

**RECORDED MINUTES OF THE
GLOUCESTER COUNTY SCHOOL BOARD
GLOUCESTER, VIRGINIA**

NOVEMBER 11, 2014

The regular monthly meeting of the Gloucester County School Board was held on Tuesday, November 11, 2014. The Chairperson called the meeting to order at 5:35 pm at the Thomas Calhoun Walker Education Center.

I. ROLL CALL

Roll call was taken by the Acting Clerk, and the following persons were recorded as present: George R. (Randy) Burak, Chairperson, Troy M. Anderson, Kimberly (Kim) E. Hensley, Carla B. Hook, Anita F. Parker, Charles B. Records, and Kevin M. Smith, Members. Also present for the closed meeting: Walter R. Clemons, Ph.D., Superintendent of Schools, and John E. Hutchinson, Assistant Superintendent for Administrative Services and Acting Clerk.

II. CALL FOR CLOSED MEETING

At 5:36 pm, a motion was made by Ms. Hensley, seconded by Mrs. Hook, and unanimously approved to adjourn for a closed session, pursuant to Code of Virginia, 1950, as amended, Section 2.2-3711 (A), Subsection 1, for the discussion of personnel matters (monthly appointments, resignations, etc.) and Subsection 7, for consultation with legal counsel. At 6:50 pm, the Chairperson declared a recess, and the meeting was relocated to the Thomas Calhoun Walker Education Center auditorium.

III. RETURN TO OPEN MEETING/CERTIFICATION

Note: Ms. Betty Jane Duncan, Deputy Clerk, recorded the open meeting.
The Deputy Clerk noted that all members were present for the open meeting.

At 7:00 pm, a motion was made by Mr. Smith and seconded by Ms. Hensley to reconvene the meeting into open session. The motion was approved as follows:

Mr. Andersen	<u>Aye</u>	Mr. Records	<u>Aye</u>
Ms. Hensley	<u>Aye</u>	Mr. Smith	<u>Aye</u>
Mrs. Hook	<u>Aye</u>	Mr. Burak	<u>Aye</u>
Ms. Parker	<u>Aye</u>		

There was no certification for the closed session at this time. The Chairperson stated that the Board had recessed from the closed session and would resume that closed session at the conclusion of the opening meeting.

IV. MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE – Mr. Burak noted that today was Veterans' Day and extended thanks to all veterans who had served our country. Ms. Campbell Farina, SAC representative, led the Board and citizens in a moment of silence followed by the Pledge of Allegiance to the flag of the United States of America.

V. PERSONNEL ITEMS – (moved to consideration after closed session)

VI. ADDITIONS/CHANGES/ADOPTION OF AGENDA

There were no changes to the agenda as previously revised and published. A motion was made by Ms. Hensley, seconded by Mr. Records, and unanimously adopted to approve the agenda as revised and published.

VII. APPROVAL OF ITEMS CONTAINED IN THE CONSENT AGENDA

A motion was made by Ms. Hensley to approve the Consent Agenda (listed below). Motion was seconded by Mr. Andersen and approved with a roll call vote.

Mr. Andersen	<u>Aye</u>	Mr. Records	<u>Aye</u>
Ms. Hensley	<u>Aye</u>	Mr. Smith	<u>Aye</u>
Mrs. Hook	<u>Aye</u>	Mr. Burak	<u>Aye</u>
Ms. Parker	<u>Aye</u>		

ITEMS CONTAINED WITHIN THE CONSENT AGENDA:

- A. Approval of Minutes of October 14, 2014, Monthly Meeting
- B. Approval of Minutes of October 23, 2014, Special (Work Session) Meeting
- C. Approval of Minutes of October 30, 2014 Special (Closed) Meeting
- D. Approval of Disposal of Equipment Valued in Excess of \$500
- E. Approval of Policy Manual Update (1st/2nd Readings)
 1. FF: Public Dedication of New Facilities (new)
 2. FFA: Naming of School Facilities (new)
 3. BBFA: School Board Members Conflict of Interest (revision)
 4. BDDF: Voting Method (revision)
 5. EFB: Free and Reduced Price Food Services (revision)
 6. FE: Playground Equipment (revision)
 7. FG: Retirement of Facilities (revision)
 8. JO: Student Records (revision)
 9. KFB: Administration of Surveys and Questionnaires (revision)
 10. KH: Public Gifts to Schools (revision)
 11. KKA: Service Animals in Public Schools (revision)
 12. LCA: Charter Schools (revision)
 13. LCA-E: Charter School Application Addendum (form revision)
- F. Informational Central Food Service Financial Report as of September 30, 2014
- G. Informational Membership Report as of October 30, 2014
- H. Informational Suspension Report for October, 2014
- I. Informational Visiting Teachers Report for October, 2014
- J. Informational Transportation Report for October, 2014

