school language arts, secondary math, and Elementary Art/Music/PE on November 24th and 25th.



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GLOUCESTER COUNTY SCHOOL BOARD
The Thomas Calhoun Walker Education Center
6099 T.C. Walker Road Gloucester, Virginia 23061

SCHOOL BOARD AGENDA ITEM

MEETING DATE: December 9, 2014

AGENDA ITEM: Budget and Finance Report

ATTACHMENTS: Budget and Finance Monthly Report

TYPE OF AGENDA ITEM:

- MINUTES OR CONSENT
 PRESENTATIONS & REPORTS
 REGULAR

- INFORMATION ONLY
 DISCUSSION ONLY
 DISCUSSION AND/OR DECISION

BACKGROUND / SUMMARY:

REQUESTED ACTION:

That the School Board accepts this report as information.

FOR MORE INFORMATION, CONTACT PRESENTER:

Name: Joanne C. Wright, Director of Budget and Finance

Phone: (804) 693-7811

E-mail: jwright@gc.k12.va.us



GLOUCESTER COUNTY PUBLIC SCHOOLS

6099 T. C. Walker Rd.
Gloucester, Virginia 23061

Joanne C. Wright, Director
Budget and Finance Department

Telephone: 804-693-7811
Fax: 804-693-4526

BUDGET AND FINANCE DEPARTMENT UPDATE As of December 1, 2014

In addition to the routine daily tasks, Budget and Finance Staff have completed or are working on the following projects:

CURRENT PROJECTS

Payroll

1. Processed fall bonus for paraprofessionals, bus drivers, bus assistants, custodians, security personnel, cafeteria managers and cafeteria workers.
2. Continuing to work on time tracking for ACA.
3. Director and Accounting Manager attended ACA training provided by insurance consultant.

Budget

1. Filed Medicaid Cost Settlement Reports for Medical Services and Transportation.
2. Completed the self-audit for Medicaid.
3. Completed the remaining three site visits with school bookkeepers for first semester.
4. Scheduled ACA Reinsurance Fee payment.
5. Filed Maintenance of Effort report for Special Education.

Employee Services

1. United Way and Education Foundation campaigns raised \$5,501 and \$3,089 respectively for a total of \$8,590.
2. Updated the Workers Compensation panel of physicians to add more locations and conducted a site visit with a new facility.
3. Reviewed claims and trend data with workers compensation provider.
4. Researched substitute data for Human Resources.

Family and Medical Leave

Family and Medical Leave	2014-2015	2013-2014	2012-2013	2011-2012
Future Events	8	-	-	-
Current Events	5 (-1)	-	-	-
Closed Events	12 (+9)	131	134	146
Did Not Qualify Events	9 (+3)	-	-	-
Total	34 (+11)	131	134	146

Workers' Comp

Workplace Injuries	2014-2015	2013-2014	2012-2013	2011-2012
<i>Report Only</i>	17 (+9)	46	55	
Actual Claims	29 (+2)	22	24	23
Denied	1	1	5	7
Total	47 (+11)	69	84	58

SubFinder

System Data	2014-2015	2013-2014	2012-2013	2011-2012
Employees	527 (+3)	531	530	556
Guest Teachers & Subs	134 (+9)	167	194	217
Absences	1,617 (+583)	4,954	4,929	4,835
Sub Required	1,408 (+439)	3,887	4,043	3,613
No Sub Required	392 (+190)	1,967	886	1,222
Filled	1,233 (+392)	3,400 (87%)	3,684 (91%)	3,400 (94%)
Failed to Fill	175 (+47)	486 (13%)	357 (9%)	212 (6%)

FUTURE PROJECTS

Payroll

1. Time tracking for ACA- ongoing
2. Disability and VRS tracking and posting
3. VRS training- December 2, 2014 Payroll Staff, Accounting Manager and Director
4. Data for OSHA report.