VIII. STAFF PRESENTATIONS/RECOGNITIONS

A. Presentation of VSBA Academy Awards – Dr. Clemons presented the following VSBA Academy Awards:

Mr. Burak	Achievement	Mrs. Hook	Excellence
Mr. Andersen	Achievement	Ms. Parker	Honor
Ms. Hensley	Recognition	Mr. Smith	Recognition

B. Updates on Boards/Commissions by School Board Members

Ms. Hensley gave a report on WHRO. Ms. Parker provided information on the Education Foundation. Mrs. Hook made remarks regarding the Chesapeake Bay Governor's School.

IX. CITIZENS' COMMENT PERIOD

Mr. Burak asked if there were any persons present who wished to address the Board. He asked that all persons state their name, the district in which they reside and to limit their remarks to three (3) minutes or less. A number of citizens addressed the issue of accommodations for transgender students including:

Ralph Van Ness (Ware)
Rev. Eddy Aliff (Virginia Assembly of Independent Baptists)
Savannah Williams (Abingdon)
Terry Brennan (Abingdon)
Deidre Grimm
Gavin Grimm
Joy Sampson (Petersworth)
Kelly Williams (Abingdon)
Mark Faulkner (Ware)
Lorraine Walsh (Abingdon)
Drew Palas (Gloucester Point)
Kathryn Lindsay (Gloucester Point)
Jacklynn Laniff (Abingdon)
Brian Byrd (Gloucester Point)
Ira Johnson (Petersworth)
Patricia Ray (Petersworth)
Kim Ward (Ware)
Melisa Wamsley (Petersworth)
Ray Wamsley (Petersworth)
Season Palas (Gloucester Point)
Paul Martin (Gloucester Point)
Christi Jackson Feliciano (White Marsh)
Elisa Nelson (Abingdon)
Amy VanFossen (Ware)
David Grimm
Robert Teagle
Howard Mowry (Gloucester Point)

Mr. Burak thanked all citizens who came forward to speak regarding this matter.

X. STUDENT ADVISORY COMMITTEE (SAC) ITEMS – Ms. Farina offered remarks regarding the transgender accommodation issue.

XI. SUPERINTENDENT'S ITEMS

A. Comprehensive Plan Update/Reminder of Next Meeting Date – Dr. Clemons reminded Board members and the public that the next Comprehensive Plan development meeting would be held on Monday, November 17, 2014, at 7:00 pm at the Thomas Calhoun Walker Education Center (Cafeteria). He expressed thanks to all who have attended previous meetings and provided valuable input in the process.

XII. SCHOOL BOARD MEMBERS' ITEMS

A. VSBA Annual Convention – November 19-21, 2014 at Doubletree by Hilton Williamsburg. The Clerk has registered all School Board members who are able to attend. Opening session begins at 2:00 pm on Wednesday, November 19, 2014, followed by a break from 4:00-4:30 pm, followed by the President's Reception at 5:30 pm, followed by dinner at 7:00 pm.

B. Other Matters as Brought Up by Board Members

1. Discussion of Use of Restrooms/Locker Room Facilities – Mrs. Hook read the following resolution and made a motion to adopt said resolution:

Whereas the GCPS recognizes that some students question their gender identities, and

Whereas the GCPS encourages such students to seek support, advice, and guidance from parents, professionals and other trusted adults, and

Whereas the GCPS seeks to provide a safe learning environment for all students and to protect the privacy of all students, therefore

It shall be the practice of the GCPS to provide male and female restroom and locker room facilities in its schools, and the use of said facilities shall be limited to the corresponding biological genders, and students with gender identity issues shall be provided an alternative appropriate private facility.

The motion was seconded by Mr. Records.

A motion was made by Ms. Parker and seconded by Ms. Hensley to postpone action on the resolution and motion offered by Mrs. Hook until the December 9 meeting of the Board. A roll call vote was called for, and the Deputy Clerk recorded the following vote:

Mr. Andersen	<u>Nay</u>	Mr. Records	<u>Nay</u>
Ms. Hensley	<u>Aye</u>	Mr. Smith	<u>Aye</u>
Mrs. Hook	<u>Nay</u>	Mr. Burak	<u>Aye</u>
Ms. Parker	<u>Aye</u>		

Motion was carried by a vote of 4-3. Motion offered by Mrs. Hook will be considered at the December 9 meeting of the Board.

XIII. ADMINISTRATIVE ITEMS

A. Recommendation to Restrict Outside Food Sharing at Elementary Schools – Ms. Shirley Chirch, Environmental Health and Safety Manager, and Ms. Lauren Giddings, School Health and Safety Board representative, reviewed the recommendation from the Board regarding the restriction of outside food sharing at the elementary schools. Due to an increasing number of students with life threatening food allergies and the potential for fatal reactions from unintended exposure to them, the following guidelines were recommended by the School Health Advisory Board:

XIII. ADMINISTRATIVE ITEMS (continued)

• During the normal instructional day, no homemade or commercially prepared treats or food items, which are intended to be shared with students, will be allowed at the elementary level. This will not include food items that are part of the instructional process or school sponsored activities which are planned in advance.

A motion was made by Mr. Andersen, seconded by Ms. Hensley, and unanimously approved to adopt the guidelines as recommended by the School Health Advisory Board.

B. Discussion of Redistricting Plans – Mr. Hutchinson stated that the Redistricting Committee would be reactivated in preparation for the opening of the new Page Middle School. The first meeting of the committee will be held in January 2015 with a presentation and recommendation to the Board in March. School Board members are needed to serve on the committee. Mr. Andersen and Mr. Records agreed to serve on this committee. Mr. Records stated that this would be an opportunity for the Board to consider restructuring grade levels among the schools throughout the school system.

At 8:55 pm, the Chairperson called for a brief recess. The meeting was reconvened at 9:07 pm.

C. Monthly Departmental Report – Mr. Hutchinson reviewed departmental activities accomplished during the month.

XIV. INSTRUCTIONAL ITEMS

A. Recommended GCPS Local Assessment Plan – Dr. Bess Worley, Instructional Supervisor, provided information on the Virginia Department of Education Local Assessment Guidelines. It was the consensus of the Board to move forward with plans for developing local assessments in accordance with state guidelines.

B. Monthly Departmental Report – Dr. Wagner reviewed highlights of the month from Instructional Services. Ms. Hensley asked for further information on requirements for lesson plans on the elementary level. Dr. Wagner will provide this information to Board members through e-mail.

XV. BUDGET AND FINANCE ITEMS --- CONSIDERED OUT OF ORDER FROM PUBLISHED AGENDA

A. Monthly Departmental Report – Ms. Joanne Wright, Director of Budget and Finance, highlighted tasks and accomplishments of the Budget and Finance Office.

B. Acceptance of Donations -- Ms. Wright highlighted the donations received by the division totaling \$11,055.00. A motion was made by Mr. Records and seconded by Ms. Parker to accept with grateful appreciation the donations as outlined. The Deputy Clerk polled the Board as follows:

Ms. Parker	<u>Aye</u>	Mr. Smith	<u>Aye</u>
Ms. Hensley	<u>Aye</u>	Mr. Records	<u>Aye</u>
Mrs. Hook	<u>Aye</u>	Mr. Burak	<u>Aye</u>
Mr. Andersen	<u>Aye</u>		

XV. BUDGET AND FINANCE ITEMS (continued)

C. Informational Financial Reports – Ms. Wright presented the following reports which were accepted by the Board as information:

1. September 30, 2014, Financial Report
2. October 30, 2014, Construction Financial Report
3. October 30, 2014, HVAC/Roof Financial Report

Ms. Hensley inquired what process the Board would follow if they wished to consider hiring a public relations person. Ms. Wright explained the process of bidding for services. Dr. Clemons will bring back a recommendation on this matter at the next meeting.

XIV. INSTRUCTIONAL ITEMS (continued)

The Board considered the remainder of the Instructional Items at this time.

C. Update on Naviance: College and Career Readiness Solutions – Dr. Wagner stated that Mr. Bill Lindsey with the County Purchasing Department had been consulted and would be soliciting bids for college and career readiness services/programs. Further information will be provided to the Board in December.

D. Approval of Proposal to Assess Dual Enrollment Fees to Students for 2015-16 – The Board discussed the proposal to assess dual enrollment fees beginning in 2015-16. A motion was made by Mr. Andersen and seconded by Ms. Hensley to approve the proposal to assess dual enrollment fees in the amount of \$15.00 (\$5.00/credit hour) to students beginning in 2015-16. The Deputy Clerk recorded the following roll call vote:

Ms. Parker	<u>Aye</u>	Mr. Smith	<u>Aye</u>
Ms. Hensley	<u>Aye</u>	Mr. Records	<u>Aye</u>
Mrs. Hook	<u>Aye</u>	Mr. Burak	<u>Aye</u>
Mr. Andersen	<u>Aye</u>		

E. Update on Year-Round Program Proposal at Abingdon Elementary – Dr. Wagner apprised the Board on the status of the year-round program grant. Funds allocated by the state are insufficient to provide the program as written in the grant. After considerable discussion, a motion was made by Mrs. Hook and seconded by Mr. Smith to stop the planning process for a year-round program at this time and allow the grant funds to revert to the VDOE. Upon a voice vote, the motion was approved by the majority of the Board with Mr. Records voting nay.