Budget

1. School Site Visits – Second Semester TBD
2. School Bookkeepers Manual
3. Impact Aid Report (January 2015)
4. Host Region III Finance Directors Meeting (January 28, 2015)
5. Civil Rights Report
6. Construction Compliance Monitoring (ongoing)
7. Bond Draw Down (ongoing)

Employee Services

1. Coordinate video production of the July 27th Alex L. Wiatt presentation for the Gloucester County Sesquicentennial Committee.
2. Assist T.V. Production instructor in planning for 2015 contests and competitions.



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GLOUCESTER COUNTY SCHOOL BOARD
The Thomas Calhoun Walker Education Center
6099 T.C. Walker Road Gloucester, Virginia 23061

SCHOOL BOARD AGENDA ITEM

MEETING DATE: December 9, 2014

AGENDA SUBJECT: November Donations

ATTACHMENTS: November Donations

TYPE OF AGENDA ITEM:

- MINUTES OR CONSENT
 PRESENTATIONS & REPORTS
 REGULAR

- INFORMATION ONLY
 DISCUSSION ONLY
 DISCUSSION AND/OR DECISION

BACKGROUND / SUMMARY:

Donations are presented to the Board monthly in accordance with Policy DI.

REQUESTED ACTION:

That the Board accept the donations as presented with grateful appreciation.

FOR MORE INFORMATION, CONTACT PRESENTER:

Name: Joanne C. Wright

Phone: 804-693-7811

E-mail: jwright@gc.k12.va.us

**Grants and Donations Received by Gloucester County Public Schools
For Approval by the School Board in Accordance with School Board Policy File No. DI
December 9, 2014**

<u>Contributed to</u>	<u>Contributed by</u>	<u>Donation</u>	<u>Purpose</u>
Botetourt	Mr. and Mrs. Charles Riedell, II	\$214.44	Engineering T-shirts
GCPS	Department of General Services	Biology Lab Equipment	Biology Lab
GHS	York River Garden Club	\$350.00	Agricultural supplies

Total **\$564.44**

Grants/Scholarships:

Total **\$0.00**

GRAND TOTAL \$564.44

JCW



Connect. Engage. Inspire.

GLOUCESTER COUNTY SCHOOL BOARD
The Thomas Calhoun Walker Education Center
6099 T.C. Walker Road Gloucester, Virginia 23061

SCHOOL BOARD AGENDA ITEM

MEETING DATE: December 9, 2014

AGENDA ITEM: Financial Reports

ATTACHMENTS: October 30, 2014 Financial Report
November 25, 2014 Construction Report
November 25, 2014 HVAC Report

TYPE OF AGENDA ITEM:

- MINUTES OR CONSENT
- PRESENTATIONS & REPORTS
- REGULAR

- INFORMATION ONLY
- DISCUSSION ONLY
- DISCUSSION AND/OR DECISION

BACKGROUND / SUMMARY:

The FY 2015 Financial Report as of October 30, 2014 is attached as well as the November 25, 2014 Construction and HVAC project reports. The following Budget adjustments were made to the Construction report:

Expenditures:

Construction	+15,367.73	Change order (CO) #4
Contingency	<u>-15,367.73</u>	Adjust Contingency for change order #4
	0.00	

REQUESTED ACTION:

That the School Board accepts these reports as information.

FOR MORE INFORMATION, CONTACT PRESENTER:

Name: Joanne C. Wright, Director of Budget and Finance

Phone: (804) 693-7811

E-mail: jwright@gc.k12.va.us

REVENUE REPORT

ACTUAL REVENUES
October 31, 2014

SOURCE	BALANCE		
	BUDGET	ACTUAL YTD	FAVORABLE (UNFAVORABLE)
COUNTY CONTRIBUTION	\$ 22,791,272	\$ 5,317,151	\$ 17,474,121
MISCELLANEOUS LOCAL	\$ 123,424	\$ 55,016	\$ 68,408
STATE FUNDS	\$ 28,019,400	\$ 7,659,428	\$ 20,359,972
FEDERAL FUNDS*	\$ 2,808,328	\$ (2,902)	\$ 2,811,230
TOTAL	<u>53,742,424</u>	<u>13,028,693</u>	<u>40,713,731</u>

EXPENDITURE REPORT

ACTUAL EXPENDITURES
October 31, 2014

CATEGORY	BALANCE			
	BUDGET	ACTUAL YTD	ENCUMBRANCE	FAVORABLE (UNFAVORABLE)
INSTRUCTION	\$ 38,576,783	\$ 8,074,557	\$ 16,145	\$ 30,486,081
ADMIN/ATTEND/HEALTH	\$ 2,406,861	\$ 657,921	\$ 17,500	\$ 1,731,440
TRANSPORTATION	\$ 4,019,072	\$ 896,345	\$ 93,030	\$ 3,029,697
OPERATION/MAINT	\$ 5,855,617	\$ 1,872,371	\$ 269,667	\$ 3,713,579
DEBT SERVICE	\$ 232,562	\$ 210,199	\$ -	\$ 22,363
TECHNOLOGY	\$ 2,651,529	\$ 1,317,300	\$ 15,475	\$ 1,318,754
TOTAL	<u>\$ 53,742,424</u>	<u>\$ 13,028,693</u>	<u>\$ 411,817</u>	<u>\$ 40,301,914</u>
CENTRAL FOOD SERVICE	<u>\$ 2,511,143</u>	<u>\$ 295,022</u>	<u>\$ 973,519</u>	<u>\$ 1,242,602</u>
SCHOOL CONSTRUCTION	<u>\$ 20,000,000</u>	<u>\$ 2,528,013</u>	<u>\$ 15,154,703</u>	<u>\$ 2,317,284</u>
DEBT SERVICE	<u>\$ 3,674,666</u>	<u>\$ 2,627,855</u>	<u>\$ -</u>	<u>\$ 1,046,811</u>

* Negative YTD amount reflects outstanding FY 2014 accruals.

Cost Projections for Page Middle School, November 25, 2014

RESOURCES AVAILABLE	Budget	Adjustment	Revised		Balance
			Project budget	Received to Date	
Insurance Settlement	8,235,687.00		8,235,687.00	8,235,687.00	\$ -
Additional Insurance-Storm Damage	10,624.00		10,624.00	10,624.45	\$ 0.45
QSCB (pre-tornado)-Net, Series 2011	498,718.00		498,718.00	498,718.05	\$ 0.05
QSCB-Net, Series 2012	5,920,831.00		5,920,831.00	5,920,831.21	\$ 0.21
VPSA Bonds, Fall Sale 2013	12,000,000.00		12,000,000.00	12,000,000.00	\$ -
VDOT Revenue Share (Off-site road work)	525,082.97		525,082.97	44,933.50	\$ (480,149.47)
Insurance Proceeds-Furniture	914,975.00		914,975.00	695,130.67	\$ (219,844.33)
VPSA Technology Funds (2014-15)	400,000.00		400,000.00	0.00	\$ (400,000.00)
Jean Pugh Technology Fund	16,657.00		16,657.00	16,657.00	\$ -
Abingdon Arbitrage Liability Reserve	79,205.00		79,205.00	79,343.25	\$ 138.25
Projected Interest	100,000.00		100,000.00	81,976.49	\$ (18,023.51)
Timber Sales-Net	47,584.00		47,584.00	47,583.50	\$ (0.50)
VDEM Proceeds-Net	207,325.00		207,325.00	242,211.42	\$ 34,886.42
Sale of Equipment	15,227.00		15,227.00	15,227.00	\$ -
Total Resources=	28,971,915.97	0.00	28,971,915.97	27,888,923.54	\$ (1,082,992.43)