F. Continued Discussion on Field Trip Policy (File IICA) – Dr. Wagner informed the Board that the division's insurance carrier had indicated that supplemental insurance plans were available for purchase to provide certain coverages for international trips. After discussion, it was the consensus of the Board to have Dr. Wagner obtain further information from the carrier to bring back to the Board in December. Revisions to the policy to cover international travel also will be considered at a future meeting.

G. VDOE Academic Review for Schools Accredited with Warning (GHS/Page) – Dr. Wagner outlined the process by which the VDOE will conduct academic reviews for schools accredited with warning. Teams/contractors will visit the schools on December 11 to observe classrooms, review lesson plans and curriculum, and meet with school staff. At the conclusion of the site visit, the team will present a report with recommendations to the VDOE.

XVI. PUBLIC ANNOUNCEMENTS

Mr. Burak read the following public announcements:

- A. Next GCPS Comprehensive Plan Meeting – Monday, November 17, 2014, 7:00 pm @ the Thomas Calhoun Walker Education Center (Cafeteria)
- B. G.H.S. Fall Athletic Awards Ceremony – Tuesday, November 18, 2014, 7:00 pm, G.H.S. (Auditorium)
- C. Professional Days (Students Off) – Monday-Tuesday, November 24-25, 2014
- D. Professional Work @ Home Day (Students Off)/SBO Open ½ Day – Wednesday, November 26, 2014
- E. Thanksgiving Holidays-All GCPS Schools and Offices Closed, Thursday-Friday, November 27-28, 2014
- F. Next Monthly School Board Meeting – Tuesday, December 9, 2014, 7:00 pm @ the Thomas Calhoun Walker Education Center (Auditorium)

CLOSED MEETING

At 10:52 pm, the Board resumed the closed session.

At 10:59 pm, a motion was made by Ms. Hensley, seconded by Mr. Records, and unanimously approved to extend the meeting to 11:15 pm.

At 11:14 pm, a motion was made by Ms. Parker, seconded by Mrs. Hook, and unanimously approved to extend the meeting to 11:30 pm.

At 11:30 pm, a motion was made by Mr. Records, seconded by Mrs. Hook, and unanimously approved to extend the meeting to 11:45 pm.

At 11:36 pm, a motion was made by Mrs. Hook to reconvene the meeting into open session and to certify that the Gloucester County School Board, while in closed session, discussed only public matters lawfully exempted from open meeting requirements provided in Subsection A of Section 2.2-3711 and that only public business matters that were identified in the motion convening the closed session were heard, discussed or considered. The motion was seconded by Ms. Hensley and approved as follows:

Mr. Andersen	<u>Aye</u>	Mr. Records	<u>Aye</u>
Ms. Hensley	<u>Aye</u>	Mr. Smith	<u>Aye</u>
Mrs. Hook	<u>Aye</u>	Mr. Burak	<u>Aye</u>
Ms. Parker	<u>Aye</u>		

V. PERSONNEL ITEMS – (agenda item moved to be considered after closed session)

A. Approval of Monthly Personnel Actions — A motion was made by Mr. Smith, seconded by Ms. Hensley and unanimously adopted to approve the monthly listing of personnel appointments, staff leave, and contract changes. **(Approved copies attached to minutes)**

XVII. CALL FOR ADJOURNMENT

At 11:37 pm, there being no further business, a motion was made by Ms. Hensley, seconded by Mr. Records, and unanimously approved to adjourn the regular monthly meeting of November 11, 2014, until the next monthly meeting on Tuesday, December 9, 2014, 7:00 pm at the Thomas Calhoun Walker Education Center (auditorium).

George R. (Randy) Burak, Chairperson

Betty Jane Duncan, Deputy Clerk

John E. Hutchinson, Acting Clerk

Attachments (3):

1. Bound Agenda for November 11, 2014, Monthly Meeting
2. Revised Agenda for November 11, 2014, Monthly Meeting
3. Approved Monthly and Supplemental Personnel Listing

Note: The attachments will be bound with the official minutes once approved.

END
BJD/JEH:/bjd
MIN-11-11-14