CONSTRUCTION EXPENDITURES	Budget	Adjustment	Revised		Balance
			Project budget	Expended to Date	
Construction/On-site*	22,018,123.06	15,367.73	22,033,490.79	9,205,744.64	12,827,746.15
Contingency	609,489.97	-15,367.73	594,122.24	167,865.50	426,256.74
Professional design services	1,475,000.00		1,475,000.00	1,351,800.00	123,200.00
Soil borings and surveys	73,552.00		73,552.00	73,552.00	0.00
Special inspections and testing	128,557.00		128,557.00	77,556.89	51,000.11
Wetlands studies, permitting, Phase 1 Environ.	15,840.00		15,840.00	15,840.00	0.00
Early release site-prep design	32,760.00		32,760.00	32,760.00	0.00
Educational specifications	41,126.00		41,126.00	41,125.50	0.50
Commissioning of mechanical systems	38,500.00		38,500.00	3,850.00	34,650.00
Site master plan study	30,960.00		30,960.00	30,960.00	0.00
Furniture design and bid package	25,000.00		25,000.00	10,000.00	15,000.00
Structural comparison studies	35,000.00		35,000.00	35,000.00	0.00
Off-site road work (Eligible for VDOT Revenue)	1,050,164.94		1,050,164.94	376,405.99	673,758.95
Off-site road work-Design	202,180.00		202,180.00	202,180.00	0.00
Off-site water/sewer pump station-Design	52,580.00		52,580.00	52,580.00	0.00
Traffic study and signalization	64,680.00		64,680.00	64,680.00	0.00
Site preparation bid	724,100.00		724,100.00	650,212.50	73,887.50
Wetlands mitigation fee	108,300.00		108,300.00	108,300.00	0.00
Design Alternate	22,680.00		22,680.00	22,680.00	0.00
Digital Infrastructure	241,062.00		241,062.00	0.00	241,062.00
Miscellaneous costs	10,000.00		10,000.00	9,828.13	171.87
Contract Amendments	59,058.00		59,058.00	59,058.05	(0.05)
Subtotal=	27,058,712.97	0.00	27,058,712.97	12,591,979.20	\$ 14,466,733.77

OTHER EXPENDITURES	Projected Costs				
Demolition/Hazmat/Utilities of Old Page	452,721.00		452,721.00	452,721.00	0.00
Walk-in Freezer	48,278.00		48,278.00	48,278.10	(0.10)
Parks and Recreation Lights	77,922.00		77,922.00	77,922.00	0.00
Bay Design Right of Way Documents	2,650.00		2,650.00	2,650.00	0.00
Furniture and technology	1,331,632.00		1,331,632.00	15,770.50	1,315,861.50
Subtotal=	1,913,203.00	0.00	1,913,203.00	597,341.60	\$ 1,315,861.40
Total Expenditures=	28,971,915.97	0.00	28,971,915.97	13,189,320.80	15,782,595.17

* Includes \$299,866.10 in retainage, to be paid upon satisfactory completion of the project.

Page Middle School Options

Baseball field	285,000.00
Practice field	25,000.00
Gravel parking area	48,000.00
Total Options=	358,000.00

HVAC/Roof Financial Report	11/25/2014
Revenue:	
Principal	5,006,015.00
Interest to 10/31/2014	5,703.01
Total Revenue	5,011,718.01
Expenditures & Encumbrances to Date	
Petsworth	
Construction Manager	13,364.87
Mid-Atlantic Sch Equip - 15000017	35,409.15
Mid-Atlantic Sch Equip - 15000161	7,300.00
Hudson & Associates - 14000353	298,494.00
JV-14-077 Davenport	21,840.00
Daikin Applied Americas Inc - 14000395	261,395.67
Hoffman & Hoffman	1,999.00
E. T. Gresham Company, Inc. - 14000498	2,337,000.00
Change Order #1 (PCO 1-10)	75,509.09
PCO #11, 12, 13, 14 15, 16 & 17 (in process)	(9,430.22)
Subtotal for Petsworth	3,042,881.56
Achilles	
Hudson & Associates - 15000120	162,818.00
Subtotal for Achilles	162,818.00
Botetourt	
G.G. Cornwell - 15000324	69,250.00
Subtotal for Botetourt	69,250.00
Peasley	
G.G. Cornwell - 15000343	65,250.00
Subtotal for Peasley	65,250.00
Gloucester High School	
Honeywell - 14000488	19,510.00
Subtotal for Gloucester High School	19,510.00
Total Expenditures / Encumbrances	3,359,709.56
Net Balance	1,652,008.45